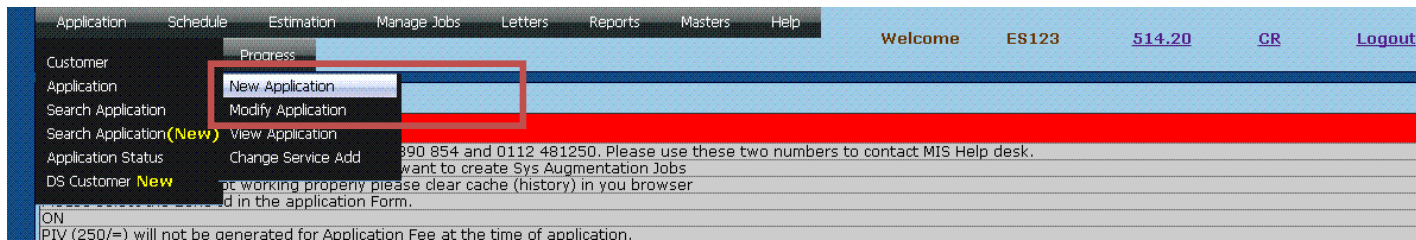


To get a new application
Go to **Application>Application> New Application**



Then you can see the application form.
Select **Time Of Use** from **Sub Type** drop down menu.

A screenshot of the application form. The form is divided into several sections. The 'Personal Detail' section is highlighted. The 'Sub Type' dropdown menu is open, showing options like METER_DAMAGE, METER_DAMAGE(1-30,3-30), PHASE_CHANGE(1-30,3-60), RE_CONNECTION, OTHER, CONVERSION_ONLY(3-30,3-60), and PROPERTY_DAMAGE. The 'TIME_OF_USE' option is selected and highlighted with a red box.

Leave “No” option for **Is Visiting Needed** if you don’t want to visit the service location.

A screenshot of the application form. The 'Is Visiting Needed' dropdown menu is open, showing options like YES and NO. The 'NO' option is selected and highlighted with a red box. The 'Allocated To' dropdown menu is also visible, showing 'ES1'.

Fill the other necessary fields and the **Save** button when finished.
Tariff code for Time of Use is **13**.

A screenshot of the application form. The 'Tariff Code' dropdown menu is open, showing options like 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100. The '13' option is selected and highlighted with a red box. The 'Save' button is also highlighted with a red box.

After pressing the **Save** button you can see the message like below in Blue color.
You can see the New **Estimate No.** eg. “514.20/ECR/16/0017”

APPLICATION FORM CEYLON ELECTRICITY BOARD

INFO:-New Application Number is 514.20/ECR/16/0017

Application Detail

Application Id	514.20/ACR/16/0017	Find	Date	2016-04-25
Cost Center No	514.20		CSC	CONSUMER SERVICE CENTRE
Application Type	CR	Sub Type	Sub Type	TIME_OF_USE
Disconnected Within(MM)			Finalized Within(MM)	
Application No	514.20/ECR/16/0017	Find No	Allocated To	
Description				
Is Visiting Needed***	NO	Allocated To	ES1	

Personal Detail

The you can see you newly created estimate No from
Estimation>Estimate>New>Time Of Use

Application Schedule Estimation Manage Jobs Letters Reports Masters Help

ADMIN Statistics P Service Estimate **New**

Messages

Message

MIS HELP DESK new telephone number added. Please select Sys Augmentation Job type if you want. If the applications are not working properly please contact MIS Help desk.

New Report "New Connection - Samurdhi 2" added. Please select the Zone Id in the application Form.

ON

PIV (250/=) will not be generated for Application Fee

Estimate New

PIV

Job Creator

New

Modify

View

Print

Download N Print Estimate

Approve/Reject

Undo Rejects

Cancel Approval

Delete Estimate

Approve Lower Levels

Meter Damage

Re-Connection

Phase Change(1-30,3-30)

Phase Change(1-30,3-60)

Other

Conversion Only(3-30,3-60) New

Property Damage New

Net Metering New

Time Of Use New

Estimates to be Approved (63)

Select your newly created estimate No from Application Number (Estimate No) drop down list.

Application Number : Select Estimate No Estimated Date : Cost Center : 514.20

Applicant Data 514.20/ECR/16/0017

Applicant Name : - Application Date :

Address : Remarks :

There is a fixed cost of Rs 8700.00.
 You can add any materials and labour codes now.

Tariff Category	: DP	
Tariff	: 13	
No of meters damaged	: 0	
Category Code *	: CRJ	
Conductor Type	: ABC FLY	
Line Length(m)	: 0	
Lb(m)	:	
Wiring Type	: Under Ground Over Head	
Is loop service?	: Yes No	
Loop Length(m)	: 0	
Spans	: 0	
No. Poles	:	
No. Stays	:	
No. Struts	:	
SIN Number	:	
Phase	: Select Phase	
Distance to Service Place(Km)*	: 0	
Fund Source & ID	: CP - CP	

Standard Estimate	
Fixed Cost:	: 8,700.00
Variable Cost	: 0.00
Sub Total	: 8,700.00
Processing Fee	: 0.00
Other Cost	: 0.00 (Material)
	: 0.00 (Labour)
Total Cost for NBT	: 8,700.00
Nation Building Tax (NBT)	: 0.00 * 0.00 %
Total Cost for VAT	: 8,700.00
VAT Amount	: 0.00 * 0.00 %
Security Deposit	: 0.00
Addl Security Deposit	: 0.00
Estimated Total Cost	: 8,700.00

When all the materials and labour codes are entered you can Save the estimate and send for the approval using **Save** And **Send for the Approval** buttons.

Res. Code	Res. Type	Res. Cat	Res. Name	UOM	Unit Price	Est. Qty.	Est. Cost	Customer Qty.	Customer
LABOUR	LABOUR-COST	2	LABOUR COST	HRS.	324.00	0.00	0.00		
OVERHEAD	OVERHEAD-COST	2	OVERHEAD COST	HRS.	279.00	0.00	0.00		
TRANSPORT	TRANSPORT-COST	2	TRANSPORT COST	NO.	1.00	450.00	450.00		
Total Cost							450.00		

[Remove Checked Resources](#)
[Add Materials](#) [Add Other Resources](#)

You can see the message “**Estimate has been sent for approval**” after pressing the “**Send for Approval**” button like below.

MODIFY STANDARD ESTIMATION (TIME OF USE)

Estimate sent for approval successfully!

Estimation Number : 514.20/ECR/16/0017 Estimated Date : Cost Center : 514.20

Applicant Details

Applicant Name	:	-	Application Date	:	
Address	:		Remarks	:	
Assesment Number	:				

Then when you go to main manu press the **Estimate To be Approve** tile.
Find your **estimate No** from the list and press the **link**.

Estimates to be Approved (64)					
514.20/ECR/14/0099	514.20	2014 Dec 22	5,712.00	Meter Damage	
514.20/ECR/14/0116	514.20	2014 Dec 22	450.00	Re-Connection	
514.20/ECR/14/0121	514.20	2014 Dec 22	5,712.00	Meter Damage	
514.20/ECR/14/0122	514.20	2014 Dec 22	5,712.00	Meter Damage	
514.20/ECR/15/0018	514.20	2015 Jun 09	3,398.86	Other CR	
514.20/ECR/15/0067	514.20	2016 Feb 16	5,850.00	Meter Damage	
514.20/ECR/15/0073	514.20	2015 Nov 03	5,000.00	Net Metering	
514.20/ECR/15/0074	514.20	2015 Nov 06	1,642.54	Other CR	
514.20/ECR/16/0004	514.20	2016 Mar 31	514.80	Other CR	
514.20/ECR/16/0007	514.20	2016 Mar 31	50,000.00	Phase Change (3,60)	
514.20/ECR/16/0008	514.20	2016 Mar 31	5,850.00	Meter Damage	
514.20/ECR/16/0017	514.20	2016 Apr 25	8,700.00	Time Of Use	
514.20/ECR/2011/0109	514.20	2011 Sep 12	20,925.00	Phase Change (3,30)	

Then you can see the estimate full details and if it is correct you can press **Approve** button. Otherwise press **Reject** button

Res. Code	Res. Type	Res. Cat	Res. Name	UOM	Unit Price	Est. Qty.	Est. Cost	Customer Qty.
LABOUR	LABOUR-COST	2	LABOUR	HRS.	324.00	0.00	0.00	
OVERHEAD	OVERHEAD-COST	2	OVERHEAD	HRS.	279.00	0.00	0.00	
TRANSPORT	TRANSPORT-COST	2	TRANSPORT	NO.	1.00	450.00	450.00	
Total Cost							450.00	

You can see message saying “**Approved**” in green colour if you estimate within your approval limits.
Otherwise it goes to higher authority level to approval.

Estimate>Approve Estimate Welcome [Logout](#)

APPROVE/REJECT ESTIMATION (NET METERING) X

Approved

Estimation Number : Estimated Date : 01/10/2015 Cost Center : 514.20

Applicant Details

Applicant Name : Application Date :

Go to main menu.

Press **Approved Estimates** tile. Then you can find your estimate no and press the **link**.

Approved Estimates (55)					
514.20/ECR/15/0020	514.20	2015 Sep 07	5,712.00	Meter Damage	
514.20/ECR/15/0028	514.20	2015 Jun 09	5,712.00	Meter Damage	
514.20/ECR/16/0017	514.20	2016 Apr 25	8,700.00	Time Of Use	
514.20/ECR/2011/0070	514.20	2011 Jul 30	23,350.00	Phase (3,30)	
514.20/ECR/2011/0106	514.20	2011 Oct 06	0.00	Meter Damage	
514.20/ECR/2011/0116	514.20	2011 Sep 08	6,795.25	Other CR	

Now you can see the **PIV** details. Press **Save & Print** button. You can see the computer generated PIV no in the PIV. Then press **Print** button to get a print out.

PIV Generated Successfully. (If printing failed, try again by clicking on Print button below.)

Estimation No: 514.20/ECR/16/0017 C.E.B. Branch : CONSUMER SERVICE CENTRE MATHUGAMA Cost Center No : 514.20 PIV Date : 25/04/2016

☐ Normal PIV ☐ Deposit PIV ☐ Loan PIV

PIV No: PIV/514.20/ECR/16/0013 Job Description : Time Of Use

Id No: 123

Depositor's Name: DILEEFA R Waduge

Address:

PIV Receipt No:

Online Reference No:

Paying Bank/Branch *: People's Bank-MATHUGAMA

Date Paid (dd/mm/yyyy):

Payment Mode: ☐ Cash ☐ Cheque ☐ On Line

Bank Code: Select Bank

Branch Code: Select Bank Branch

Cheque No:

Cheque Date (dd/mm/yyyy):

If Bank loan is granted

Loan Reference:

Loan Amount:

Code No	Description	Amount
1300	Miscellaneous Income	8,700.00
1380	Processing Fee	0.00
5600	Electricity Debtors	0.00
5600	Security Deposit	0.00
5610	Service Connection/Electricity Schemes	0.00
5640	Tender Deposit	0.00
5660	Miscellaneous Deposit	0.00
5800	Cash in Transit	0.00
5910	For Dishonoured Cheque	0.00
	Sub Total	8,700.00
5222	VAT	0.00
5228	NBT	0.00
	Grand Total	8,700.00

Amount in Words: Eight Thousand Seven Hundred Rupees Only.

Prepared By : ES123 on 25/04/2016 11:25:52 AM

To confirm the PIV go to **Estimation>PIV>Confirm PIV**

Application Schedule Estimation Manage Jobs Letters Reports Masters Help

ADMIN Statistics Service Estimate **New** Welcome ES123 514.20 CR Logout

Messages

Message

MIS HELP DESK new telephone number is 1111111111. Please use these two numbers to contact MIS Help desk.

Please select Sys Augmentation Job type if you want to create a new job. If the applications are not working properly, please select the Zone Id in the application form.

ON

PIV (250/=) will not be generated for Application Fee.

Generate PIV

Modify PIV Receipt No

Confirm PIV

view PIV

Cancel PIV

change Piv 2 IdNo

Type your PIV No the press **Find** Button

PAYING IN VOUCHER - ESTIMATION

PIV No: **Find** C.E.B. Branch : CONSUMER SERVICE CENTRE MATHUGAMA Cost Center No : 514.20 PIV Date : 25/04/2016

Reference No: 514.20/ECR/16/0017 Job Description :

Id No: 123

Depositor's Name: DILEEPA R Waduge

Address: 55 Main Street, wallawatta, Colombo_8

PIV Receipt No*:

Online Reference No:

Paying Bank/Branch*:

Date Paid (dd/mm/yyyy)*:

Payment Mode: ☒ Cash ☐ Cheque ☐ On Line

Bank Code:

Branch Code:

Cheque No:

Cheque Date (dd/mm/yyyy):

If Bank loan is granted:

Loan Reference:

Loan Amount:

Code No	Description	Amount
1300	Miscellaneous Income	8,700.00
1380	Processing Fee	0.00
3600	Electricity Debtors	0.00
5600	Security Deposit	0.00
5610	Service Connection/Electricity Schemes	0.00
5640	Tender Deposit	0.00
5660	Miscellaneous Deposit	0.00
5800	Cash in Transit	0.00
5910	For Dishonoured Cheque	0.00
	Sub Total	8,700.00
5222	VAT	0.00
5228	NBT	0.00
	Grand Total	8,700.00

Amount in Words: Eight Thousand Seven Hundred Rupees Only.

Prepared By : ES123 on 25/04/2016 11:25:52 AM

Confirm

After completing PIV Receipt No and Paid Date press **Confirm** button
Then you will be directed to job no creator page. Press the **Generate Job No** button.
Now you can see the newly **generated job no**.

Create Job

Estimate Detail

Cost Center No:

Application Details

Applicant's Name: Application Date:

Address: Remarks:

Assessment No: Neighbours Acc. No:

Connection Details

Phase: Connection Type:

Tariff Category Code: Tariff Code:

Job Description :

Category Code:

Fund Source:

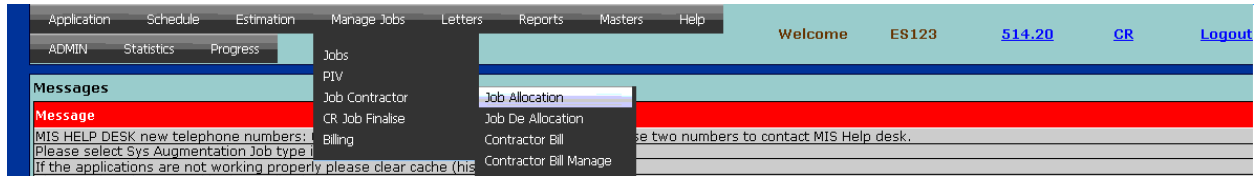
CSC No: Suggested CSC No:

Reference No(optional):

Estimate No:

Generate Job No

Go to **Manage Jobs>Job Contractor>Job Allocation**



Select Contractor from **contractor** drop down list , select the job no and finally press the **Allocate** Button.

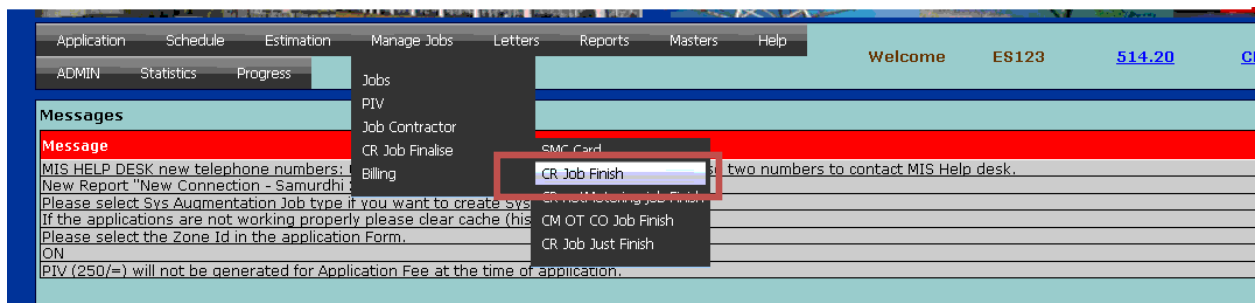
The form is titled 'NEW JOB ALLOCATION - CEYLON ELECTRICITY BOARD'. It contains a 'Contractor' dropdown menu with 'WADAGE' selected, a 'Job Allocation Date' field with '25/04/2016', and a 'Total Amount' field with '56816342.9'. Below these fields is a table with columns: Select, Job No, Consumer Name, and Amount (Rs). The table lists various jobs, with the job '514.20/CRJ/16/0002' selected. At the bottom of the form are buttons for 'Allocate', 'Exit', and 'Clear'.

Select	Job No	Consumer Name	Amount (Rs)
<input type="checkbox"/>	514.20/CRJ/15/0009	W R V PATHIRATHNA	1670.0
<input type="checkbox"/>	514.20/CRJ/15/0010	DILEEPA R Waduge	450.0
<input type="checkbox"/>	514.20/CRJ/15/0015	S MAHASANAN	450.0
<input checked="" type="checkbox"/>	514.20/CRJ/16/0002	DILEEPA R Waduge	450.0
<input type="checkbox"/>	514.20/MTN/14/0015	CEYLON ELECTRICITY BOARD	11690.0
<input type="checkbox"/>	514.20/SMC/15/0003	K BABU	34184.4
<input type="checkbox"/>	514.20/SMC/15/0006	K KUGAN	45317.0
<input type="checkbox"/>	514.20/SMC/15/0102	MENIKFARM FARM	45443.0
<input type="checkbox"/>	514.20/SMC/15/0103	KANDASAMY NAVENTHAN	598550.3
<input type="checkbox"/>	514.20/SMC/15/0137	DILEEPA R Waduge	29691.0
<input type="checkbox"/>	514.20/SMC/16/0001	A A	14972.0
<input type="checkbox"/>	514.20/SMC/16/0008	MBS WIDEBANDARA	24650.0
<input type="checkbox"/>	514.20/SMC/16/0009	JMN BANDRAA	22665.0
<input type="checkbox"/>	514.20/SMC/16/0014	W L M D DE ALWIS	12322.0

After energizing the job, the job has to be finished and sent to billing.

To finish the job

Go to **Manage Jobs>CR Job Finalize> CR Job Finish**



Then you can see the SMC cord.

0056066: Views Error mass... Main Menu SMC CARD Application Search

localhost:9090/SMC/job/web/smcCard

Job Number : 413.20/SMC/17/0366 Find Cost Center : 413.20 Est No : 413.20/ENC/17/0106

SMC Type NC SIN No V176

Cost 413 ECSC 20 Year 17 Serial Job No. 0366

No. of Meters 3 Connected Date 21/03/2017 Average Consumption

Meter Number 1 895150 Reading 1 7 Meter Type 1 2 No. of Digits 1 5

Seal Numbers 1-3 00 00 0

Meter Number 2 895150 Reading 2 4 Meter Type 2 2 No. of Digits 2 5

Seal Numbers 4-6 0 0 0

Meter Number 3 895150 Reading 3 6 Meter Type 3 2 No. of Digits 3 5

Seal Numbers 7-9 0 0 0

Payment Mode C Payment Date (dd/mm/yyyy) 16/03/2017

Security Deposit 1,500.00 Service Main Charge 17,346.80 Tax 0.00 Total 18,846.80

Tariff 71 KVA 7 Conn. Type 30 A No. of Phs 1

Bank Reference 566003 Neighbour's A/C No. 5711284002 Bank/Branch Code 7135/040

Last Name KOKULATHASAN First Name S

Address ALAYAKULA PANNAI PARANNADDAKAL, OMANTHAI, VAVUNIYA

PIV Number PIV/413.20/ENC/17/0361 PIV Date 16/03/2017 Customer Type PRIV

Reader Code 32 Pack No. 13 Walk Sequence 065 Old Acct. Number

loanCode loanDate noOfInstallment loanAmount installmentAmount

Save Print Print To A4 Clear Exit Back to List

No of Meters **3**

Meter 1 **DAY** **reading**

Meter 2 **PEAK** **reading**

Meter 3 **OFF PEAK** **reading**

After filling all the necessary data you can press “**save**” button

Last Name Waduge First Name DILEEPA R

Address 55 Main Street; wallawatta; Colombo_8

PIV Number PIV/514.20/EC PIV Date 01/10/2015 Customer Type PRIV

Reader Code Pack No. Walk Sequence Old Acct. Number 1111111111

loanCode loanDate noOfInstallment loanAmount installmentAmount

Job Finish Save Print Print To A4 Clear Exit Back to List

Then you can see the message saying “Job has been finished successfully”.

Manage Jobs>Net Metering Card Welcome ES123 Logout

NET METERING CARD

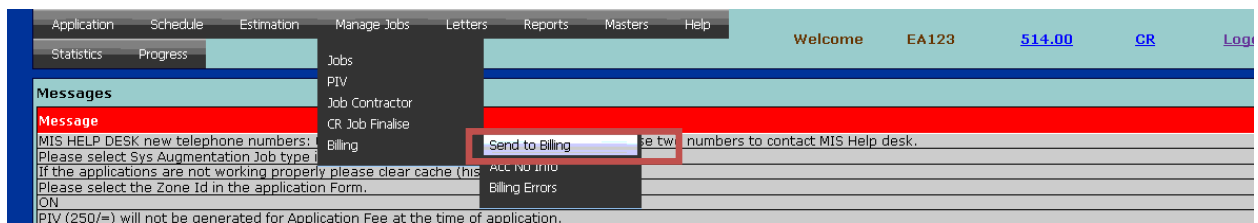
Job has been finished successfully.

SMC Type CR SIN No 0000

Cost Code S14 ECSC 20 Year 15 Serial Job No. 0012

Then you can send the SMC card to billing.

Go to **Manage Jobs>Billing> send to billing**



Select the job number that wants to be sent and Press the send to Bill.

