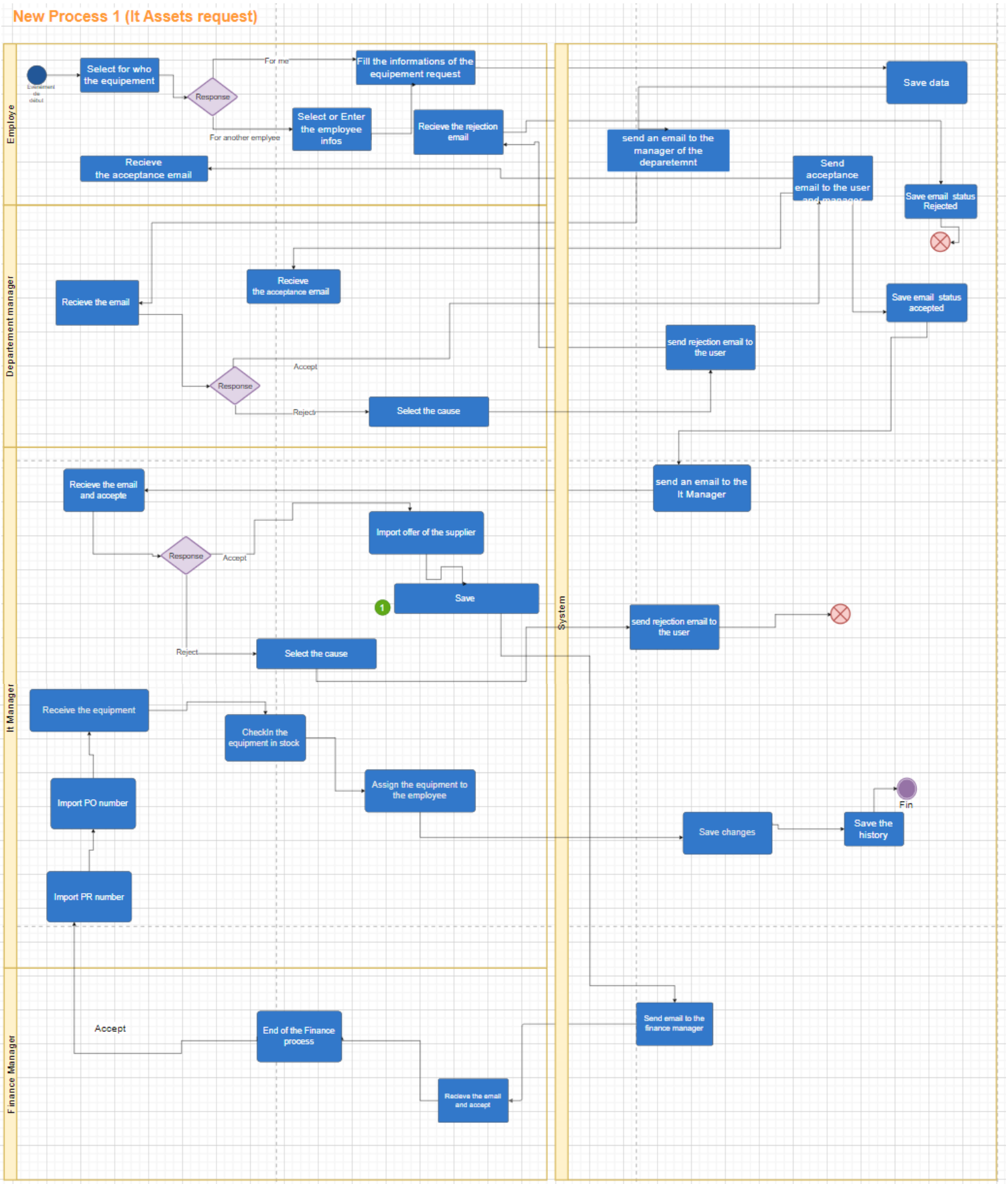
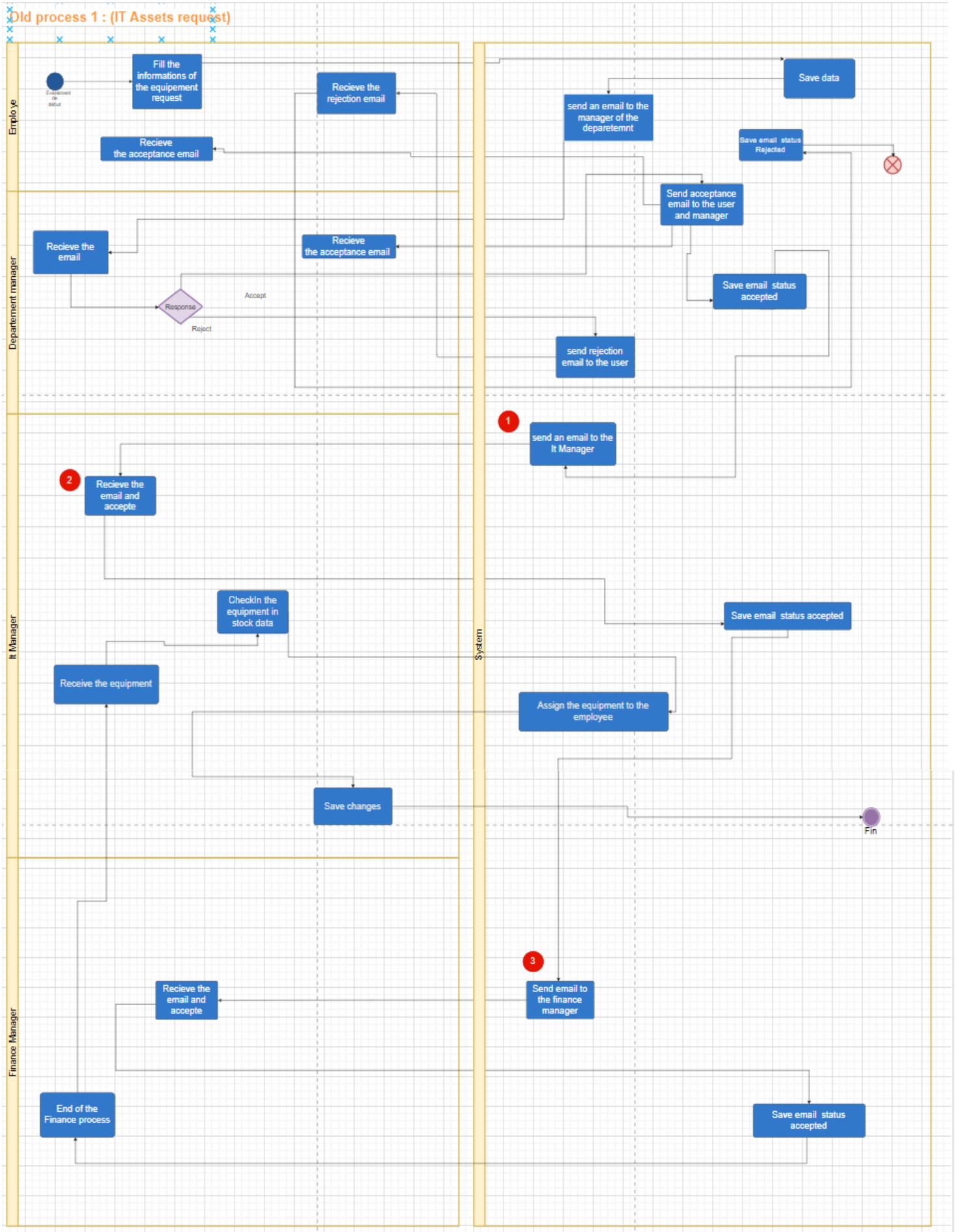
New Process 1 (It Assets request)



1 - As PDF

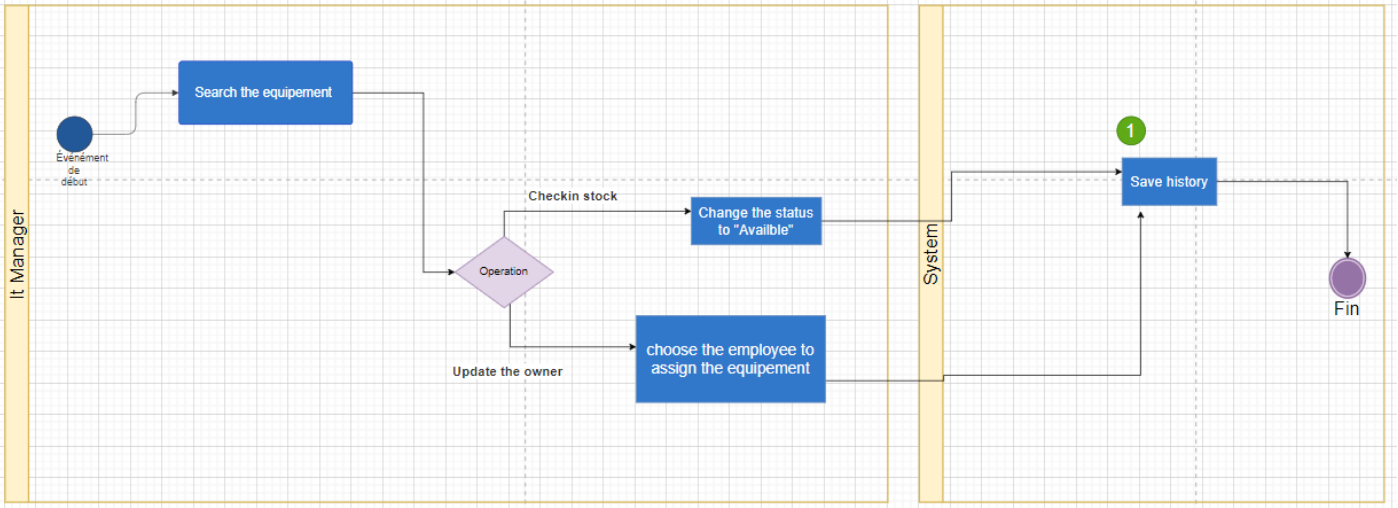


1 - Problem of receiving the email

3 - problem of receiving the email

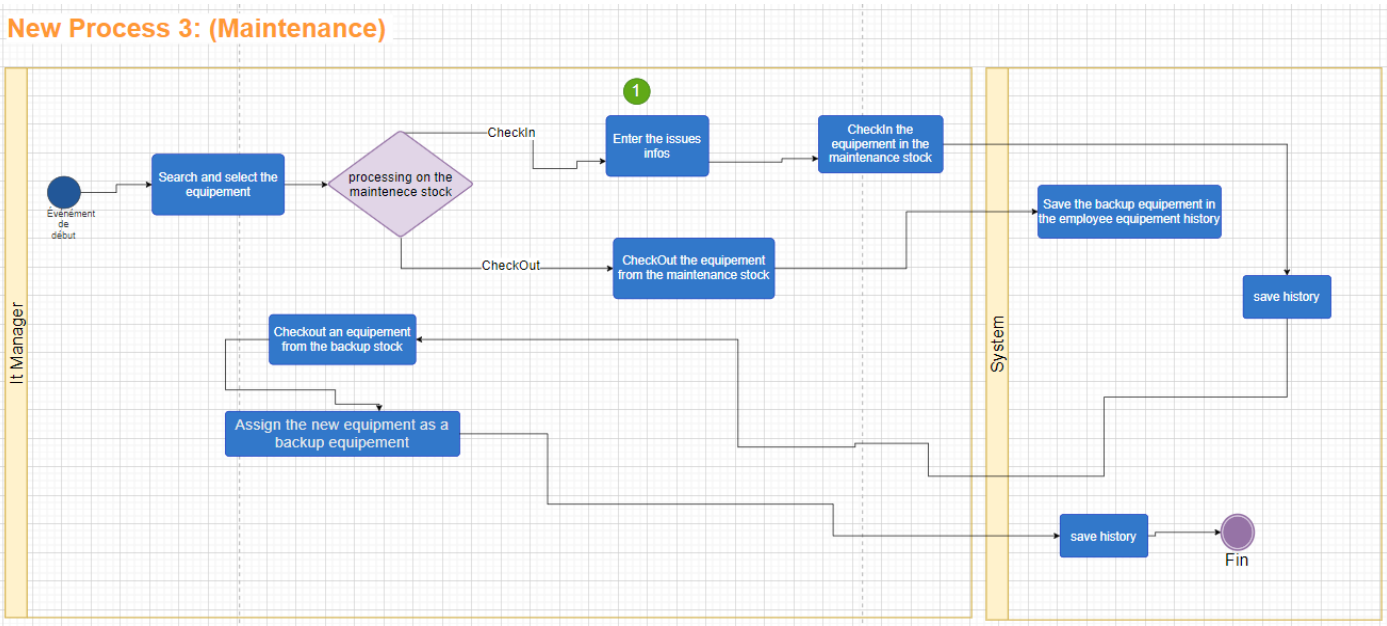
2 - The IT manager should Import pr of the supplier,necessitating the finance manager to approach the IT manager for access to the PR.

New Process 2: (Return request)



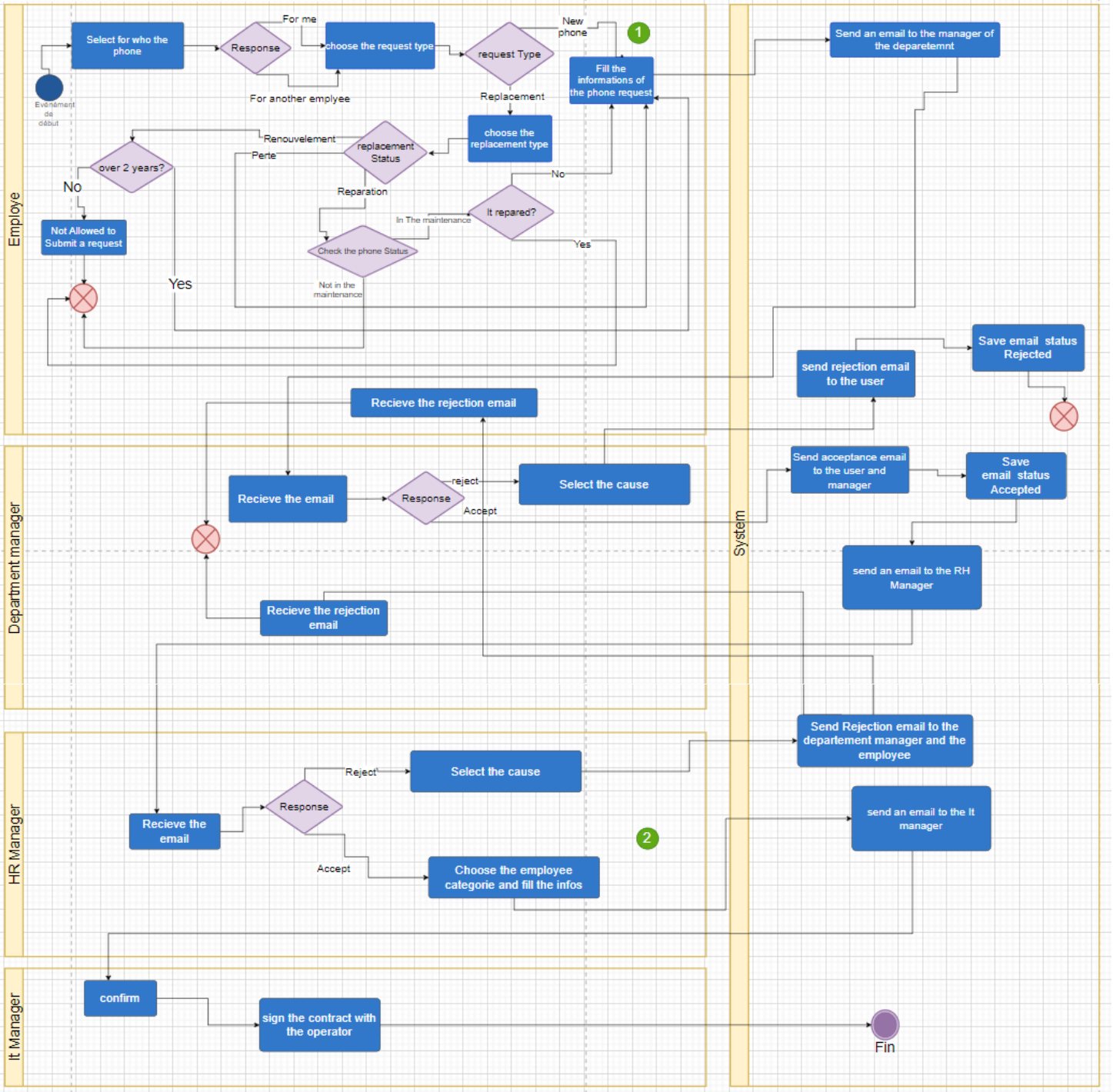
1 - Save the equipment as historical equipment for the employee, and save the history of the operation.

New Process 3: (Maintenance)



1 - Description,select the component(issue)

New Process 4: (Phone request)



1 - Enter the reason of the request

2 - Depends on the job fonctionality rh manager choose the phone