

Chelmsford Summer Beer and Cider Festival - Guidance for suppliers making deliveries to site.



Location

The festival is held in Admiral's Park Chelmsford, which is to the west side of the city centre. If using satellite navigation, please navigate to **"Rainsford Road, junction with Park Avenue"**, or if necessary, use the postcode **CM1 2PL**, which is for a small car park on the north corner of Admiral's Park, approximately 120m from the park gate (the park itself doesn't have a postcode).



Site Access

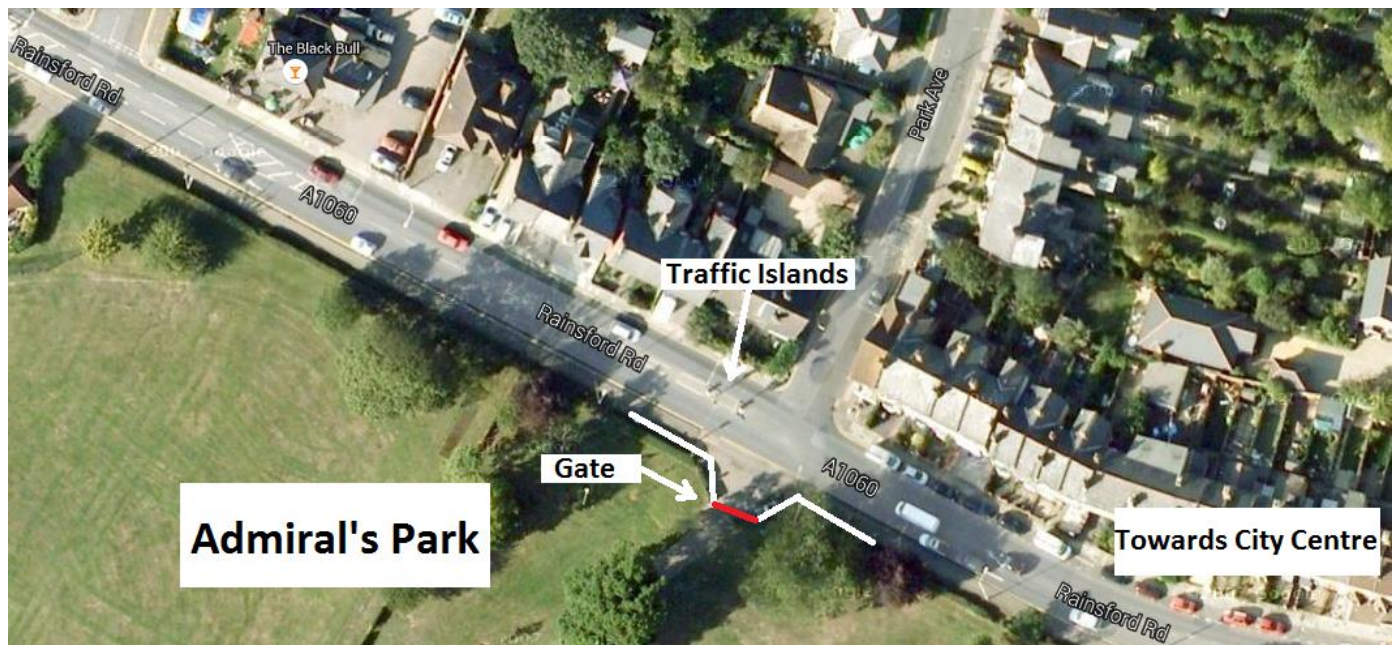
The only vehicular entrance to the site is at the junction of Park Avenue and Rainsford Road (the A1060). The entrance is opposite Gibsons Cornershop at 222 Rainsford Road. This junction has traffic lights, but access into/out of Admiral's Park is **not** controlled by these lights, therefore drivers should exercise caution when making a turn into or out of the site. ***Note that event staff have no authority to direct traffic on the public highway.***

The site can be approached from either direction along the A1060. If intending to approach the site entrance from the west (i.e. turning right into the site), be aware that the pedestrian crossing immediately before the junction has traffic islands which will need to be cleared before making the turn into the site. If approaching from the east (turning left into the site), it may be advisable for very large vehicles to straddle the two lanes at the junction to provide sufficient clearance on the vehicle's near side when swinging into the site.

The gate onto the site is set back from the road, allowing a single Cargo-sized vehicle to pull in and clear the road. At busy times, the gate will be manned and a festival staff member will direct drivers. At quieter times, please pull up to the gate and call the site phone on 07746 326996 for assistance.

Vehicles longer than a Cargo should call the site mobile phone (07746 326996) prior to arrival to ensure the gate is manned and open, enabling vehicles to drive straight into the site without blocking the road.

PLEASE NOTE: there is a speed limit of 5mph once on Admiral's Park, and you must have your hazard lights on.



Delivery/collection time restrictions

As the vehicular route for deliveries crosses the pedestrian route taken by members of the public attending the festival, deliveries are not permitted when the event is open to the public.

Unless alternative arrangements have been made with festival staff, deliveries/collections may only be made between the following times:

- **Set-up period (up to and including the Monday of festival week) – 08:30 to 17:30**
- **During the festival (Tuesday to Saturday inclusive) – 08:30 to 11:30**
- **Take-down (Sunday and Monday after the festival) – 08:30 to 17:30**

Admiral's Park is open to the public at all times and the event has a duty of care to members of the public. All vehicles should follow the signs and traffic marshals' directions and must adhere strictly to the speed limits displayed.

Unloading/Loading

Please keep to the trackway unless advised otherwise. This remains important even if the weather is dry, as it prevents soil compaction and rutting.

All plant can be Hiab'd into position from the trackway, there are no overhead obstructions such as trees or overhead power lines.

We will have a single telehandler on site to unload palletized deliveries. Note that at busy times this will be in demand and lorries will be unloaded in turn.