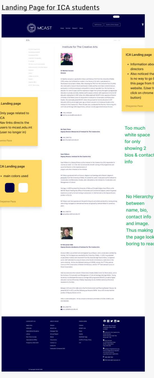
WORDPRESS - TASK 1

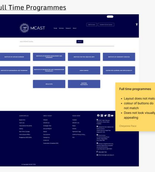
Cheyenne Pace

CURRENT MCAST WEBSITE

Landing Page for ICA students

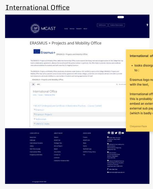


Full Time Programmes

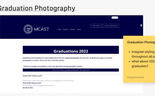


International Students

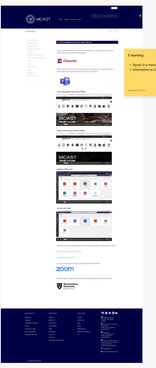
International Office



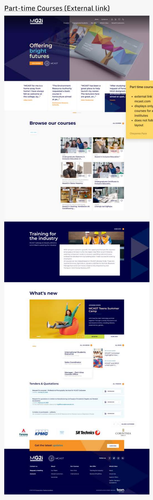
Graduation Photography



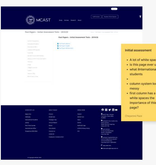
E-Learning



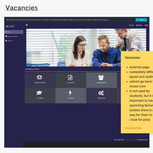
Part-time Courses (External link)



Initial Assessment Tests (Past Papers)

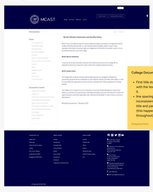


Vacancies



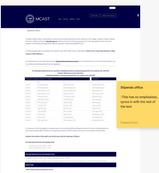
Library

College Documents



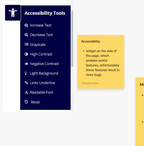
Tenders

Stipends Office

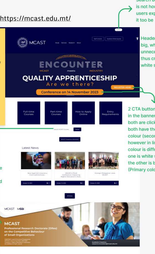


MCAST News Archive

Accessibility tools

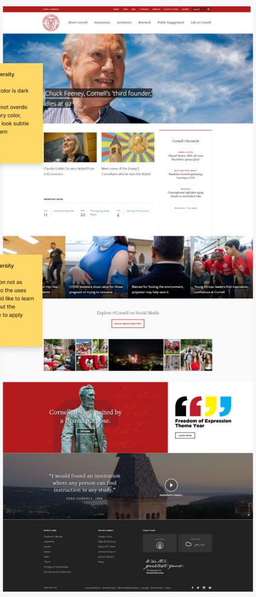


https://mcast.edu.mt/



Competitor Analysis

https://www.cornell.edu/



Cornell University

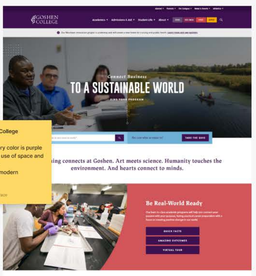
- Primary color is dark red
- They did not overdo the primary color, making it look subtle and modern

Chayanne Pace

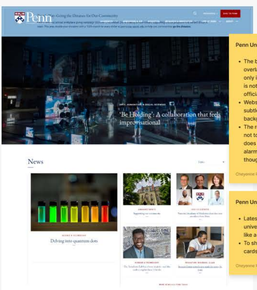
Cornell University

- Information not as relevant to the uses who would like to learn more about the university to apply

Chayanne Pace



https://www.upenn.edu/



Penn University

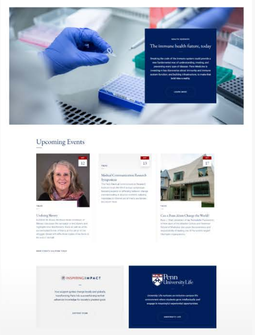
- The blue popup is overlapping the header only in screenshot, this is not an issue on the official website
- Website is clean and subtle, with a white background
- The red for the CTA is not too bright, so it does not give an alarming, error like thought to it

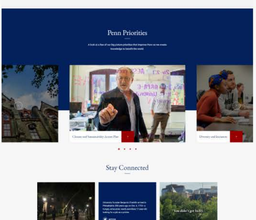
Chayanne Pace

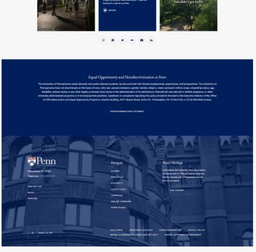
Penn University

- Latest news that the university has/ serves like a blog as well
- To show this they use cards

Chayanne Pace





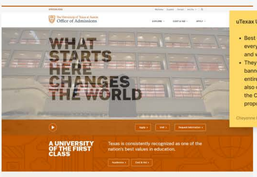


Goshen College

- Primary color is purple
- Good use of space and color
- Very modern

Chayanne Pace

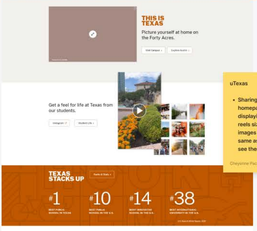
https://admissions.utexas.edu/



uTexas University

- Best use of color, everything is moderate and warm
- They carefully size the banner to take up the entire screen, whilst also calculating that the CTA buttons remain proportionate

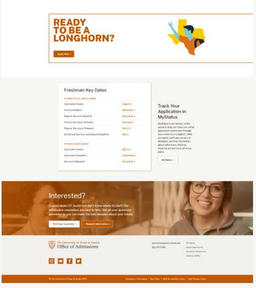
Chayanne Pace



uTexas

- Sharing socials on homepage, by displaying videos as reels sizing, and images in grid form, same as how we would see them on instagram

Chayanne Pace



User Personas

Rebecca
Full time student

Age	23
Occupation	Intern UX Designer
Education	Degree in Fine Arts
Marital Status	Single
Location	Swieqi, Malta

Story
Last year, I had the incredible opportunity to kickstart my career as an intern in UX. Since I'm coming from a coding background, I've decided to shift my focus towards web design rather than coding. This year, I've made the decision to change my course to better align with my goals, specifically in the field of User Experience and Interfaces. Given that I previously studied at MCAST, I'm considering staying there due to familiarity with the structure and timetable.

With my part-time internship keeping me quite busy, it's crucial for me to quickly find the right course. Therefore, amazing if I could avoid going through entirely unrelated courses offered by the school, as that would only extend the time it takes for me to find the one that suits my needs.

Goals / Future Plans
- Become a UX/UI Designer
- Looking through courses, maybe to find something that catches my eyes
- Quick & easy to find courses

Frustrations
- Slow websites
- No organization / cluttered titles and webpages
- Having through un-related courses

Rebecca
Full time student

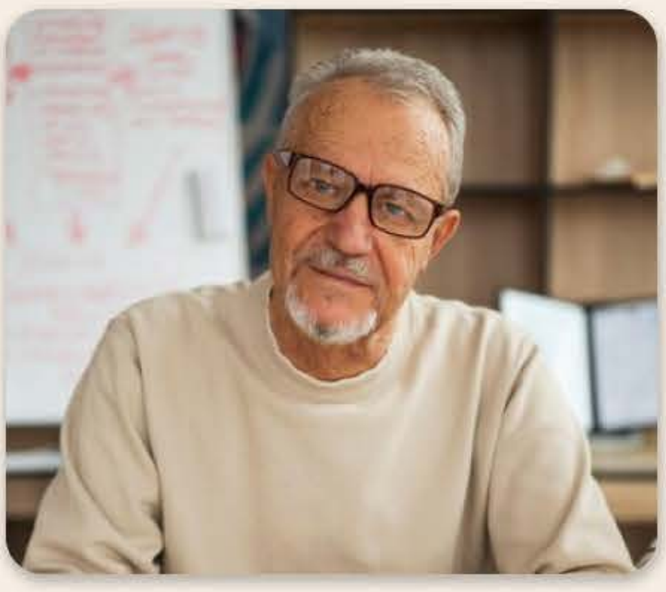
Age	17
Occupation	Student
Education	Secondary O-levels
Marital Status	Single
Location	Sliema, Malta

Story
I have recently graduated from secondary school and I'm currently exploring my future education options. I'm considering all the available schools in Malta. I have a strong dislike for disorganized websites. If a website I'm checking out is cluttered and difficult to navigate, I usually abandon it immediately.

I admit I have a tendency to procrastinate on school-related matters because I prefer spending time with my friends. Thus, I'd appreciate a straightforward and well-detailed guide to the courses. I'm not particularly concerned about who is running the institution, my main focus is finding the information I need so that I can enjoy my free time and socialize

Goals / Future Plans
- Need something quick and easy to look through courses
- Photography and fashion interests, focusing on jobs related to those areas

Frustrations
- Slow websites
- Ads and distractions
- No on-site guidance
- Extra information that is of little to no use for me



Mario Briffa
Retired

Age	70
Occupation	Retired therapist
Education	Masters in psychology
Marital Status	Married
Location	Mosta, Malta

Story
I am a retired therapist seeking new interests. I've always had a keen interest in learning more about Maltese heritage. As I'm not very fluent with using the web, I prefer a website that is clear, easy to read, and simple to navigate.

The more information and guidance available at first glance, the better. I'm not concerned about colors and styles, as long as the website provides the information I need. I would be satisfied if I can easily access the necessary content.

Goals / Future Plans
- Learn something that I always had a strong interest in

Frustrations
- Difficult navigation
- Search not displayed as the primary source of navigation
- Irrelevant / duplicate information

User Personas of Admins

Mariah Micallef

Admin at MCAST ICA

Age	44
Occupation	Senior Admin
Education	Degree in Fine Arts
Marital Status	Married
Location	Swieqi, Malta

Story

I am a full-time Administrator at MCAST ICA College, having dedicated the past decade to this institution. My passion lies in interacting with and assisting students, fostering a positive learning environment. While I may not be a tech enthusiast, I actively stay informed about the latest software that could benefit the students.

Despite my familiarity with administrative tasks, I have limited exposure to WordPress, making it a completely new territory for me. I am open to receiving tutoring to navigate this platform efficiently, and simplicity will aid in my quick learning. In the upcoming responsibilities assigned during the last meeting, I am tasked with updating the news and events sections. My role involves ensuring that both sections are consistently updated and aligned.

Goals / Future Plans

- Be trained to use and update Wordpress
- Ensuring that students are well informed with the last and upcoming events

Frustrations

- Pages constantly crashing upon updating changes
- Slow uploads
- Long processes to add or update things

Michael Muscat

Admin at MCAST ICA

Age	48
Occupation	Senior Admin
Education	Degree in Accounts
Marital Status	Single
Location	Sliema, Malta

Story

At MCAST ICA College, where I work as a senior administrator, I have over 15 years of devoted service under my belt. My extensive knowledge of the school's procedures enables me to effectively handle a variety of situations. I take delight in keeping up with new developments in software and technology that are relevant to the requirements of our students.
As was discussed at our most recent meeting, my major duty is to supervise every course that the institution offers and make sure that the content is updated on WordPress.

Furthermore, I will oversee admissions for both current students and first-year applicants. I know how to use WordPress well, therefore I feel at ease adding posts and am aware of some of its features and functions.

Goals / Future Plans

- Update new course
- Maintain the current courses
- Update Admission calendar + information
- Maintain ongoing applicants and transfer tem accordingly

Frustrations

- Having the need to upload changes one by one (mostly when I have large quantities)
- Not having proper guidelines on how things should be style/ uploaded

Maria Galea

Admin at MCAST ICA

Age	38
Occupation	Admin
Education	Masters in Geography
Marital Status	Married
Location	Mosta, Malta

Story

I serve as an administrator at MCAST ICA, having dedicated a little over 2 years to this role. My commitment is directed towards enhancing the overall environment for both students and lecturers.

In our recent induction meeting focused on WordPress and templates, my assigned role involves the crucial task of syncing the library database onto the new site. The existing library is perceived as cluttered and unattractive, leading to student disengagement. Recognizing this issue, my goal is to revamp and consistently update the online library, ensuring its accessibility and usefulness to students at any time. Through these efforts, I aspire to contribute to the positive transformation of our school environment.

Goals / Future Plans

- Sync the library database onto the new site
- Revamp and update the existing online library
- Contribute to the positive transformation of site

Frustrations

- Having messy databases
- WP theme not functioning properly, thus making me waste more time to add posts
- site constantly crashing, especially when I am in the middle of an update

Style Guide

Colour scheme

#00043	#FFF	#F5F5F5	#CA398C	#000
Primary	Background	Background-variant	Accent	Text-dark

Typography

Montserrat

Course Title — Heading (H1)

Course Code — Sub heading (H2)

ECTS — Additional Heading (H3)

Course Description. Lorem ipsum dolor sit amet, consectetur adipiscing elit. Donec posuere eu lorem posuere viverra. Nulla placerat eleifend erat, fringilla gravida tellus luctus eget. Nulla facilisi. Proin commodo quam a lacinia venenatis. In hac habitasse platea dictumst. Phasellus mauris metus, ultricies vitae fermentum quis, dictum quis diam. Aenean id luctus nibh, non — Description

Downloadable link — External Links

Logo

MCAST

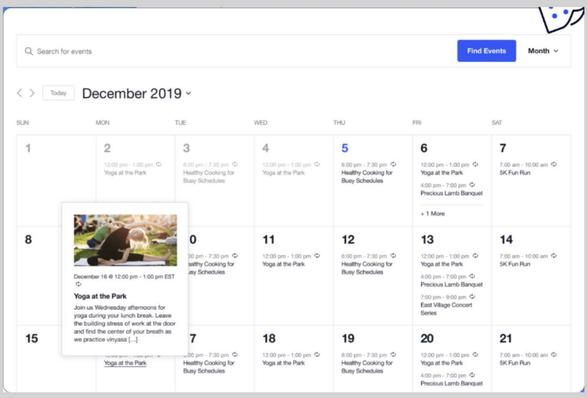
Buttons

Search — Default

Active

Fill	Outline	Disabled-Fill	Disabled-Outline
Download link	Download link	Download link	Download link

Calendar (wordpress plugin)



Iconography

+ 356 2398 7753 | ica@mcast.edu.mt | Misraħ Ġonoq Tarġa Gap, Mosta MST 1735

FAQs

Employability

Our ambition is to see MCAST students succeed both at University and in their career. Our close links with business and industry give us insight into the requirements of different sectors and we design our programmes with our students' employability uppermost in mind.

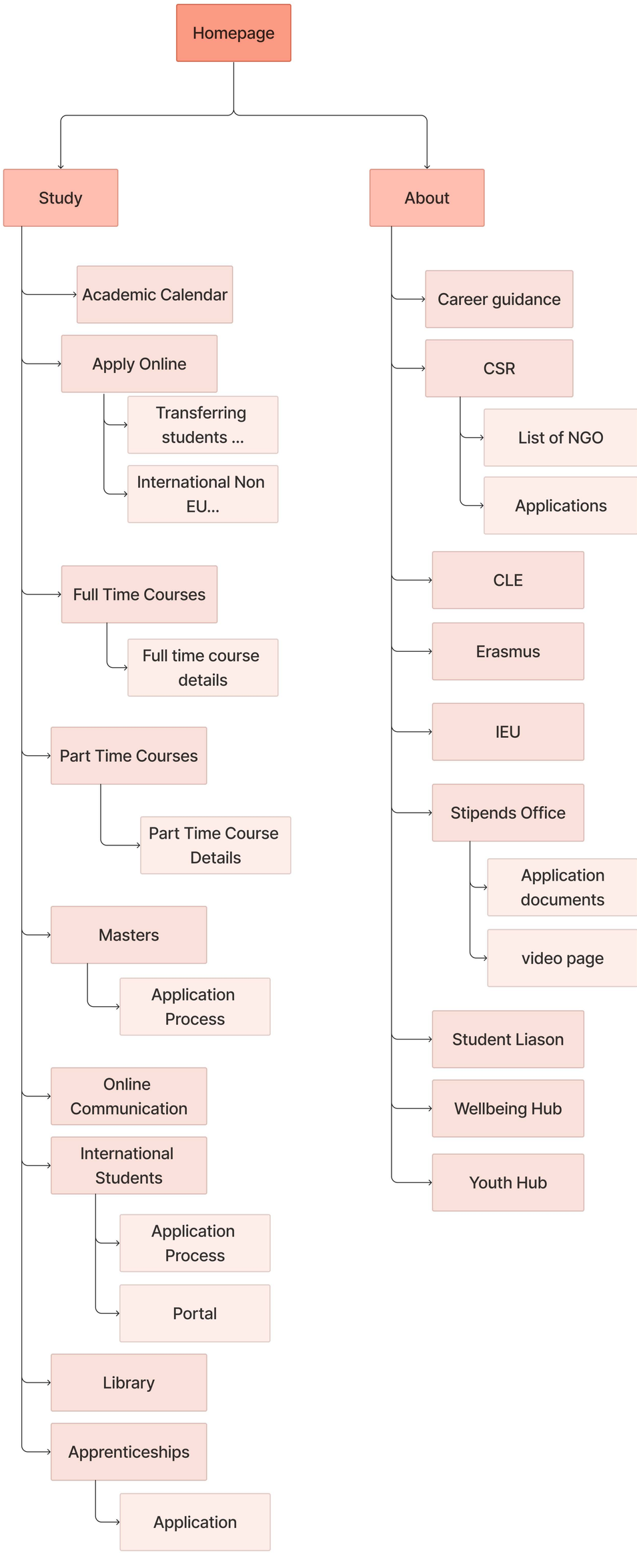
With companies from all corners of the globe opening offices in Malta, and the increasing demand for people to work in the health and other specialised sectors, qualified graduates are quickly hired. In fact, over 90% of our students are hired even before graduating.

Application Process

Bootstrap Badges

Closed | Open | Opening Soon

Sitemap


Homepage
Study
About
Academic Calendar
Apply Online
Transferring students ...
International Non EU...
Full Time Courses
Full time course details
Part Time Courses
Part Time Course Details
Masters
Application Process
Online Communication
International Students
Application Process
Portal
Library
Apprenticeships
Application
Career guidance
CSR
List of NGO
Applications
CLE
Erasmus
IEU
Stipends Office
Application documents
video page
Student Liason
Wellbeing Hub
Youth Hub

Research + Investigation + Practical Examples

MCAST ICA

website includes
- Info about Principle & dep. directors
- Main Nav
  - Study
  - Services
  - Research
  - About
  - Students info page

on click user is re directed to Main page → Same when user clicks on logo → HOMEPAGE

- Side Nav → Everything in this side included in the main menu/Footer (some have different naming)
  - Full time programmes
  - International Students
  - International Office
  - Graduation photography — to be incl. with Grad. 2023 in the Footer About
  - E-learning
  - Part-time courses
  - Initial Assessment tests
  - Vacancies
  - Library
  - College documents
  - Tenders
  - Stipends office
  - MCAST News Archive

(can be removed)

SAME PAGE + yet

SAME PAGE IN FOOTER LINKS

NOT NEEDED

what we can do / include

Continuation of Main Nav. (on hover drop down appears)

1. Study
   - Academic Calender
   - Apply online → Prospectus included — These can be joined (prospectus should be displayed some place else)
   - Late Applications
   - Entry requirements for year 2021-2022 (were outdated) → Generic not bound to ICA
   - Full time courses
   - Part time courses
   - Doctoral programme DRes — Nothing in depth related to ICA
   - Online learning
   - Continuous Professional Dev. — EMPTY PAGE
   - International Students
   - Masters Courses → 1 Master the includes Inst. Creative ARTS → Masters in Product Design
2. Services
   - Apprenticeships
   - Career Guidance — Guidance
   - Chaplaincy
   - Childcare centre
   - Community Social Responsability — Volunteering
   - CLE — Support & mentoring 1 to 1 unit
   - ERASMUS + projects & Mobility Courses
   - Grievance office
   - Hair & beauty salon
   - IEU → LSE support
   - Sports & Fitness
   - Stipends office
   - Student Liaison
   - Well being Hub
   - Youth hub

   can be listed in departments / services (tabs) → more not innovative

   Generic but can be inclu.

   Generic Services not specific to ICA, however Some ICA students might some of these links useful

   can still be incl. somewhere as it offers support for students
3. Research
   - Research Themes
   - Applied Research Journal
   - Postdoctoral Fellowship
   - Database
   - Library
   - Symposia
   - Research Procedures
   - Research Framework
   - Innovation

   SAME AS THIS
4. About
   - Mission Statement
   - Board of Governors
   - Principals Office
   - Internal Audit Office
   - VPET (Arts and social Sciences)
   - VPET (Technology and Applied Sciences) — Not needed
   - MCAST ACT
   - Quality Assurance & student Academic Management
   - Administration
   - Business Development and Communications
   - Research & Innovation
   - Documents
   - Publications
   - Statutory Meetings
   - MCAST Strategic plan
   - Ceremony of the College

   All generic
   - Unless there are requirements or specific guidelines these can have the option to not be included in ICA

Footer Nav.

- Learn with us
  - Apply Now
  - Institutes → good to have
  - International Students
  - Library
  - Part time courses
  - International office
  - Prospectus 2023-2024 → good to be incl.
- About MCAST
  - Mission
  - MCAST ACT
  - Strategic Plan
  - Annual Report → Last updated 2020 (PDF)
  - Brand → WHY IS THIS PUBLIC??
  - Documents
  - Contact us
  - COVID-19
  - Graduation Schedule 2023
- Know More
  - Careers
  - MCAST Link → ?? → Link opens to Publications
  - News
  - Events
  - My MCAST App → Do student actually use this? Does it improve efficiency??
  - GDPR & Privacy Policy
  - FOI

User goals
- Working website
- Can find the course he/she is interested in
- Finds contact info & location of the school
- For first time users, they can apply online → HOW?
- Courses related to ICA are easily found
- News on homepage or else won't be seen
- Upcoming events also on homepage

Questions
- Is there the need for account creation?
  - How will first time users apply? — No need, students apply with E-id + classes; First time students have a specific link to follow ['Apply Online' None of ICA]
- Should the website be linked to the main one?
  - Navigation wise? — UM has a main navigation ∴ um.edu.mt/ars is a landing page
    - This includes
      - About us (info about ars section)
      - Departments (Shows departments within)
      - Our Research (more info)
      - Our Staff (every staff member who works there)
      - Studying with us (course names divided between under/post grad)
      - Student resources (student benefits + places to study & guidance)
- If MCAST ICA is to be linked to the same navigation found on MCAST.COM, How will the user go back to that page?
  - i.e.: when user clicks on logo, he will be taken to homepage — This will depend on the way the website will be deployed
    - Navigation can be similar yet separated from the main MCAST.com
      - Certain pages will be repeated however we can remove the ones that don't have anything to do with MCAST ICA

CARD SORTING FOR NAVIGATION

- Academic Calendar
- Apply online
  - incl. Late Applicants
- Full time courses
- Part time courses
- Online learning (can be removed) NONE does not make sense with content
- International students
- Masters
- Apprentice
- Career guidance
- CSR
- CLE
- Erasmus
- IEU
- Stipend office
- Student Liaison
- Well being hub
- Youth hub → INCL. Contact US
- Library

Study

About

Footer Nav.

- Apply Now
- Institutes
- International Students
- Library
- Part time courses
- Full time courses
- International office
- Prospectus 2023-24
- Contact US
- Graduation 23 schedule + photography
- Careers
- Publications
- News
- Events
- GDPR & Privacy Policy
- FOI

More info

Quick links

Learn with us

Contact us

This will not be a section next to the rest but will be displayed underneath

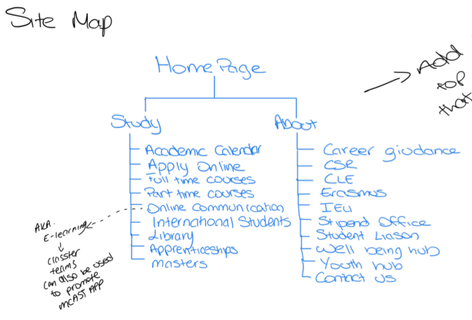
Ex. Learn with us | More info | Quick links

☎ 21 .... | ✉ email | 📍 location

Social Media

© copyright ....

Site Map



AKA E-learning & classes terms can also be used to promote MCAST APP

→ Add the top 2 pages that are on top of the header

Are these going to have sub-pages? → which are the pages that will have sub pages

what is the content?

⇒ Staff intranet ⇒ Rename to staff portal
Students online system ⇒ Students portal

Technical Example

- My site will include multiple posts & pages
- Most of the posts will be customized & will have styling "boundaries" → This is to keep every page consistent especially since more than one user will be using this theme
- Posts will include images & videos
- Some post (ex. Library) will have "File" embedded so that the client can upload his database (in this case it will be books with PDF)
- Buttons will follow the style guide

Detailed description of each pages

Homepage →

- Academic Calendar → Shows the scholastic calendar
- ✓ Apply Online ⇒ Students can view prospectus as well as request password change etc.
  - Requesting a new password — No need for new pg
  - Transferring courses for already registered students
  - International NON EU Students not yet residing in Malta?
  - FAQs — No need for New Page

  These can be presented in forms of FAQ, where the user can "view more" to open page. → view more option
- ✓ Full time courses
  - → page to direct according to the course name (26 pages) — can link prospectus (use as banner)
- ✓ Part time courses → same format & layout as the full time courses ↓ same
  - → 29 courses & pages
- ✓ Online communication ⇒ information for students to guide them on how to use classes + teams
- ✓ International Students
  - Employability → tom
  - Application process → tom
  - portal (A link found in the description)

  → Avoided a page — Made in forms of FAQs (Expandable)

  Displayed as one, since the design of page will be the same ∴ in this case only course details will change
- ✓ Library (have an inbuilt Library
  have a banner within an inbuilt search, specifically for the library)
  This database is store all book records incl. thesis and projects for online viewing
- ✓ Apprenticeships
  - Apply here form → as tom / currently does not work
- ✓ Masters
  - 1 masters related to Art

— — — —

- ✓ Career guidance
- ✓ CSR → what is CSR (description) join with mission & purpose + FAQ's + contact us
  - List of NGO
  - Apply
- ✓ CLE ⇒ Offers 1-1 support to students
- ✓ Erasmus + projects & mobility office
- ✓ IEU → Inclusive Education unit
- ✓ Stipend Office
  - 4 external links
  - 7 useful external links
- ✓ Student Liason → info about office
- ✓ Well being hub
  - Therapy
  - Addiction related
  - mental wealth
  - Nutritional advice
  - Sex ed
  - Tobacco cessation support
  - Educational psychology

  updated to be on same page → ex. Mental health ✓ / More info (on click)
- ✓ Youth hub → Aġenzija Żagħżagħ

Main PAGE

SUB PAGES

(The Ones marked in Red have a finalized Low Fid)

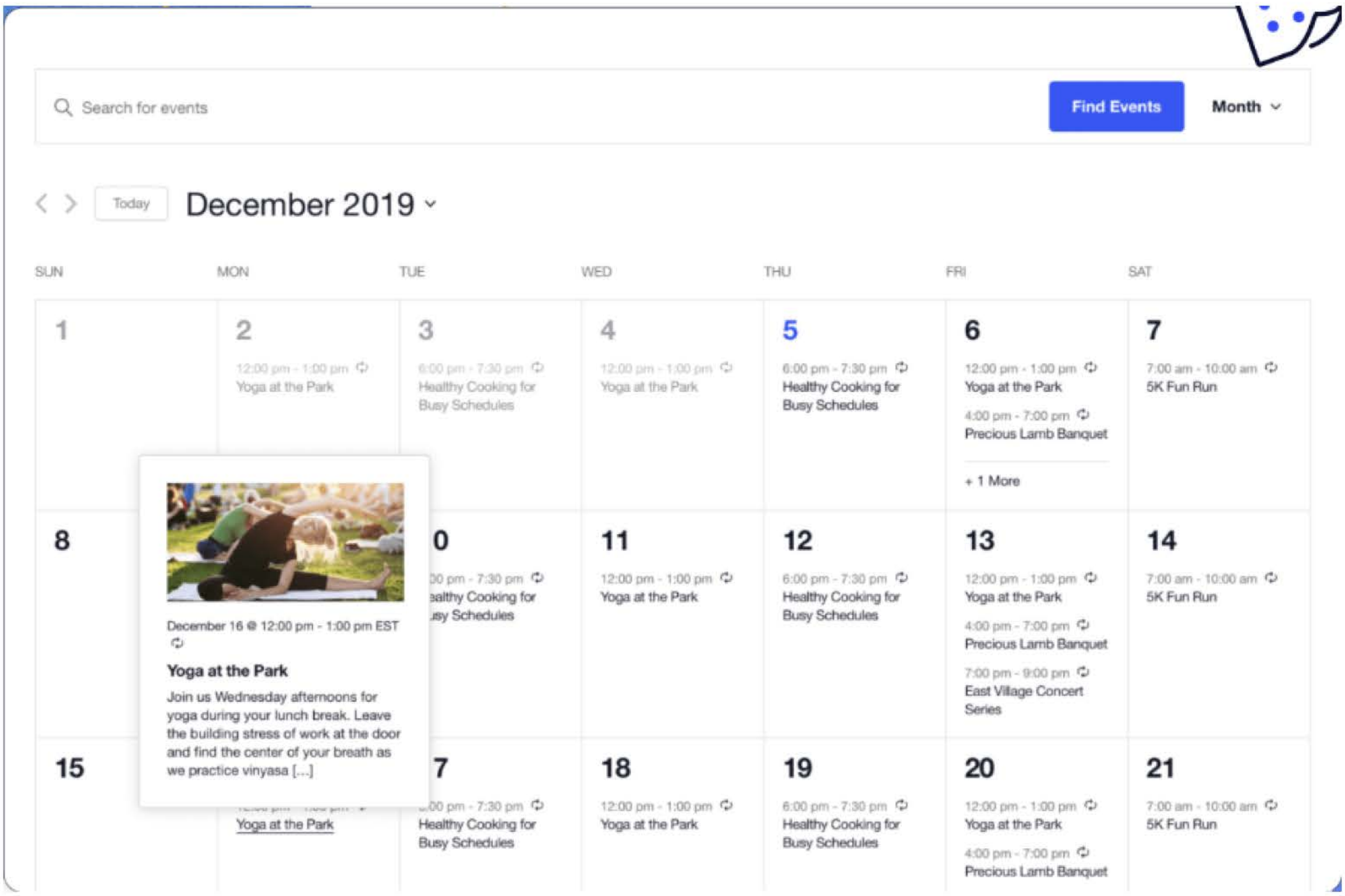
Total
Main pg: 18
Sub pg: 20 (75 incl. all ICA courses) — REDUCED

Jump Onto Our Courses

News

Show more

2023-2024 Calendar



Course Name

Small description about course
2/3 liner max

Get more info

Course Name

Small description about course
2/3 liner max

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Get more info

Course Title

Course Code

ECTS

Course Description. Lorem ipsum dolor sit amet, consectetur adipiscing elit. Donec posuere eu lorem posuere viverra. Nulla placerat eleifend erat, fringilla gravida tellus luctus eget. Nulla facilisi. Proin commodo quam a lacinia venenatis. In hac habitasse platea dictumst. Phasellus mauris metus, ultricies vitae fermentum quis, dictum quis diam. Aenean id luctus nibh, non fringilla augue.

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image

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Download link

Admissions

Monday 16th January to Friday 30th June 2023 Closed

For International applicants (FT Prospectus courses 2023/24) – Non-EU and Non-Resident in Malta (hence without an active and valid Maltese EID)

Monday 16th January to Friday 30th June 2023 Closed

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Monday 16th January to Friday 30th June 2023 Closed

For International applicants (FT Prospectus courses 2023/24) – Non-EU and Non-Resident in Malta (hence without an active and valid Maltese EID)

Start off your online application, by entering the following URL – https://mcast.classter.com/actions/registration

The application time window will now be open again from Monday 4th till Sunday 10th September 2023

Only applicants who have never submitted an application for an MCAST course before today, are to make use of this intake/applications time window.

The best mode of submitting an online application is through using Chrome, Firefox, Safari, or similar on a Desktop PC or Laptop. Avoid taking the process through a mobile phone.
If you already have an MCAST email address/account and you happen to have forgotten the credentials (such as password), you are kindly asked toclick here

If you have been studying at MCAST up to June 2023, and now wish to change completely your course of studies, or if you have been an MCAST student before August 2022, stopped attending and now want to come back to either continue studies or start off a new course, you are kindly asked to send an email to mcast7888@mcast.edu.mt, explaining this and giving your full name, surname and ID number. We will guide you from thereon.

Applicants who are already MCAST Students and have successfully been promoted (Continuing Form C) to the subsequent year of Studies (from year 1 to year 2 OR from year 2 to year 3 OR from year 3 to year 4) are NOT to submit an application here. Please follow closely the information which has been sent to you through CMIS by your Institute through the letter accompanying your result.The same applies to those who need to repeat units using Repeating Form D.

Further information can be found in the communication sent by MCAST Circulars Thu 06/07/2023 click here

Signing up using your e-ID (Malta)

A quick point of information re: e-ID Malta

Should you require any assistance in attaining your e-ID credentials,Identity Malta has a very efficient service throughhelpline 2590 4300 – during office hours. The servizz.gov 153, may also be referred to.You can also visit the Identity Malta Website for any further guidance and assistance you may require

FAQs

How can I request a new password?

If you need a new Password and credentials, for the MCAST email account which has already been assigned to you (given that you are now a Registered MCAST student), you are kindly asked to fill in all the details requested in this online form, and submit it accordingly;

MCAST will eventually communicate with you through the email address which you present in the online form you fill in and submit.

https://forms.office.com/e/wgRC1AkzW1

(Note: this feature is not applicable to applicants who have applied for a course at MCAST, but as yet have not been Registered as MCAST students, and have been provided with their new MCAST email account username and password)

I am an MCAST registered student, how can I change my course?

I am a non EU student, not residing in Malta, What is the procedure for applying?

I have a Maltese ID Number, but forgot the related eID credentials. how can I get them back?

How can I apply for a Full Time course, if I do not have an active and valid eID ?

I want to ask for some advice about a course I am interested in. What can I do?

Online Learning

Classter

Classter is the MCAST CMIS, and is available at the below link. It is your first point of contact for results, assignment information, and timetabling.

VIDEO

VIDEO

Teams

MCAST Uses Microsoft Teams as its main synchronous learning platform. Please find the link to accessing Microsoft Teams with your Microsoft school account below:

VIDEO

VIDEO

International Students

Why Choose MCAST?

The Malta College of Art, Science and Technology offers a learning environment that connects you directly to the real world. Through a broad array of undergraduate and postgraduate programmes, you will be provided with the knowledge and skills sought after by the international job market.

Academic experts and industry players come together to share their expertise and support you in your chosen field. As a higher education institution, MCAST has been awarded self-accrediting status by the Malta National Commission for Higher and Further Education. Studying at MCAST will give you access to high-quality degrees that are internationally recognized, and in line with the European Qualifications Framework.

Benefit from Flexible Study Programmes

Applications for Flexible Study programmes are open all year round, with various entry points throughout the year, which are catered for according to demand.

Full-time October intake programmes

Applications for international applicants open in January 2023. The deadline for applications is June 2023. Students are requested to apply online through our portal.

Why Malta?

Malta is a beautiful island set in the heart of the Mediterranean Sea, bathed in 300 days of sunshine each year, boasting a unique millennial history, many world heritage sites and plenty of sporting and social activities.

Malta is only around 100 km away from mainland Europe, to which it is linked via air and sea. The Malta International Airport offers easy and affordable access through connections to most major cities across Europe and beyond.
With English as one of its official languages and its place within the EU community, Malta attracts countless students, business people, and tourists from around the globe every year.

Malta is one of Europe's best performing economies, offering plenty of graduate employment opportunities. MCAST's specialised graduates are quick to find employment even whilst undergoing their studies.
The attractions of studying in the heart of Europe, together with the value of high quality education and excellent career prospects, make Malta a trulyEmployability exciting and unique experience for all students.

Employability

Our ambition is to see MCAST students succeed both at University and in their career. Our close links with business and industry give us insight into the requirements of different sectors and we design our programmes with our students' employability uppermost in mind.

With companies from all corners of the globe opening offices in Malta, and the increasing demand for people to work in the health and other specialised sectors, qualified graduates are quickly hired. In fact, over 90% of our students are hired even before graduating.

Application Process

Search in Library

Book Name

Book Name

Book Name

Book Name

Book Name

Book Name

Book Name

Book Name

Book Name

Book Name

Book Name

Book Name

Apprenticeships

What is an apprenticeship?

An apprenticeship is a fantastic combination of both college-basedlearning and industry-based training in preparation for your careerchoice, giving you the chance to develop your technical competencesthrough real work experience which will help to give you an edgeover other people looking for employment. As an apprentice youwill gain the opportunity to experience learning within local and/or international industries, providing you with the opportunity todevelop your creativity and problem-solving skills. MCAST offers over50 courses at both MQF Level 3 and MQF Level 4 on apprenticeshipacross different sectors, giving you an extensive choice of industriesand employers, where you can train and learn.

Why opt for an apprenticeship?

An apprenticeship is a fantastic combination of both college-basedlearning and industry-based training in preparation for your careerchoice, giving you the chance to develop your technical competencesthrough real work experience which will help to give you an edgeover other people looking for employment. As an apprentice youwill gain the opportunity to experience learning within local and/or international industries, providing you with the opportunity todevelop your creativity and problem-solving skills. MCAST offers over50 courses at both MQF Level 3 and MQF Level 4 on apprenticeshipacross different sectors, giving you an extensive choice of industriesand employers, where you can train and learn.

What is the duration?

An apprenticeship is a fantastic combination of both college-basedlearning and industry-based training in preparation for your careerchoice, giving you the chance to develop your technical competencesthrough real work experience which will help to give you an edgeover other people looking for employment. As an apprentice youwill gain the opportunity to experience learning within local and/or international industries, providing you with the opportunity todevelop your creativity and problem-solving skills. MCAST offers over50 courses at both MQF Level 3 and MQF Level 4 on apprenticeshipacross different sectors, giving you an extensive choice of industriesand employers, where you can train and learn.

Apply Here

Career Guidance

Choose a job you love and enjoy

We all have a dream job or career which we try to follow through. Education playsan important role in securing the career you are aspiring for. Remember that thefirst stepping stones for accomplishing your dream career are the qualificationsrequired to achieve it.

So, if you have not decided on where to start, contact MCAST career advisers. Wewill help to empower you to make your own career and learning choices. You cancontact us for an appointment or visit our offices at the Students' House Block.We are here to support you each step of the way.

+ 356 2398 7135/6

career.guidance@mcast.edu.mt

Community Social Responsability

What is MCAST CSR?

The MCAST Community and Social Responsibility (CSR) is a compulsory key skill unit offered parallelly in MQF Level 1 – 6 courses throughout the six Malta College of Arts, Science and Technology (MCAST) institutes. The CSR unit presents an opportunity for learners to better understand themselves and others, as well as to establish lifegoals. Based upon Kolb's (1984) Experiential Learning Cycle, learners are presented with the simulation of a 'concrete experience' in the classroom. Through individual and group reflections, students are then guided through 'reflective observation of the earlier generated experience'. This leads to 'abstract conceptualisation', where students see the emergence of new ideas or modification of existing concepts in their mind. Students are finally encouraged in attempting 'active experimentation', where they ultimately get to apply their ideas in real life situations.

Mission & Purpose?

The life of a student is not only about getting grades and passing examinations. It is more than that. Students need to be socially responsible and learn how to be involved, committed and serve society. In February 2019, the Malta College of Arts, Science and Technology launched its Corporate Social Responsibility (CSR) programme with the aim of providing MCAST learners the opportunity to enhance their studies with life-enriching experiences that add value to their holistic knowledge base. The main objectives of the CSR programme are to equip MCAST students with the necessary skills, attitudes and values in order to engage in meaningful social relations and actively contribute to enhanced social well-being. In this context, MCAST CSR contributes towards the fostering of a responsible and active citizenship. The life of a student is not only about getting grades and passing examinations. It is more than that. Students need to be socially responsible and learn how to be involved, committed and serve society. In February 2019, the Malta College of Arts, Science and Technology launched its Corporate Social Responsibility (CSR) programme with the aim of providing MCAST learners the opportunity to enhance their studies with life-enriching experiences that add value to their holistic knowledge base. The main objectives of the CSR programme are to equip MCAST students with the necessary skills, attitudes and values in order to engage in meaningful social relations and actively contribute to enhanced social well-being. In this context, MCAST CSR contributes towards the fostering of a responsible and active citizenship.

How do I apply with an organisation to carry out the community work?

You can apply by filling the online application form by accessing our website on https://mcast.edu.mt/mcast-corporate-social-responsibility/ and clicking the 'Apply' button. Once you apply, you will receive an automatic reply confirming that your application has been recieved. We will then contact the organisation you have indicated and consequently inform you with the way forward.

What do I do if the organisation I wish to carry out the community work with is not on the provided NGO list?

What type of organisations can I carry out the community work with?

Would an event I organise be considered as community work?

Can I carry out community work from home?

What if I cannot carry out the community work?

How much time do I need to carry out the community work?

Can I leave if I don't like my role?

Can I carry out the community work with my family or friends?

I feel I need some extra support – is that possible?

What are my rights and responsibilities?

Do I need to ask the organisation where I will be carrying out the community work to sign an attendance sheet?

For more info contact us ...

Richard Curmi - Director - + 356 2398 7260

James Camilleri - Manager - + 356 2398 7431

Noel Muscat - Manager - + 356 2398 7267

Grace Barbara - Administrative Officer - + 356 2398 7259

csr@mcast.edu.mt

Centre for Learning & Employability

The Centre supports students across MCAST with one-to-one support and small-group mentoring.
Learners also receive the necessary academic support to acquire basic skills in English, Maltese, Mathematics, and other key skills. This is achieved through different teaching and learning strategies, to help learners become more autonomous and independent as they progress to higher levels.

Support in the form of weekly sessions is available upon demand, wherein learners receive the assistance required in specific literacy skills, speaking, reading, writing practice, coaching in the planning of assignments and other coursework, and guidance on how to manage studies. Requests for any other additional support will be considered.
Contact details:

+ 356 2398 7518

cle@mcast.edu.mt

Inclusive Education Unit

MCAST aims to create an inclusive environment where learners receive the educational support required to develop their full potential. Students with particular needs or disabilities (including dyslexia, autism, visual/hearing impairment etc.) are registered with the IEU through an online application followed by a meeting to discuss their needs further. IEU services are spread over all levels and institutes, reaching out to all IEU students.

Services include:

- Access Arrangements (e.g. extra time, reader) *
- Individual LSE Support Sessions in Maltese, Maths,
- English and General Support *
- In-Class LSE Support Sessions (Intro A to Level 3 depending on the group abilities) *
- MAP Sessions to identify students' challenges and

Support Required

- Orientation Tours for students to familiarise themselves with the campus (particularly for anxiety, autism and orientation-related needs)
- Peer Preparation Sessions to foster classmates' respect and encourage support *
- Multi-disciplinary support through liaison with other support services.
- Transport for mobility-impaired students
- Personal Assistants for students with considerable motor skills difficulties
- Student Needs Notification to the respective management and lecturing staff
- Reasonable Accommodation on a case-by-case basis

Available both on-campus and online documents required for IEU registration (applicable ones only):

- Psychological Report
- Occupational Therapy Report
- Medical Evidence
- MATSEC / ADSC Confirmation Letter regarding access arrangements
- Individual Education Plan (IEP)

To start your IEU registration process, please complete the form below, and we will contact you back:

Apply Here

2398 7237 / 7324 / 7127

inclusiveeducation@mcast.edu.mt

Inclusive Education Unit, MCAST Main Campus, Paola, PLA 9032

Student Liaison Office

This office aims to create a College ambience that offers you a holistic experience towards educational and personal growth, providing aa one-stop shop for assistance and guidance to all services offered by the College. Foreign nationality students may come across difficulties in integrating with the College community.

Through this office, you may find theright information and support to overcome the barriers you mighten counter.You can get in touch with this office to seek assistance on any matte rlinked to your studies or other aspects related to your life as an MCASTstudent on:

2398 7310

mary.rose.formosa@mcast.edu.mt

Room 309, Third Floor. Student House Main Campus. Paola

Wellbeing Hub

Therapy Services

MCAST Support Services Section continues to focus on enhancing its multi-disciplinary response and interventions to the psychosocial, emotional, mental health issues encountered with MCAST students and staff who seek its services. The service priorities are primarily to maintain the delivery of effective, efficient, timely, professional therapy so as to enable individual achievement and growth.

The services continue to be focused and responsive to the needs of varied student cohorts within MCAST. Internal and external liaising as needed will continue to be provided for the service users. The therapeutic services will continue to be provided at MCAST Paola as well as all satellite institutes.

2398 7188

counsellors@mcast.edu.mt

Addiction Related Issues

Mental Health

Nutritional Advice

Sexual Health

Tabaco Cessation Support

Educational Psychology

Aġenzija Żgħażagħ

The Youth Hub is a non-formal educational service provided by theNational Youth Agency, Aġenzija Żgħażagħ within a formal education setup.The Youth Hub offers an informal and recreational environment wherethe young people can develop their personal and social skills that in turnupgrade their educational attainment and employability.The Youth Hub is a safe space where they can relax and chill out, developideas, organise activities and work on projects.
The Youth Hub is run bytwo youth workers who monitor and provide learning opportunities to theyoung people attending the hub.

They also ensure active participation through discussions, talks, informalgames and outreach projects. The Youth workers also carry out variousactivities and workshops both at the Paola main campus as well as at theother satellite campuses. They also promote the services which AġenzijaŻgħażagħ offers.

Aġenzija Żgħażagħ MCAST Youth Hub is located at No 4, Ground Floor, Students'

2398 7168

rita.f.briffa@gov.mt

mario.i.saliba@gov.mt

House.Opening Hours: 8:00 a.m. to 2:00 p.m.

Input	Process	Output
Main Search Bar	Looks for posts for matching keywords	Displays posts with matching keywords
Staff Portal Btn	Loads portal page	Redirects to Staff page
Student Portal Btn	Loads portal page	Redirects to Classter
MCAST home Btn	Loads homepage	Opens the Home page
Full Time Course Quick Btn in HP	Loads full time courses	Opens the list of Full time courses
Part TIme Course Quick Btn in HP	Loads part time courses	Opens the list of Part time courses
Masters Course Quick Btn in HP	Loads master courses	Opens the list of Masters courses
Admissions Quick Btn in HP	Loads to admission page	Opens the admission page
News 'Show More' link	Loads to news paghe	Opens the news page
'Get more info' link on courses page	loads to the course title page	Opens course page according to users selection
Course details page 'Downloadable link'	loads downloadable link to pdf	Opens the downloadable pdf
Drop arrow for the FAQ's	arrow turns 90degrees and loads more text	Shows the answer or remaining text
'Portal Link' on international student page	loads to international student page	shows international student
Apply btn international student page	loads to application page	shows application page
Search in Library	Looks for posts for matching keywords	Displays posts with matching keywords
Apprentice 'apply' link	loads to application form	Shows application form
Facebook Icon footer	Loads facebook	opens ICA Facebook page
Twitter Icon footer	Loads twitter	opens ICA twitter page
youtube Icon footer	Loads youtube	opens ICA youtube page
Linkedin Icon footer	Loads linkedin	opens ICA linkedin page
instagram Icon footer	Loads instagram	opens ICA instagram page