



Service Provisioning System Masters User Guide



**CEYLON
ELECTRICITY
BOARD** Enrich Life through Power

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How to add Masters?

Select masters from the main menu and you can see a list of master in a drop down. There are twelve different categories in masters.

1. Cost center details
2. Contractors
3. Labor activity
4. Labor activity rates
5. New Labor activity rates update
6. Costing
7. Bank
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Welcome ES123 514.20 NC Logout

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MIS HELP DESK new telephone numbers: 0112 390 854 and 0113 009 854. Please NBT has been introduced for CR estimates. Please clear history before getting print <marquee>This is basic example of marquee</marquee> Reports are temporary Unavailable. Will be available soon. Please select the Zone Id in the application Form. ON WISH YOU A HAPPY NEW YEAR!!!

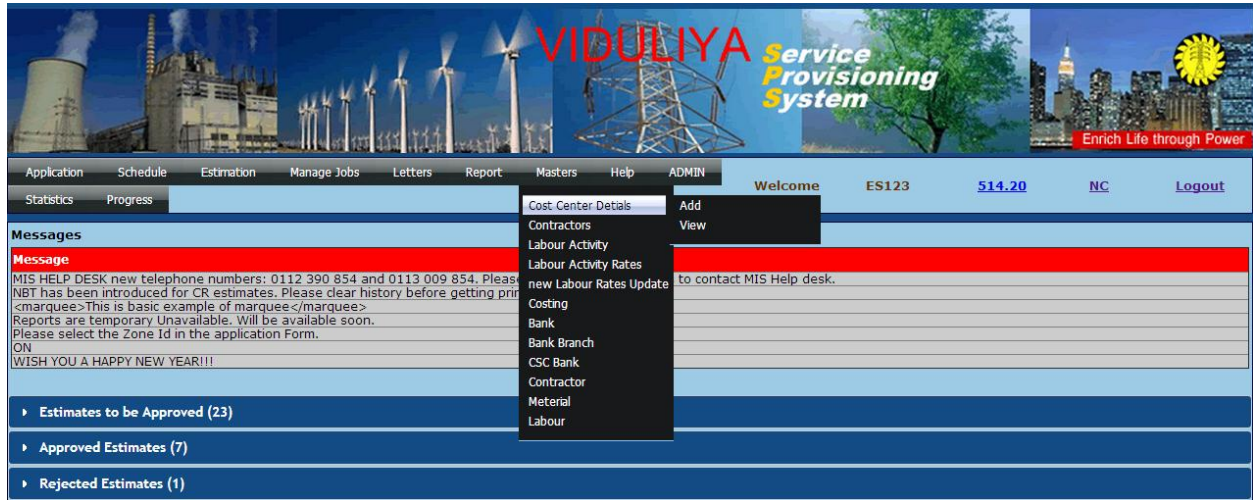
Estimates to be Approved (23)

Approved Estimates (7)

Rejected Estimates (1)

Jobs to be Revised (168)

How to add cost center details



Select cost center details on masters and click on add. Then you will be redirected to the add cost center details.

Masters>Cost Centre Details Welcome ES123 Logout

Cost Center Details

Cost Center Full Name* : Kirillawala

Cost Center Address* : 23 Kandy Road, Kadawatha

Cost Center Telephone* : 112380264

Region* : R2

Province* : Colombo City

Area* : Area 345f

Cost Center Type* : DEPOT

Cost Center ID : 514.20

Bulk Supplier Name* : Electrical Engineer (Bulk Supply), Kelaniya

Bulk Supplier Address* : 4th floor, No 340 Kandy Road, Kiribathgoda

Bulk Supplier Telephone* : 237654564

Branch Code* : 043

Bank Code* : 7135

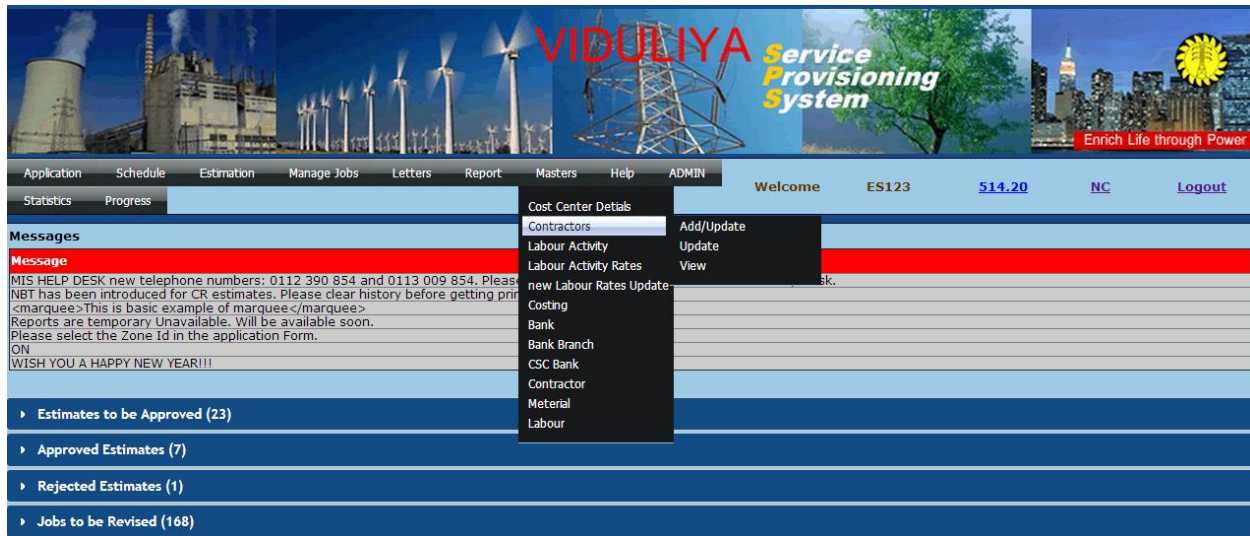
PosA* : e2434

Pos Centre* : 1

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In the above form you have to add all details about the cost center. The stars shown in red color are mandatory fields. After you add cost center details you have to click the add/update button to add the details to the system. And also you can view cost center details by clicking [Masters ► cost center details ► view](#)

How to add contractors



Select contractors in masters and click on add/update. Then you will be redirected to the add contractors details form. From this form you can add a new contractor to the system.

Masters>Add Contractor Details Welcome ES123 Logout

Contractor Details

Contractor Name* :

Code* :

Address* :

Department ID : 514.20

Bond Number* :

Bond Amount* :

Tender Amount* :

Start Date* : 2013-Aug-13

End Date* : 2013-Aug-13

Performance Amount* :

Single Phase Additional Span* :

Three Phase Additional Span* :

VAT (%) : 0.00

NBT (%) : 0.00

In the above form you have to add all details about the contractors. The stars shown in red color are mandatory fields. After you add contractor details you have to click the add/update button to add the details to the system. If you want to update existing contractor you can select update from [Masters](#) ► [contractor](#) ► [update](#). And also you can view contractor details by clicking [Masters](#) ► [contractors](#) ► [view](#).

How to add labor activity

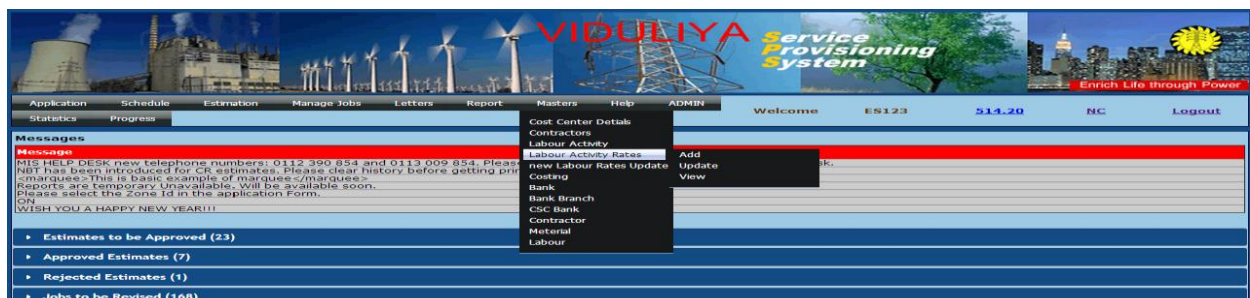


Select Labor activity in masters and click on add. Then you will be redirected to the add labor activities details form. From this form you can add new labor activities to the system.

The screenshot shows the "Labour Activity Master" form. It has a header with "Masters>Labour Activity" and a user bar with "Welcome ES123 Logout". The form contains three input fields: "Activity Code*" (marked with a red star), "Activity Name", and "Description". Below the fields are two buttons: "Add Labour Activity" (highlighted with a red box) and "Exit". The footer of the form says "© Ceylon Electricity Board".

In the above form you have to add all details about labor activity. The stars shown in red color are mandatory fields. After you add labor activity details you have to click the add labor activity button to add the details to the system. If you want to update existing labor activities you can select update from [Masters ► labor activity ► update](#). And also you can view labor activity details by clicking [Masters ► labor activity ► view](#).

How to add labor activity rates



Select Labor activity rates in masters and click on add. Then you will be redirected to the add labor activity rates details form. From this form you can add new labor activity rates to the system.

Masters>Labour Activity Rates Welcome ES123 Logout

New Labour Activity Rate

Application Type : New

Labour Code* :

Department ID : 514.20

Labour Name* :

Description* :

Unit Price* :

Labour Hours* :

Add Labour Activity Rates Exit

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In the above form you have to add all details about labor activity rates. The stars shown in red color are mandatory fields. After you add labor activity rates you have to click the add labor activity rates button to add the details to the system. If you want to update existing labor activity rates you can select update from [Masters ► labor activity rates ► update](#). And also you can view labor activity rates by clicking [Masters ► labor activity rates ► view](#).

How to add new labor rates update

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 ON
 WISH YOU A HAPPY NEW YEAR!!!

Cost Center Details
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 Labour Activity
 Labour Activity Rates
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 Material
 Labour

to contact MIS Help desk.

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Approved Estimates (7)

Rejected Estimates (1)

Select New Labor rates update in masters. Then you will be redirected to the New Labor rates update details form. From this form you can add new labor rates to the system.

Masters>New Labour Rates Update Welcome ES123 Logout

NEW LABOUR RATES UPDATE X

Update new labour rates to Depot

Update labour Rates from Province to this Depot

From DeptId To deptId 514.20

Update labour Rates for not billed estimates

Cost Center No 514.20

Update new labour Rates for Old Bill nos

Bill No

In **new labor rates update** form you can update labor rates from province to depot. In this **labor rates update province to this depot** you can update new labor rates that has been added from the province to the depot.

In **update labor rates for not billed estimates** you can update present labor rates to the estimated bills that have not been prepared.

Ex: if a new circular comes to change prices of the estimates in the present month, and the service estimate is created before the circular, you should prepare the estimated bill for the present circular prices.

In **update new labor rates for old bill no's** option you can update the new rates of old bills that has been already created. For this task you have to enter old bill no and find then only you can update new rates for old bills.

How to add costing (standard EST costing)

Select [costing](#) ► [standard estimate costing](#) in masters. Then you will be redirected to the standard estimate costing details form. From this form you can update standard estimate costing details and also you can remove unwanted costing details from the system.

The screenshot shows the 'Costing Master Details' form in the VIDULIYA Service Provisioning System. The form is titled 'Masters>Service Provisioning Costing Master Details' and includes a 'Welcome' message for user 'ES123' with a 'Logout' link. The form fields are as follows:

Phase	: Single Phase
Connection Type	: 15 Ampere
From Length	: 0
To Length	: 52
Tariff Category	: Construction Purpose
Fixed Cost	: 0
Security Deposit	: 0
Temporary Deposit	: 0
Cost Center	: 514.20
Last Update By	: ES123
Last Update Date	: 2011 Sep 22
Last Update Time	: 02:59:11 PM

At the bottom of the form, there are three buttons: 'Update', 'Remove', and 'Exit'.

From the above form you can update costing details by adding the relevant details to the form. And also you can remove costing details.

How to add costing (Default conductor Material)

The screenshot shows the VIDULIYA Service Provisioning System interface. The top navigation bar includes 'Application', 'Schedule', 'Estimation', 'Manage Jobs', 'Letters', 'Report', 'Masters', 'Help', and 'ADMIN'. The 'Masters' menu is open, showing a list of options: 'Cost Center Details', 'Contractors', 'Labour Activity', 'Labour Activity Rates', 'new Labour Rates Update', 'Costing', 'Bank', 'Bank Branch', 'CSC Bank', 'Contractor', 'Material', and 'Labour'. The 'Costing' option is selected, leading to a form titled 'Default: Conductor Material'. The form has two tabs: 'Add' and 'View'. The 'Add' tab is active, showing a table with columns for 'Standard EST Costing' and 'Underground CONN Costing'. The table is currently empty. Below the table, there are buttons for 'Add' and 'View'.

Masters>Conductor Type Material Master Details Welcome ES123 [Logout](#)

Conductor Type Material Master Details

Phase :

Conductor Type :

Wire Meter Price :

Cost Center : 514.20

Last Update By : DILEEPA

Last Update Date : 2013 Jan 02

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From conductor material you can add conductor material details to the system. After you add conductor materials it will be shown in creating an estimate.

How to add costing (Default conductor Material)

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CSC Bank

Contractor

Material

Labour

Standard EST Costing

Default Conductor Material

Underground.CONN.Cost

Add

View

Masters>Service Type Material Master Details Welcome ES123 [Logout](#)

Service Type Material Master Details

Phase :

Connection Type : Ampere

Service Type :

Type :

Wire Meter Price :

Fixed Cost :

Last Update By :

Last Update Date :

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From the above form you can add underground connection material costs.

How to add Bank Details

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Bank View

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CSC Bank

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Master>Bank Detail

Welcome ES123 Logout

BANK ADD FORM CEYLON ELECTRICITY BOARD

Bank Add

Bank Code

Bank Name

Find Save Modify Exit Clear

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From masters after you go to add bank details you will be redirecting to this above page. From this add bank details you can add any bank to the system. You have to enter the bank code and name to add it to the system. If you want to find a bank and modify the bank details that option is also available in the above form.

How to add Bank Branch Details

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Bank Branch View

CSC Bank add

Contractor

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Labour

Master>Bank Branch Detail

Welcome ES123 Logout

BANK BRANCH ADD FORM CEYLON ELECTRICITY BOARD

Bank Branch Add

Bank Name

Branch Code

Branch Name

Branch Address

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After adding a bank to the system you have to add branch details. From the above form you can add bank branch details and save it to the system. When you are issuing an PIV the bank details will be shown.