

IUM UNIVERSITY MASTER IN LAW

Volume 1 / Issue 1

A RECENT SUCCESS

You might use a sidebar for a brief story about an important event or a company success story that you want to highlight.

This is also a great place to show off your mission statement or other content you want to highlight boldly in every issue, such as upcoming events.



Tap here to add a caption

GET STARTED RIGHT AWAY

To get started right away, just tap any placeholder text (such as this) and start typing to replace it with your own.

Want to insert a picture from your files or add a shape, text box, or table?

You got it! On the Insert tab of the ribbon, just tap the option you need.

Q: How can you insert a hyperlink?

A: Find even more easy-to-use tools on the Insert tab, such as to add a hyperlink, insert a comment, or add automatic page numbering.

Q: Think a document that looks this good has to be difficult to format?

A: Think again! To easily apply any text formatting you see in this document with just a tap, on the Home tab of the ribbon, check out Styles.

“Call out an important point or quote from a story. In the Styles gallery, tap Quote.”

WANT TO VIEW AND EDIT THIS DOCUMENT IN WORD ON YOUR COMPUTER, TABLET, OR PHONE?

You can edit text; easily insert content such as pictures, shapes, and tables; and seamlessly save the document to the cloud from Word on your Windows, Mac, Android, or iOS device.

LET IT FLOW

When you add stories in the body text on the right side of this document, feel free to speak your mind—you’re not limited to the current page. For example, if article text gets too long for the first page, it will automatically flow onto this one – leaving the rest of the great-looking layout just as it is.

For example, if article text gets too long for the first page, it will automatically flow onto this one – leaving the rest of the great-looking layout just as it is.



Tap here to add a caption

Contact Us

Company Name
Street Address
City, ST ZIP Code
Telephone
Email
Website

HAVE MORE TO SAY?

Sure, this is a newsletter, not a novel—and you want to keep it short and sweet to keep your reader’s attention. But if you need a bit more space, we’ve got you covered...

To add another page, just click in the last sentence of the sample story above this one and then press Ctrl+Enter.

This story and the mailer will move to the next page—and the mailer will automatically be in the right spot. You can then click back in the text on this page and add more.

COMPANY NAME

Street Address
City, ST ZIP Code

Recipient Name
Street Address
City, ST ZIP Code