

# SUBMISSION OF PROPOSED MOTION

**Motion number:** 8.2021.2

**Subject:** WCA Trainee Delegates

**Intent:** Procedure of acknowledgement of WCA Trainee Delegates and description of their rights and duties

**Submitted by:** WCA Board

**Date:** February 28, 2021

## Motion

Trainee Delegates are Community Members who have been appointed by the WCA to train for the role of WCA Delegate.

1. Trainee Delegates will require a time period of extra mentoring and assistance by Senior Delegates and/or Regional Delegates, to support their development to Junior Delegates and Staff of the WCA.
  - 1.1 A Senior Delegate may nominate a Trainee Delegate for a promotion to Junior Delegate, if the Senior Delegate judges that the Trainee Delegate has shown their fitness for the position.
  - 1.2 To promote a Trainee Delegate to Junior Delegate, the Senior Delegate must submit the corresponding application to the WCA Board.
  - 1.3 The WCA Board rejects or approves the application.
  - 1.4 After approval, the Senior Delegate appoints the person as Junior Delegate.
2. Rights of Trainee Delegates
  - 2.1 Trainee Delegates have the right to be listed as a Delegate at WCA Competitions in which there is at least one other WCA Delegate listed.
    - 2.1.1 At least one listed Delegate must possess the position of Junior Delegate, Full Delegate, Regional Delegate, or Senior Delegate.
    - 2.1.2 Trainee Delegates have the right to make decisions at competitions in which they are listed as a Delegate.
    - 2.1.3 Trainee Delegates have the right to read and participate in conversations in the Delegates and Reports groups.
    - 2.1.4 Trainee Delegates have the right to contribute to Delegate Reports about competitions that they helped oversee.
    - 2.1.5 Trainee Delegates have the right to review and compile results for competitions they helped oversee.
    - 2.1.6 Trainee Delegates have the right to submit corrections and changes to results of competitions they helped oversee.
3. Duties of Trainee Delegates
  - 3.1 Trainee Delegates shall behave as a representative of the WCA in accordance with the Mission, Spirit, Regulations, Policies, and Code of Ethics of the WCA.
  - 3.2 Trainee Delegates shall sustain knowledge and skills regarding the Mission, Spirit, Policies and Regulations of the WCA.
  - 3.3 Trainee Delegates shall accept and comply with the decisions of the WCA Board, WCA Officers, and WCA Teams/Committees.
  - 3.4 For every WCA Competition that they are overseeing, Trainee Delegates:
    - 3.4.1 represent the WCA
    - 3.4.2 make sure Competition Organizers and Competition Staff are fully capable, equipped, and prepared to make the competition successful
    - 3.4.3 make sure the competition is run according to the Mission, Spirit, and Regulations of the WCA

- 3.4.4 contribute to the timely submission of a report about the competition to the community of WCA Delegates
  - 3.4.5 contribute to the timely submission of the results for the competition to the WCA Results Team
  - 3.4.6 inform the WCA Results Team about any late corrections and changes in the results
  - 3.4.7 in cooperation with the other Delegates ensure the timely payment of WCA Dues.
- 4. Appointment of Trainee Delegates
  - 4.1 Senior Delegates may appoint suitable persons who meet the following requirements:
    - 4.1.1 Full trustworthiness
    - 4.1.2 A high level of knowledge of the Mission, Spirit, Policies and Regulations of the WCA
    - 4.1.3 Strong, independent, communicative, positive personality
    - 4.1.4 Leadership with strong feeling of responsibility
    - 4.1.5 Organizational skills, ability to perform core organizational tasks if necessary
    - 4.1.6 Representativeness for the WCA
  - 4.2 Senior Delegates decide at any time which persons are proposed as Trainee Delegates, then send in an application for these persons to the WCA Board.
    - 4.2.1 The WCA Board rejects or approves the application.
    - 4.2.2 After approval, the Senior Delegate appoints the persons as Trainee Delegates.
- 5. Withdrawal of Trainee Delegates
  - 5.1 Trainee Delegates may withdraw their appointment at any time by submitting a resignation letter to their Senior Delegate with a carbon copy (CC) to the WCA Board and WCA Executive Assistants Team.
  - 5.2 Trainee Delegates will automatically lose their appointment after a period of 12 months, unless their Senior Delegate extends the appointment with approval from the WCA Board.
  - 5.3 Senior Delegates shall have the right to withdraw the appointment of a Trainee Delegate in their attributed area.