 Rituals OmniFocus Repeating Reminders Out of Scope Communications 			
 Random Tips Drafts Actions Launch Center Pro Scripts, Workflows and Other Goodie 	es		
Overview Why Use Due The Pitch:			
 It's screaming fast. Easy to use. Genius implementation for defer Is available on my iPhone, iPad at Meanwhile, in the Real World^[1]: 			
 I am absent-minded. I have a scorching case of the Al I will forget to eat if left alone I have several medical issues. I have multiple reminders se 	e for long periods of time.		
If I didn't have most of these strategies Oue Controls the Ebb and Flow of I use Due to gently (or viciously) remining the property of t	of My Day and me there are things which		ghout the day.
 Example: Returning a phone call I don't know if my son will b I might call, but not reach th Due allows me to stop worrying If I can't make the call, I just Sanity Check: Most things just need 	e screaming his lungs out at e person I need to speak wi about the logistics and focu tap the hour glass icon.	th. s on completing the tasks.	
efault Settings:	Setting Snooze	Value 1 Hour	
	Sync Badges Quick Access Timin	11:30 16:30	
Nota Bene: My iPad is set to never so	ound an alert.	19:0	
oday Any tasks that come up and must be • Formatted: TODAY ≡ foo. • Usually set to one of my four qui		y are always placed in Due.	
 Install. Medical I take a lot of pills, and Due helps ren I use a distinct alarm for my pills 		them.	
 I set the snooze to one minute. Rituals Some folks keep their morning / ever This freaks me out. 	ning / weekly review checklis	st in OmniFocus.	
 I have repeating events to trigger my I use a distinct alarm for my chec I set the snooze to one minute. If the checklist involves working If the checklist involves work aw 	cklists. at my computer, I add a UR	•	
I have morning and evening checklist For this example, the interesting These items contain a URL	s for the house. items on these checklists in n the note field for quickly g	clude a question mark.	e reminder.
 Items you'll find on my checklists Do I need to do anything with Do I need to do anything with Do I need to buy milk? Do I need to make a pitcher 	th the dishwasher? th the laundry? of iced tea for my wife?		
Do I need to set the DVR for	■1 AT&T 💠 14	:33 90% => Checklist be made?	
	due://x-callback-url/a title=TODAY%20%E %20Tea&x-source=F success=paperless://	2%98%B2%20Make Paperless&x-	
mniFocus	Additional Remin	nders Screenshot	
 I have a few repeating reminders that Family - Set to open when my w Morning Review. Evening Review. Weekly Review. 		pectives:	
 Today. epeating Conditional Reminder I have reminders that are conditional Weather. 			
 Other people. Not being able to see the amour packaging. OmniFocus is terrible at handling the Due is great for reminders where the 	se types of tasks. the actual repeating interval	is unknown.	ches won't put a window in the
 Create a repeating reminder with I usually set the intervals to Append a URL to the reminder the Formatted: ¿ foo?. 	short intervals that ask you one or two weeks (sometime nat will create a new OmniFo	a question. es one month). ocus task or Due reminder.	
	9:00 — Sunday ¿ Does Flynn need new drafts://x-callback-url/c		
	8:00 — Friday ¿ Do you need to mow the drafts://x-callback-url/c 8:00 — Friday ¿ Do you need to sweep drafts://x-callback-url/c	the porch?	
		Reminders	
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