



Closing Speech

2019

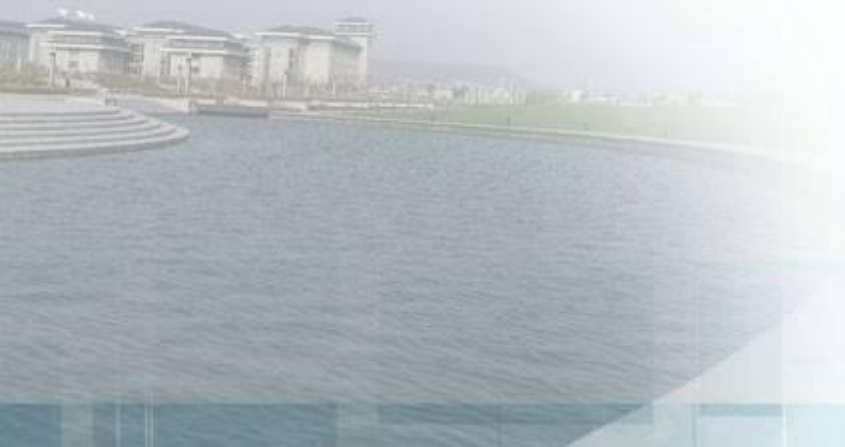




Task 1.

Pair work: Make a dialogue, based on the following question.

--- What are the key elements in a closing speech?





Key elements

- Expressing thanks to keynote speakers, participants, moderator(s), organizer(s), and sponsor(s)
- Reviewing or summarizing briefly what have been done at the conference
- Evaluating the conference properly (achievements, significance, influences)
- Announcing the closing of the conference
- Extending invitation to the next conference



Task 2. Class work: Study one sample together.

Ladies and gentlemen,

I am now, on behalf of the organizing committee, to give the closing speech.

Purpose of the speech

I believe that our Conference is a great success. It went smoothly as scheduled. In these five days the Conference has covered so many important and complex problems in the field of XYZ both theoretical and practical. All the presentations were very illuminating and informative. And the heated panel discussions were stimulating and fruitful. Now with great joy and a reluctant mind to part, we get together again to declare that the Conference has drawn to a successful close.

Review and evaluation

It is our hope that the result of the Conference will carry the study of XYZ to a new stage. We all hope to maintain close contact and cooperation with each other in the field of future research work on XYZ.

Significance and expectation



As the organizer of the Conference, I would like to express our sincere thanks to the members of the International Committee, the members of the organizing Committee, and the authorities of Nanjing University and Jiangsu Province for all their support and contributions to this successful Conference. Thanks are also extended to all the participants who came from over 30 countries and regions. Thank you for your attention to all our sessions and thank you for your stimulating questions.

appreciation

Now, the Conference is closed. Let's meet again in London in 2018.

Announcement

Thank you.



Task 3. Group work: Discuss and figure out what elements are included in the following closing speech.

Ladies and gentlemen, in the closing session I would like to take this opportunity, on behalf of the Board of Directors of the IPRA, to give the closing speech.

This week we have covered so many important and complex problems in the field of pragmatics. The conference has been very fruitful. Now we all have the same sense of cordiality and joy, and are reluctant to part, but the conference is drawing to a close.

It is our hope that the result of the conference will arouse the concern and interest of more and more researchers of all countries and will benefit all workers in the field of pragmatics. We hope to keep close contact and cooperation with each other in the field of research work on pragmatics.

In bidding farewell to you all, I take this opportunity to request you to convey our profound friendship to your people and also our best regards and respect to them.

As the General Secretary of the conference, and on behalf of the Board of Directors, I would like to express our sincere thanks to the members of the International Committee and the members of the Organizing Committee. Thanks are also due to those who made contributions to its success, and of course, to all of you who have come from so far away. Let's meet again in Beijing in 2005.

Purpose of the speech

Review and evaluation

significance and expectation

Best wishes

appreciation and invitation



Task 4.

Group discussion: Try to find the difference between an opening speech and a closing speech.

One representative of each group reports to the whole class.





Comparison between an opening speech and a closing speech

Opening speech

Purpose: *mark the opening*

Elements: welcome &
appreciation
background
introduction
theme
agenda
good wishes

Closing speech

Purpose: *mark the closing*

Elements: summary &
appreciation
evaluation
expectation
invitation
closing



Task 5.

Group work: **Complete the following closing remark.**

Mr. Chairman, honored guests,

We (表示会议即将结束) are coming to the end of a very fruitful congress.
I (表示谢意) am grateful to our hosts and the authorities of the university, for their superb organization and for providing these magnificent facilities, (表示还要感谢) My thanks also go to all the hardworking and dedicated staff, for making these meetings possible.
And I (表示也要感谢) would also like to thank Professor John Smith for his able chairmanship.

The congress started officially yesterday and was supported by the presence of political , governmental, and academic members who stressed the importance of logistics and their implementation challenges in a global environment.

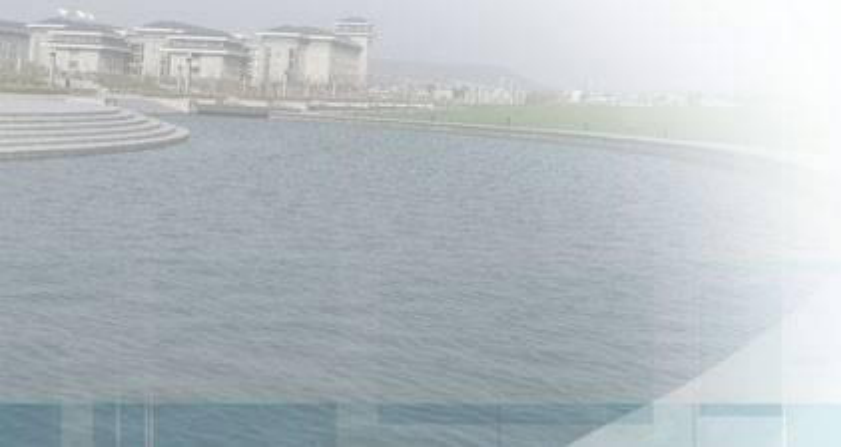
Several interesting aspects of logistics practices were (作讲演) presented by keynote speakers at the plenary sessions.



The presentations of papers took place in three parallel sessions (涉及范围为) covering eight topics in logistics. Although there were a large number of papers and time pressure, the audience (出席参与) attended and participated with great interest in learning the results of research of the scientists and business experts. Questions and discussions followed and triggered ideas for future research and applications, whereas the (交流) exchanges of opinions and the (结识) acquaintance of the participants have formed the basis for future cooperation between them.



In closing, Mr. Chairman, allow me to thank all the participants for enriching these meetings with their presence and their views. I (盼望) look forward to making progress on all of the issues we discussed at our meetings next year in New York City under the chairmanship of Professor Henry Levin.





Task 6. Group work:

To deliver a Closing Speech by simulating:

- 1) Conference sponsor / organizer**
- 2) Mayor of the host city**
- 3) President of the host university**
- 4) Conference chair**
- 5) Government leader**
- 6) Leader of an international organization**



Assignment:

Practice these patterns and expressions often used in closing speeches.





1. Expressing thanks

- **I wish to thank** all the speakers, and other participants for their valuable contributions.
- **I would like to thank** various people. First of all, the chairpersons for their efficient ways in which they handled their sessions. Second, the speakers for their excellent presentations. Third, the delegates for having been an excellent audience and having provided stimulating discussions. Last but not least, I would like to thank the companies for the financial support and cooperation we received in organizing and conducting this conference.
- **On behalf of** all the members of our Organizing Committee, I wish to express our sincere gratitude to all of you who have so actively participated in this congress to make it such a success. I now extend best wishes to all of you and I look forward to seeing you again at the next congress two years hence in Beijing.
- **Let me congratulate you** for the achievements of this conference. This was the result of very hard work by delegates under the very competent leadership of the chairman.



- **Let me congratulate you** for the achievements of this conference. This was the result of very hard work by delegates under the very competent leadership of the chairman.
- Thank SEU for hosting the conference. Thanks go to everybody who has contributed to the conference with reports and introductions. Thanks for the financial contributions to this conference from the city and all other organizations and a number of private sponsors.
- As the organizer of the conference, I would like to express our sincere thanks to the members of the Organizing Committee, the authorities of Nanjing University and Jiangsu Province for all their support and contributions to this successful conference. Thanks are also due to all the participants who came from over 30 countries and regions.
- **Thanks to** the European Commission, we have been able to publish the proceedings of the congress. Finally, a word of thanks to our sponsors, without whose help our debts would not have been so immense. Our heartfelt thanks go to each and everyone of you. Without your participation, we would never have enjoyed these three days so much, and we would have missed out an experience which will doubtless remain forever in our hearts.



2. Summarizing the achievements

- Despite all of the inevitable small difficulties, there have been a number of thoughtful and probing contributions in plenary sessions, and many first-rate seminars and roundtables on an infinite number of subjects.
- We talked a lot, we discussed a lot and also we recommended a lot of things, such as ...
- In the past few days you have been addressing themes of paramount importance, and please allow me to express my admiration for and appreciation of your wisdom in these fields, since such wisdom is the basis for action.
- We have spent many hours and days debating and discussing 4000 pages—yes, we have printed 4000 pages in the conference proceedings. I am sure the output of so much work and effort will be productive, and result in concrete and tangible benefits to the need of the world.



- We are now very close to the end of this International Conference which has achieved tremendous successes. More than 200 participants have come to Manhattan to discuss not only general questions about XXX but more concrete questions and problems and their possible solutions.
- We have worked actively in the workshops these days, and our work has provided value not only to the resolution but also to the work of this Association in general.
- I believe that our conference is a great success. It went smoothly as scheduled. In these five days the conference has covered so many important and complex problems in the field of biochemistry, both theoretical and practical. All the presentations were very illuminating and informative. And the heated panel discussions were very stimulating and fruitful.
- Our conference has lasted three days. It has achieved tremendous successes. Eighteen scientists and scholars spoke at the conference. Many more aired their views freely at group discussions, which proceeded in a friendly and lively atmosphere. I benefited greatly by attending this conference.

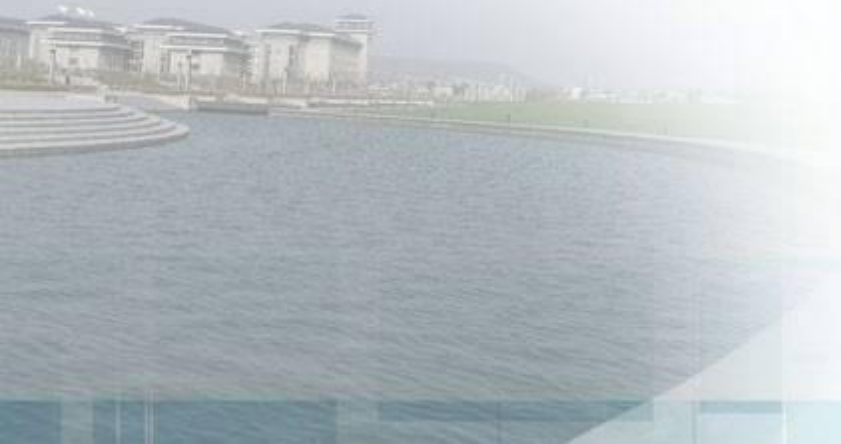


3. Announcing the next conference

- I'm delighted to invite all of you to prepare to come to Canada in four years to participate in the ... Conference.
- Our next conference will be held in New York at our college. We will try our best to make *the forthcoming gathering* another fruitful and pleasant one. I' m looking forward to meeting you then.
- And lastly, my friends, *see you next year* in Beijing, China for our next conference.
- I *look forward to seeing you again* at the next conference two years hence in Nanjing in 2014. You will be warmly welcome there.
- *Let us meet again* in Paris in 2014 at the next world congress of biomaterials.



- It is a privilege for me to announce that the next congress will be held in London in 2014.
- I am proud to have the privilege to announce that the next International Conference on Strategies for Enhancing Access to Medicine will be held in China in May 2014. We should of course welcome as many scientists as possible. We look forward to seeing you then.





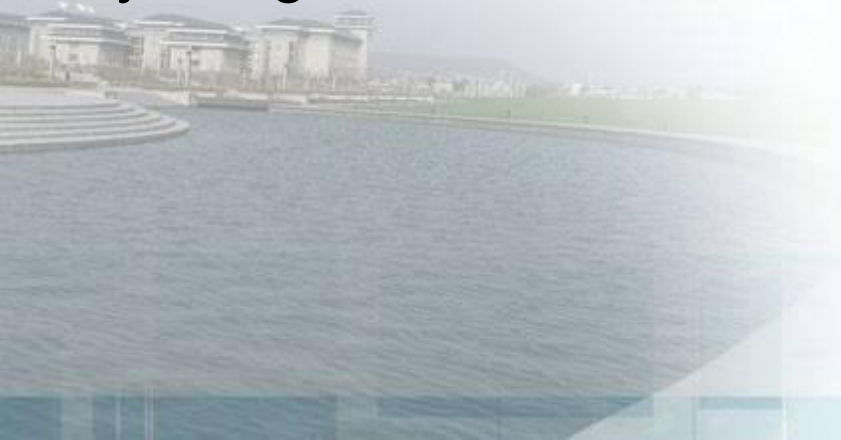
4. Announcing the closing of the conference

- We are now very close to the end of this 3rd Conference of ...
- Now with great joy and a mind reluctant to part, we get together again to declare that the Conference has drawn to a successful close.
- We are soon closing this seminar which has been a great success.
- I now have the duty and the honor to declare the conference officially closed.
- Now, the conference is closed. Let's meet again in Beijing in 2020.



5. Expressing good wishes

- I **wish** everybody a good journey home.
- For now, I wish you all a safe journey back home.
- And lastly, my friends, see you next year in London and have a safe trip home.
- I hope you will have a safe and peaceful journey home and offer to you my warmest best wishes.
- Thank you, I wish you a pleasant trip home, and I will see you again.





Thank you!

