

PORTIA J SYDNEY

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To build a career which enables to maximize my professional talent and develop my inner potential and contribute my wellbeing towards development of the organization. Strives to enhance the effectiveness and efficiency of all functions for excellence through dedication and commitment in my entire endeavor in a dynamic organization, this would also facilitate continual learning.

Education

MBA / Arunachal University of Studies

2019 – 2021

CGPA: 6.64

BCA / Himalayan University

2014 – 2017

CGPA: 7.38

Intermediate / Ingraham Institute Aligarh

2013 – 2014

CGPA: 6.32

Skill Set

Primary Skills

- Problem Solving
- Communication
- Team Handling
- Business Process
- Adaptability
- Positive Attitude

Live Seminar Undertaken

- **Web Development:** Attended lecture on making different websites for different company like E-commerce, personal and information website.
- **Android Development Seminar:** Attended lecture on Android Development like Share-it, Facebook, web view of android.
- **Event Management:** Meeting Different clients, explaining the various causes related to the event management.

Soft Skills

- Proficient with Microsoft Word, Excel and PowerPoint.
- Thorough understanding of social media and social media analytics.

Achievements

- Participated in **CODE_TADKA** (C++ programing), APTECH.
- Participated in **COMPUTER SCIENCE EXHIBITION**.
- Organizing committee member (College Fest).
- Participated in Volleyball tournament, Annual Sports Meet.

Area of Interest

- Event Handling
- Blogging
- Gaming
- Music
- Traveling
- Gym

Personal Information

Father's Name:

Mr. Joyce Sydney

DOB:

10th Oct 1997

Marital Status:

Single

Declaration

I do hereby declare that the above furnished information is true to the best of my knowledge and belief.