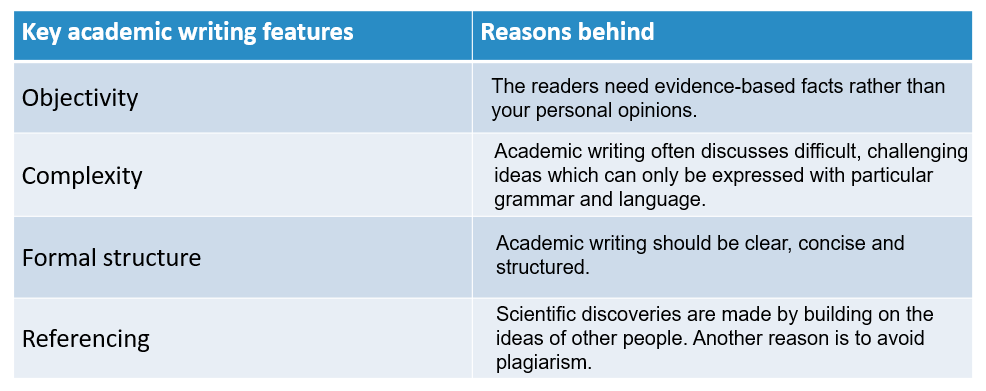
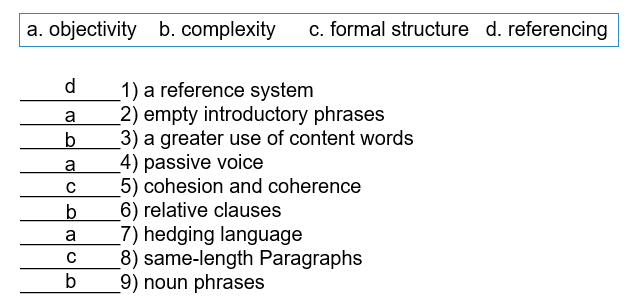
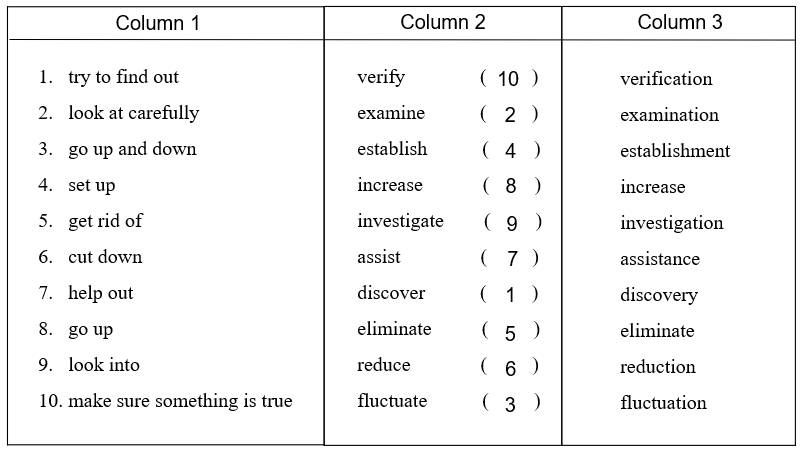
**Unit 1**







Avoid contractions.

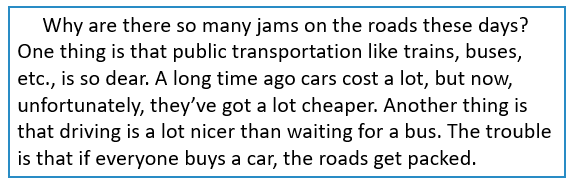
Use the more appropriate formal negative forms

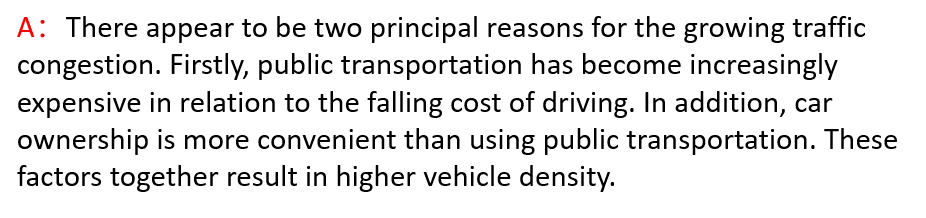
Limit the use of "run on" expressions, such as "and so forth“ and "etc."

Avoid addressing the reader as "you".

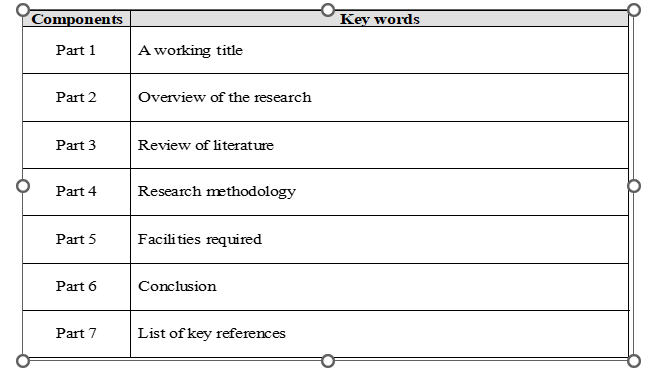
Limit the use of direct questions.

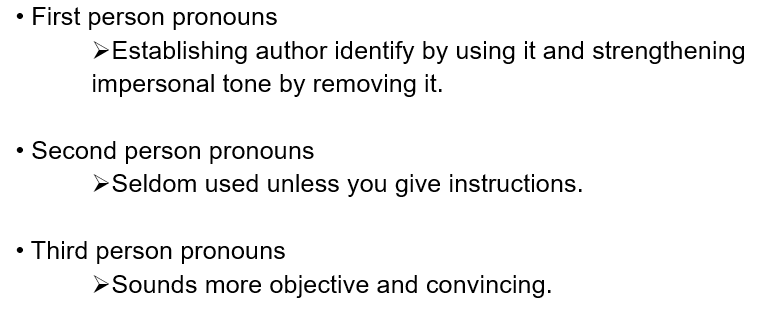
改写

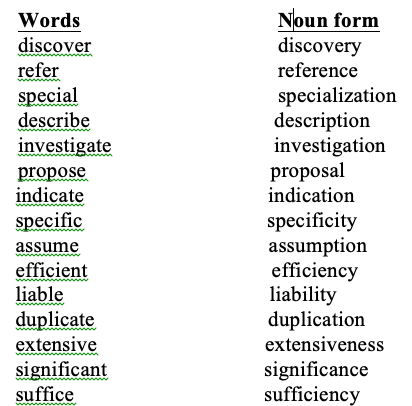




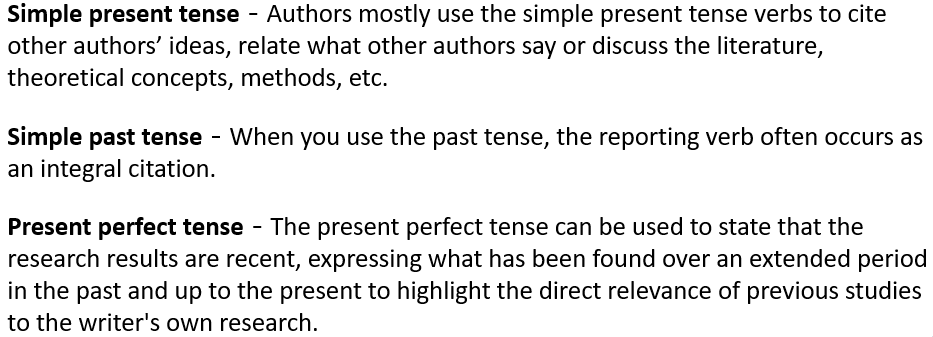
**Unit 2**

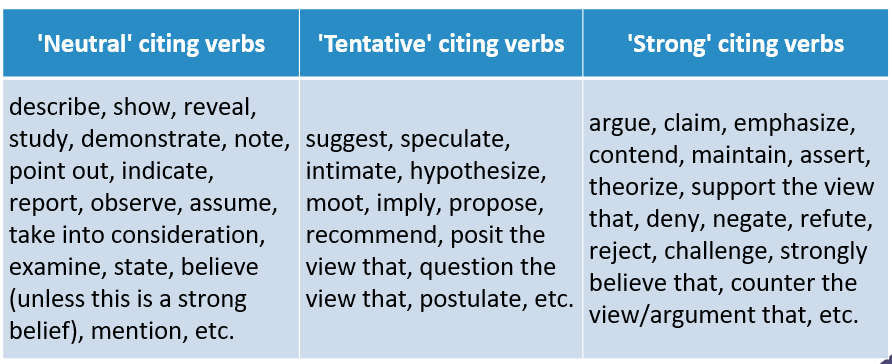


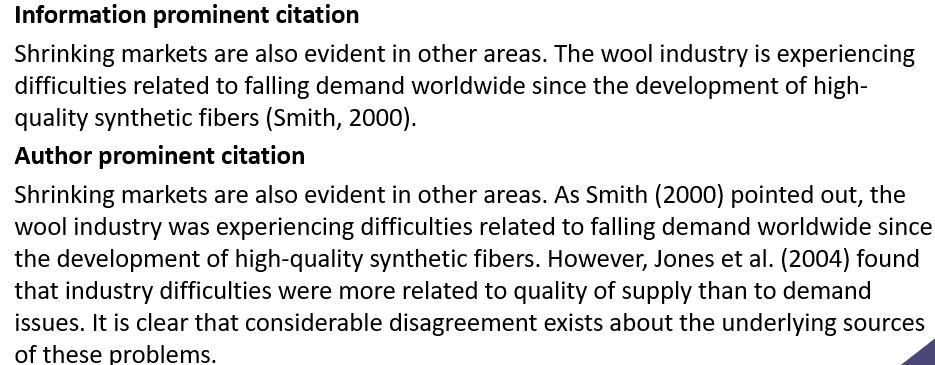


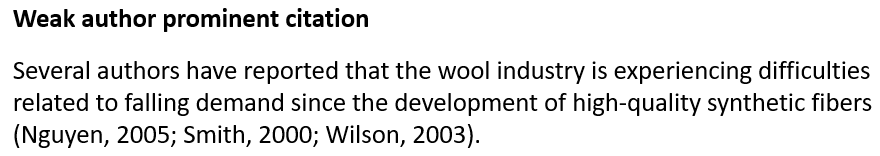


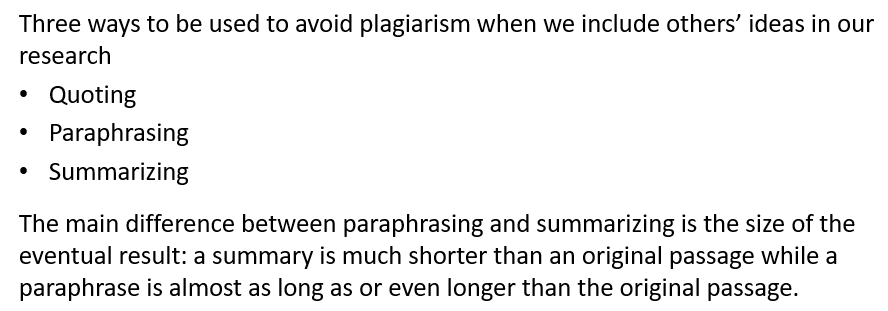
**Unit 3**

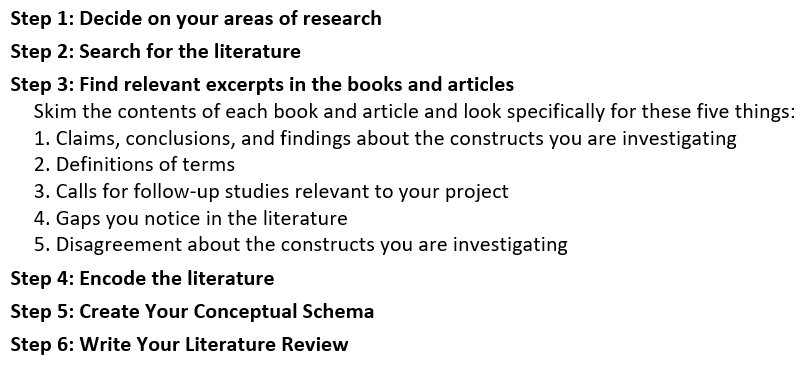




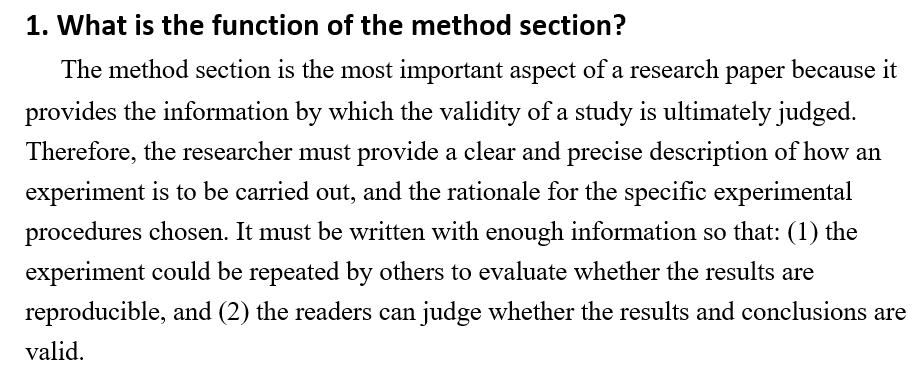


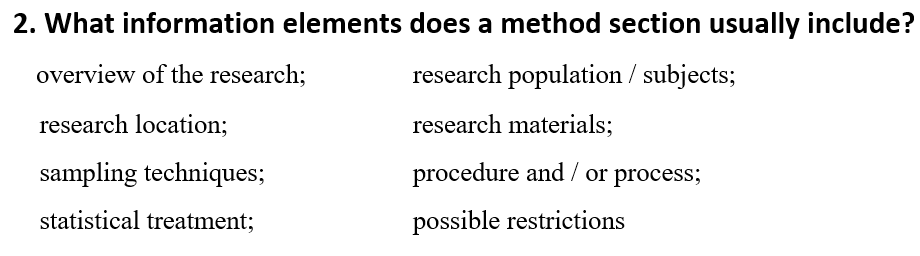


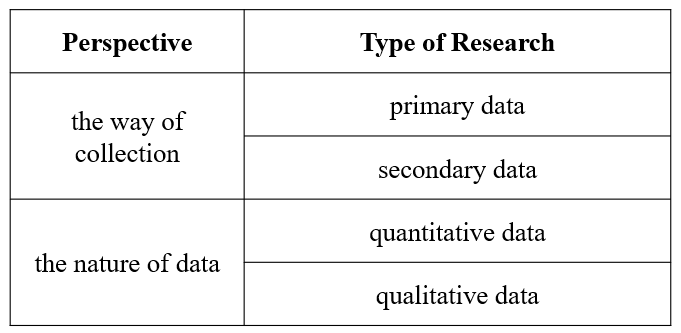


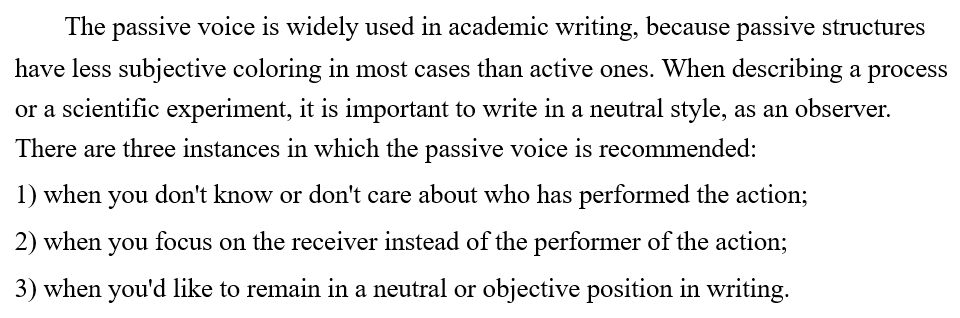


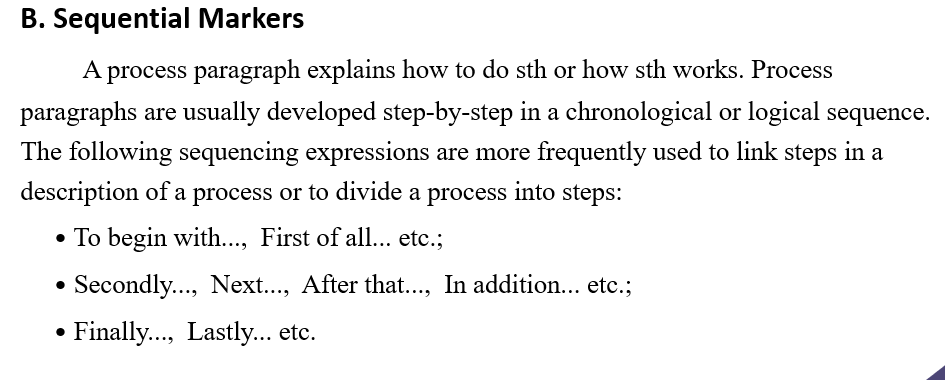
**Unit 4**

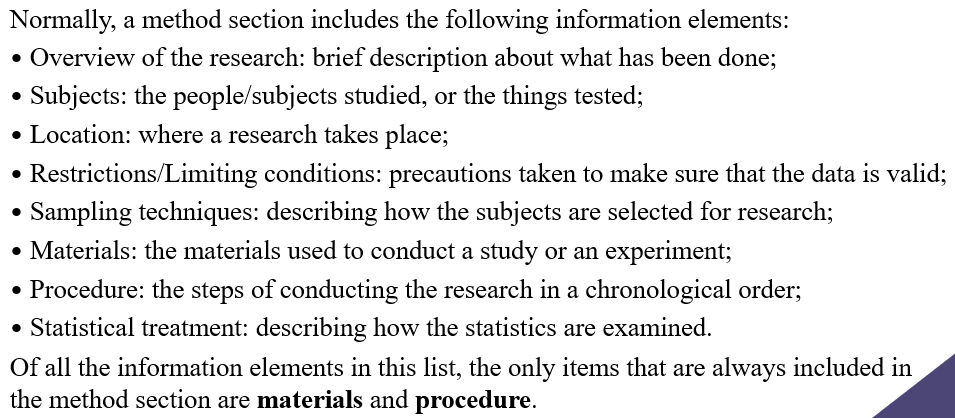


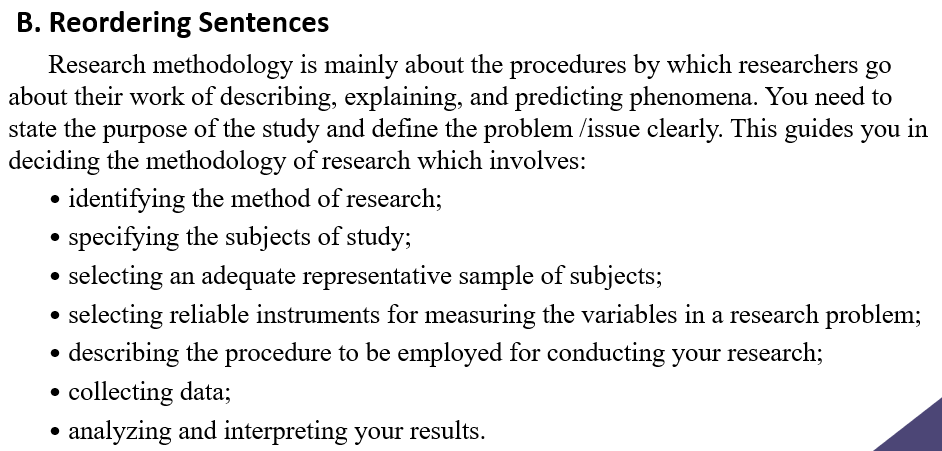


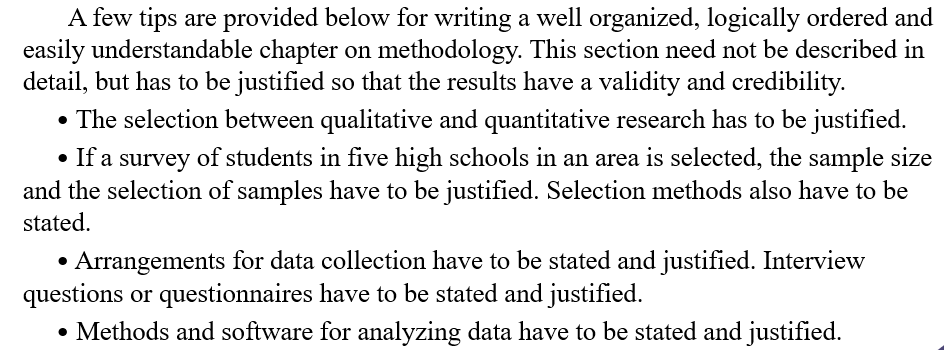


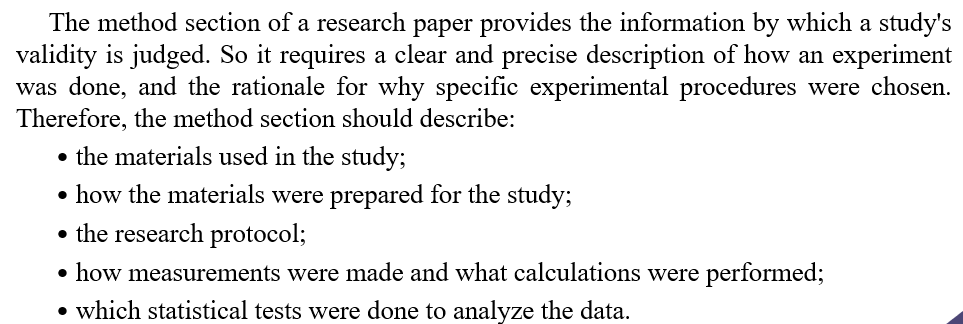


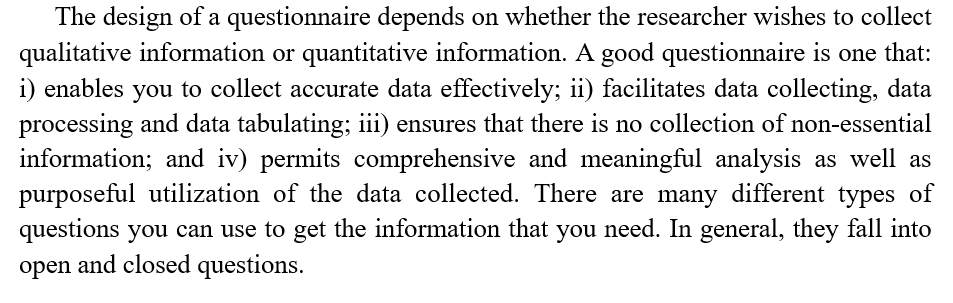


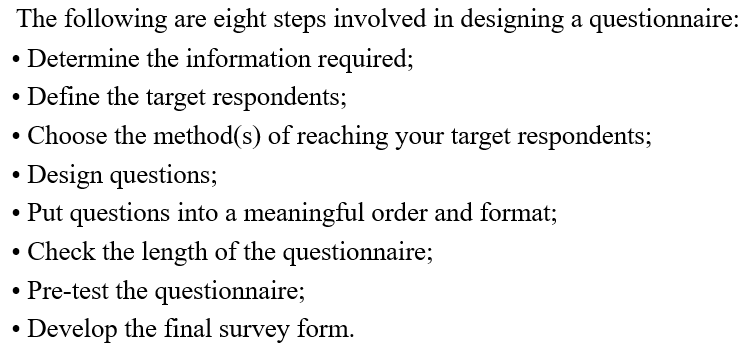




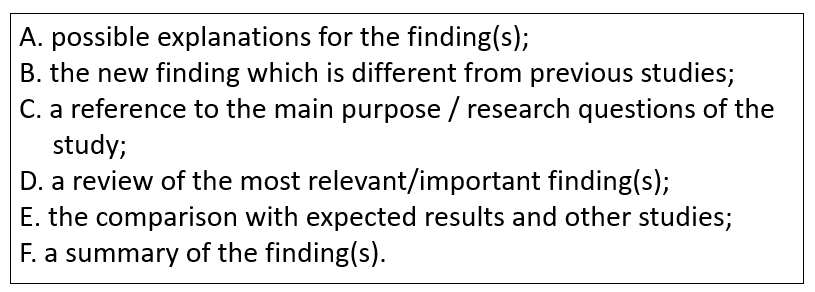


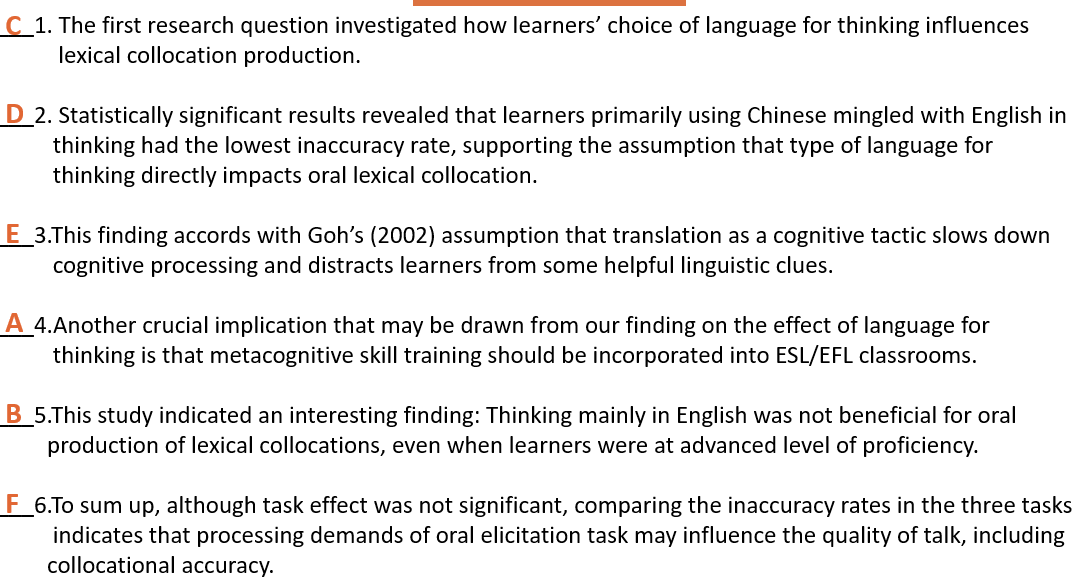


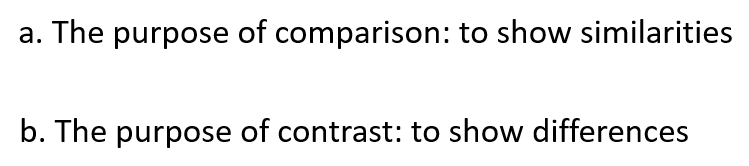


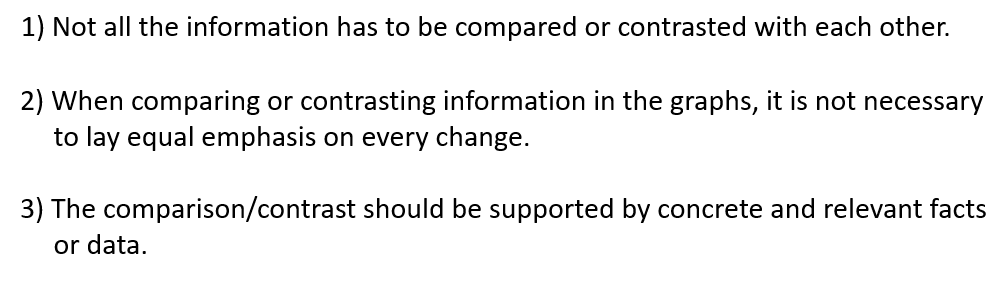


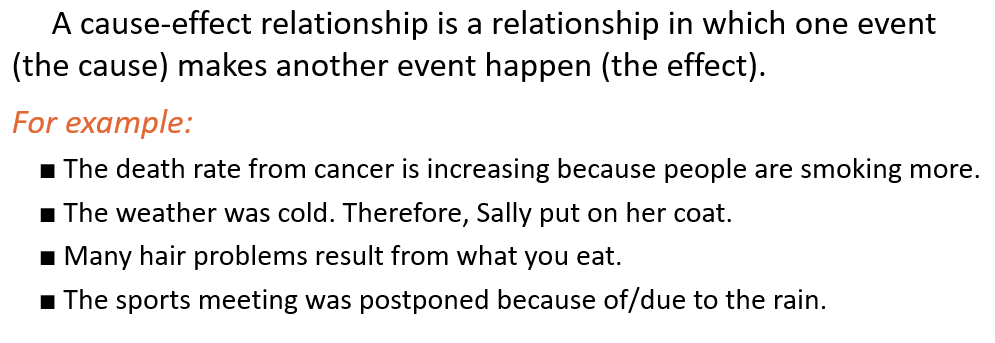
**Unit 5**

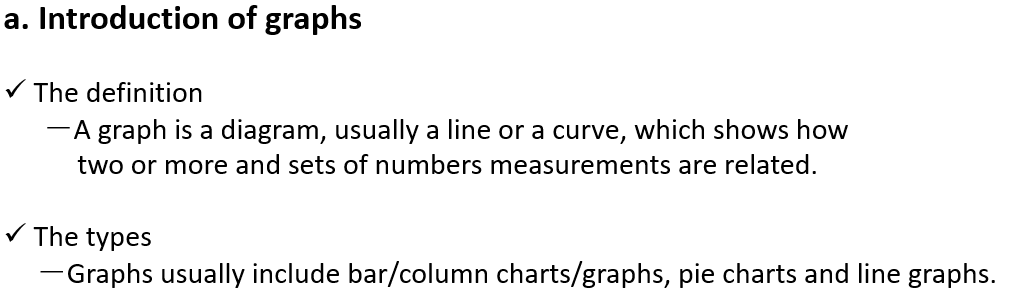


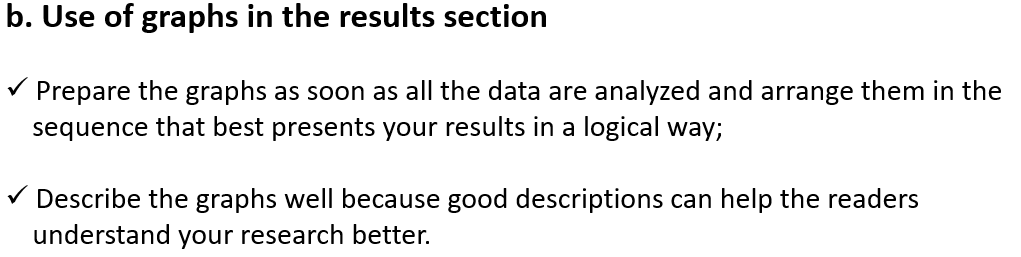


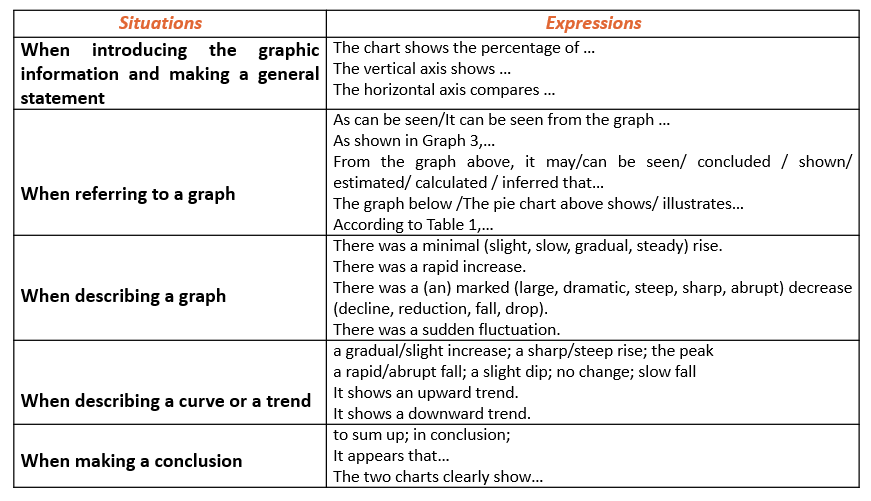


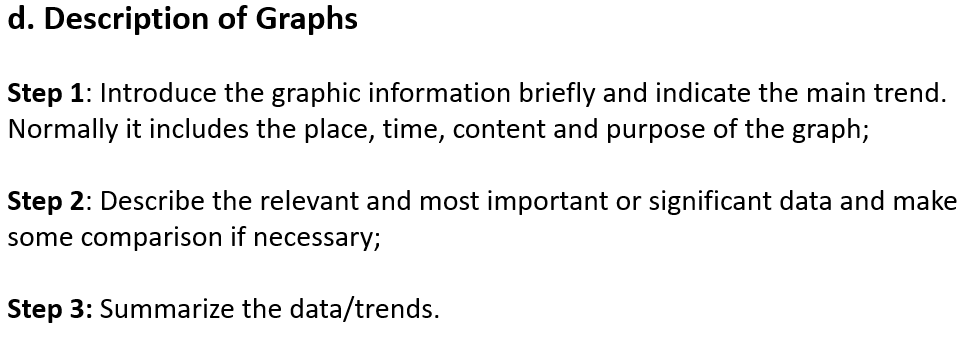


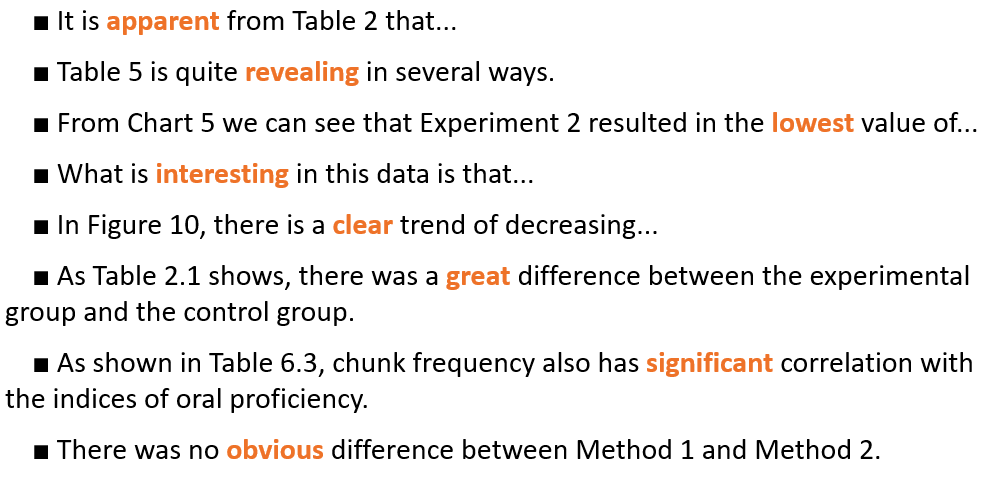


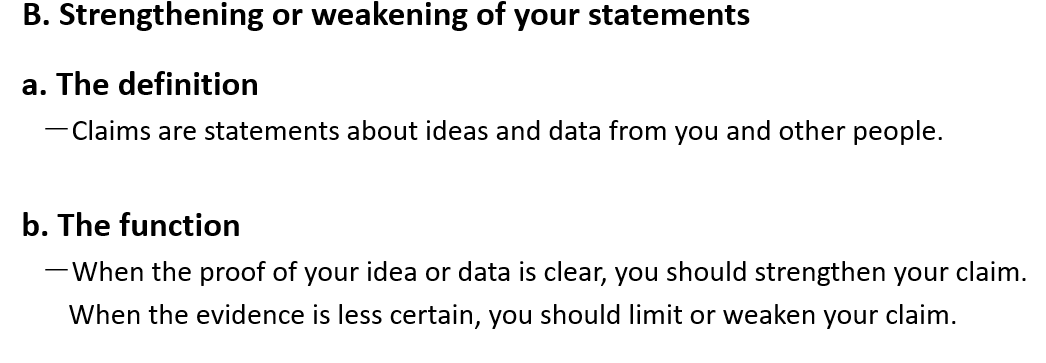


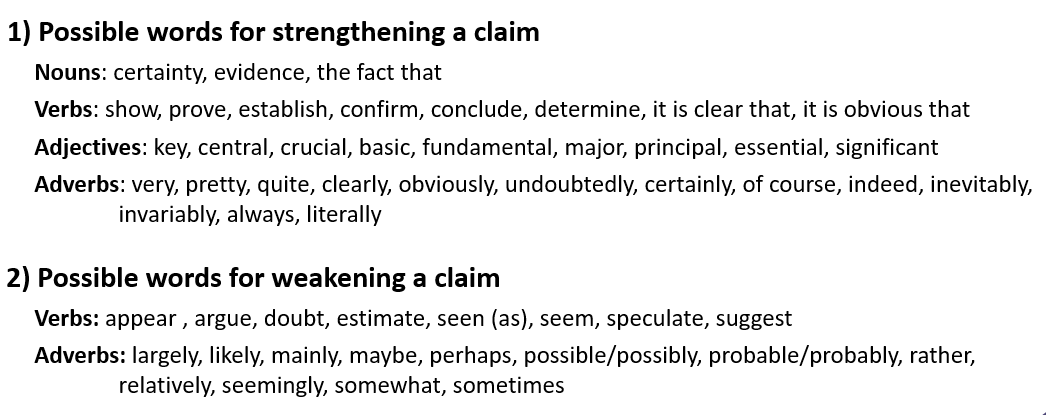


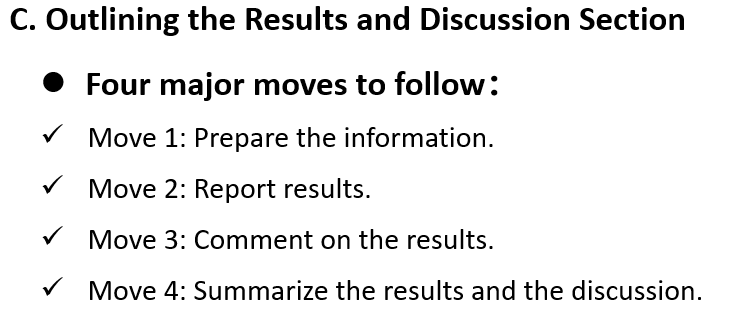


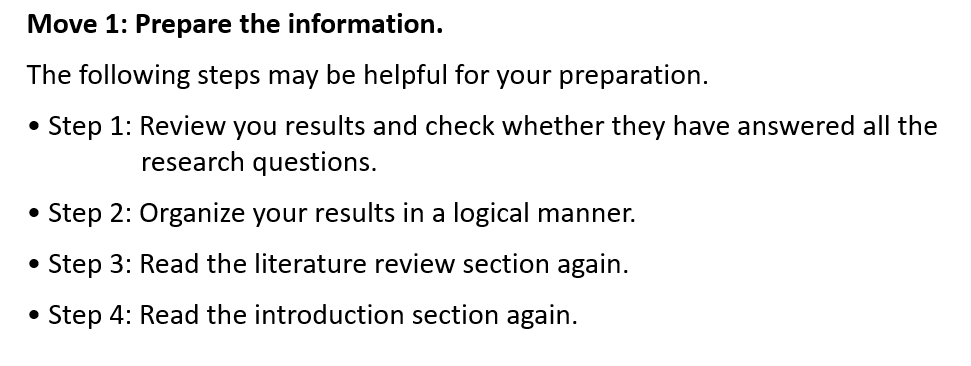


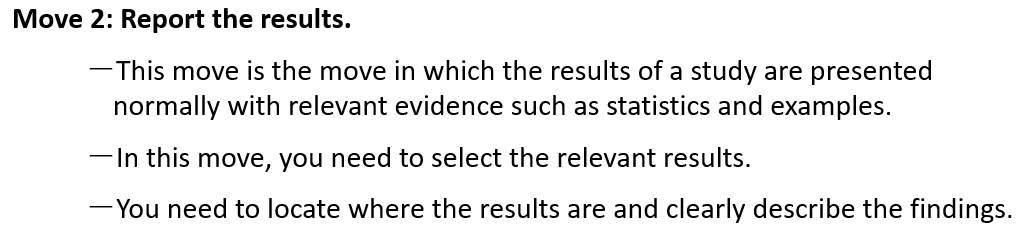


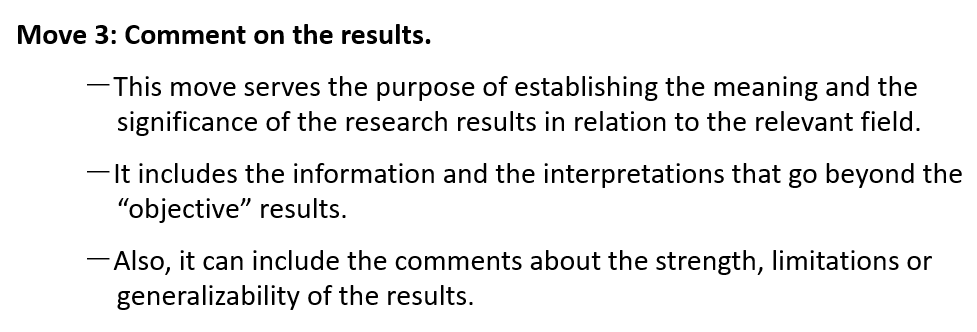


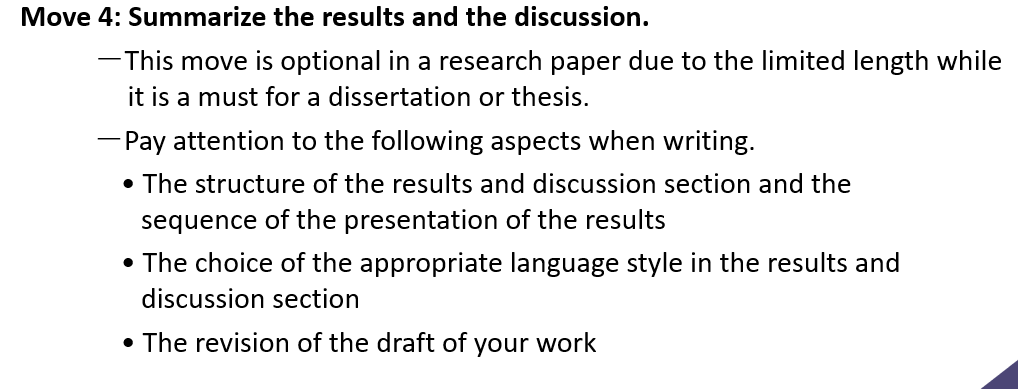




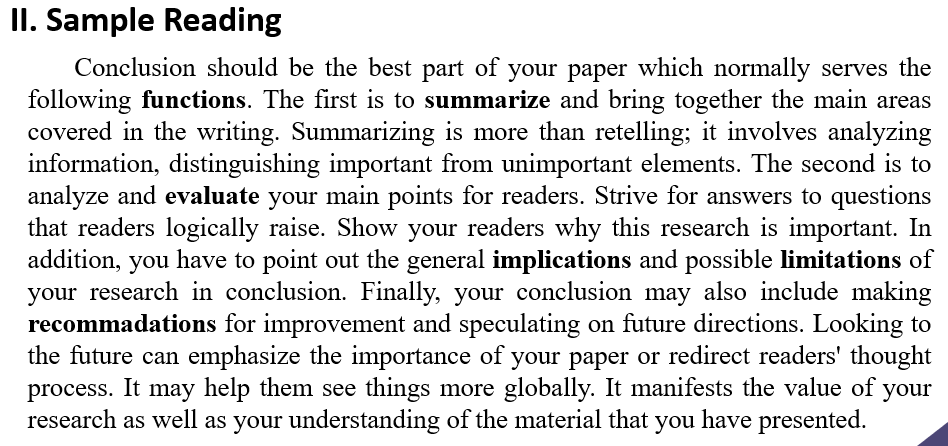




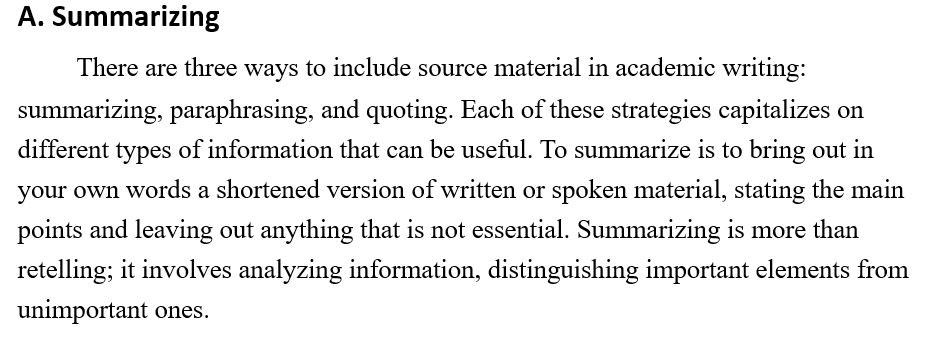


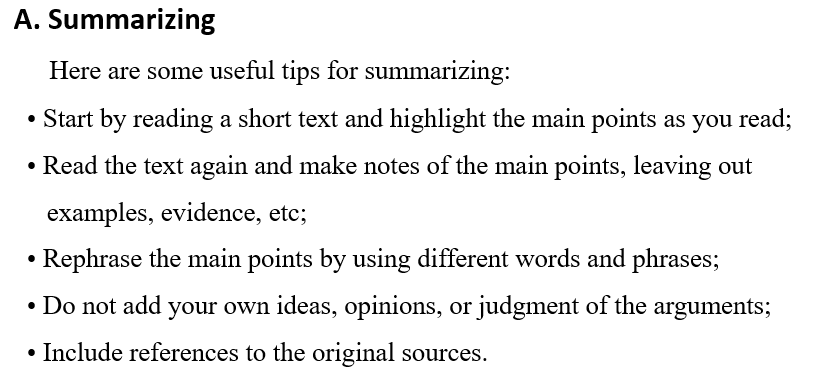


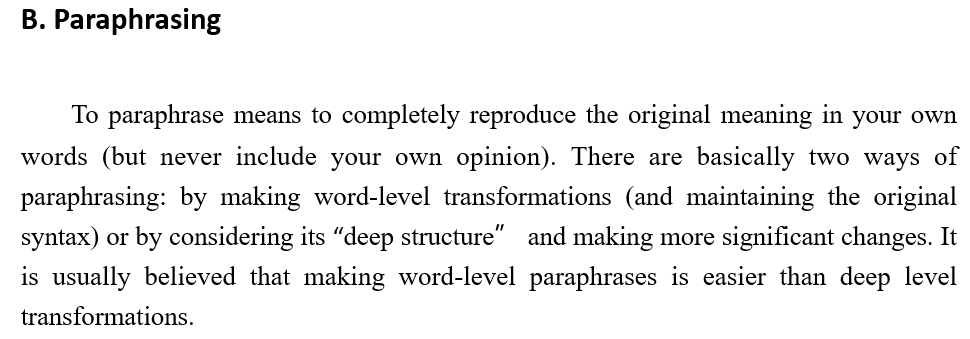
**Unit 6**

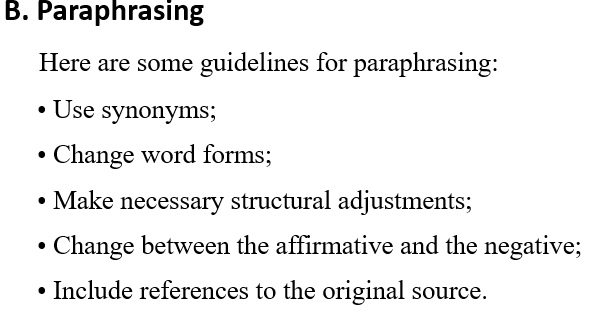


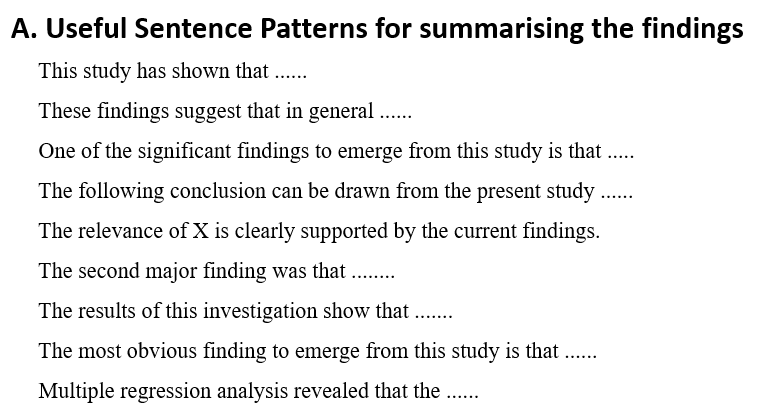
When describing actions or situations that happened in the past, or expressing actions that follow each other, the simple past tense is normally used. A majority of verbs in summary and limitation sections are in the past. The simple present tense is more common in implication and recommendation sections.

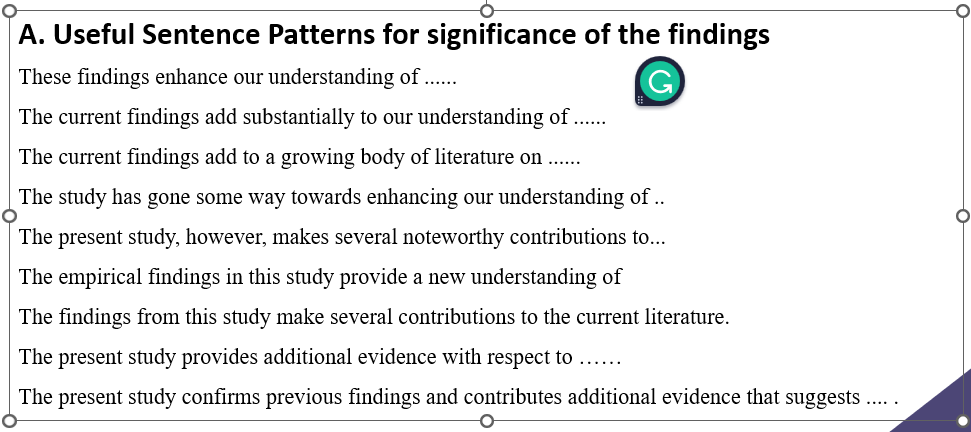


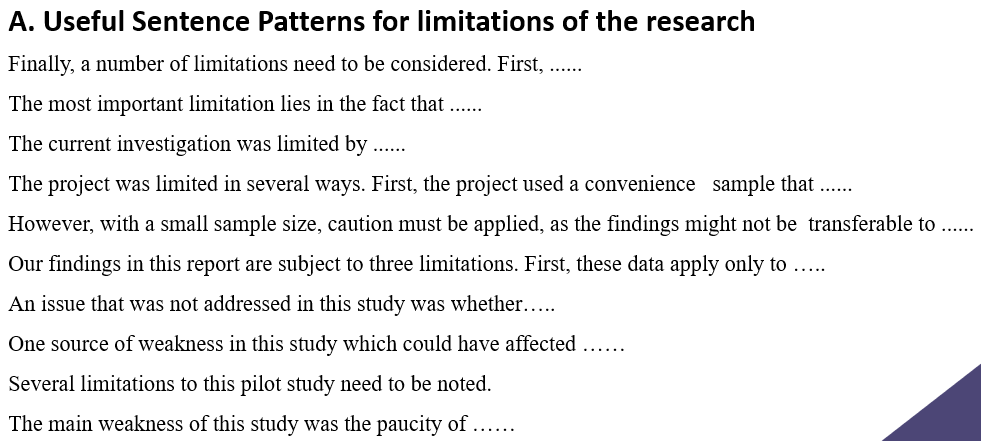


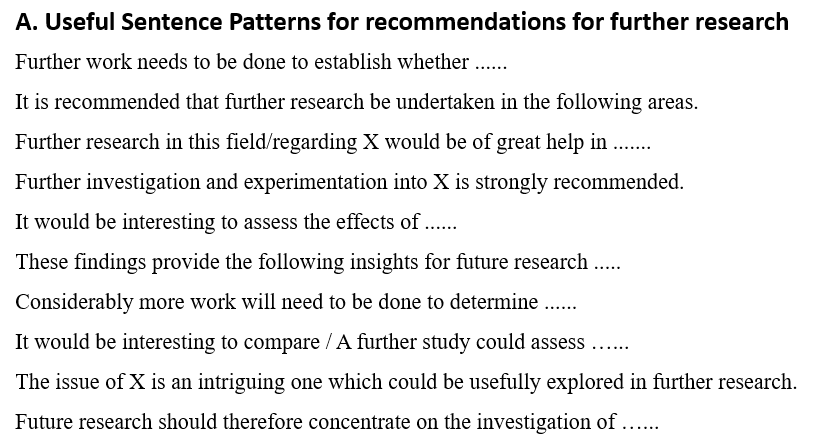


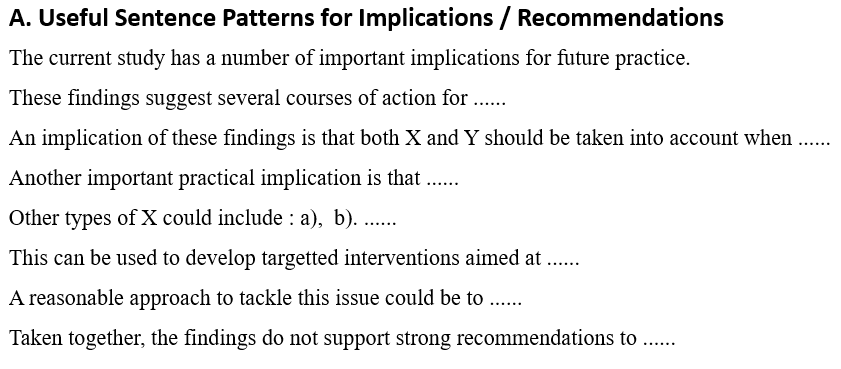


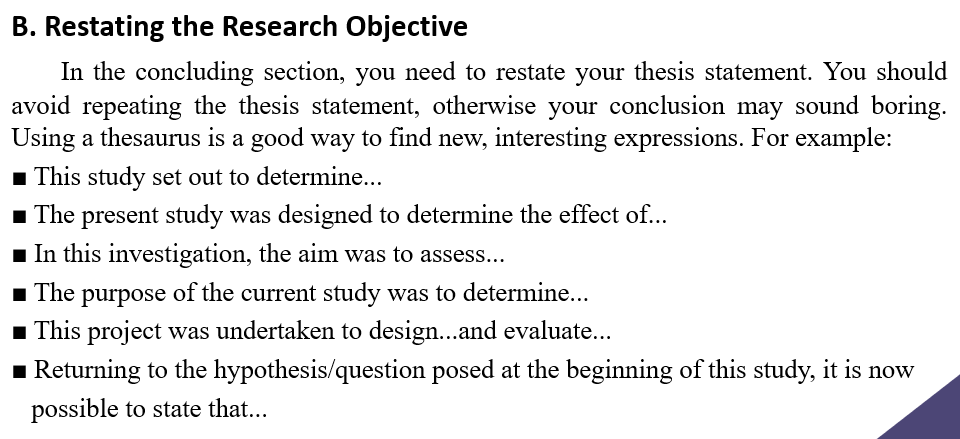


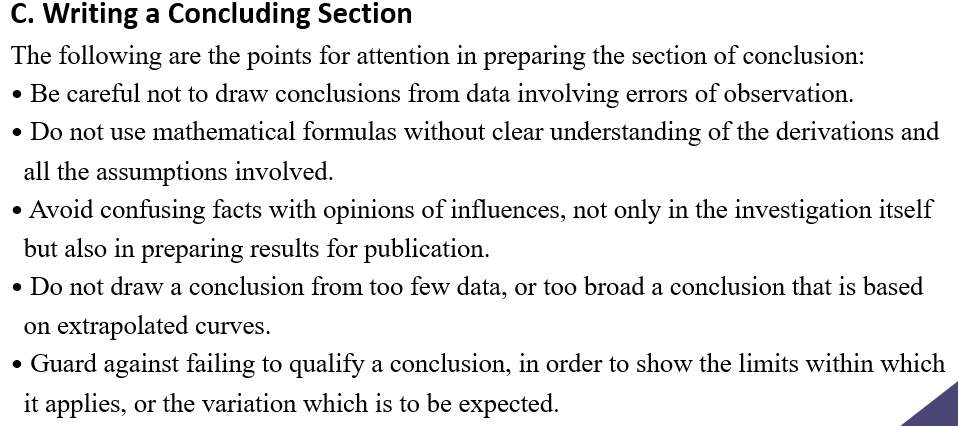




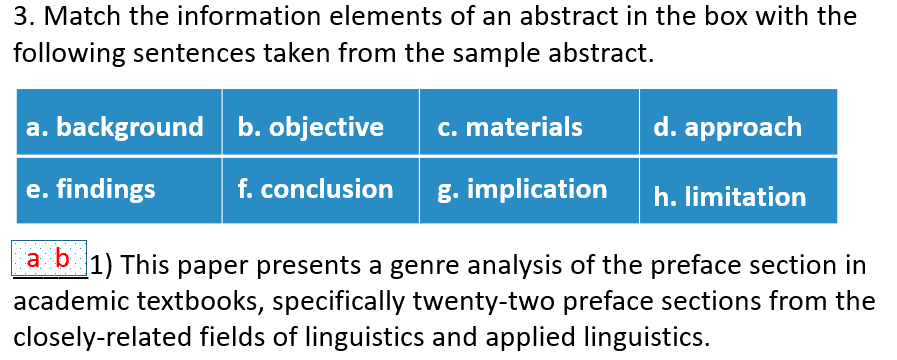


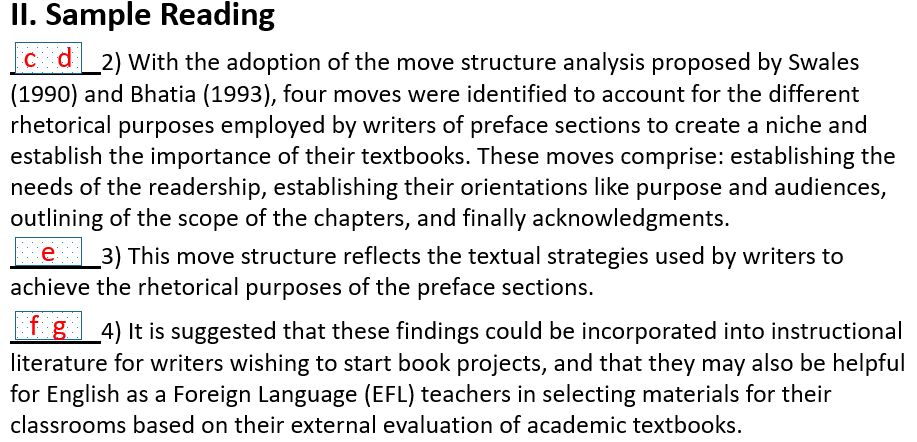




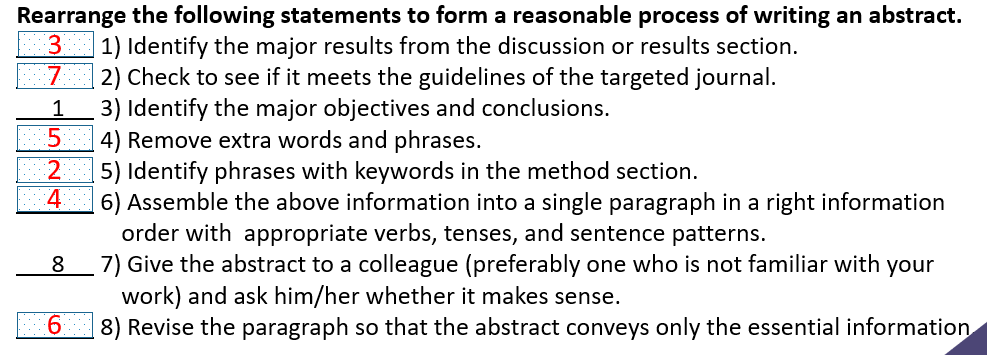


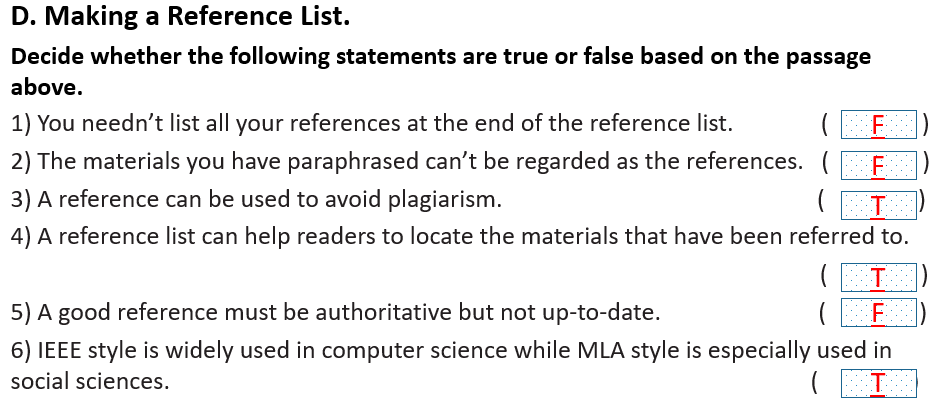
**Unit 7**





In order to increase the probability that a paper will be read and retrieved, it is necessary to select 3–5 keywords from categories like discipline, topic, location, methods, and data so that they can potentially improve citation counts and journal impacts.





**Unit 8**

