Chianda Njogu

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**9th September 2011**

**Steve Kayugira**

**IT Department**

**Strathmore University**

**Madaraka Estate  
Ole Sangale Road  
P. O. Box 59857  
00200 City Square  
Nairobi  
Kenya**

To whom it may concern,

**RE: LAB ASSISTANT, COMPUTER LABS**

I hereby apply for the above named position in your department.

Currently I am a student at Strathmore University pursuing a Bachelor of Business and Information technology(BBIT).

Prior to that I recently completed a diploma in the same course at the same institution in August 2011.I would therefore cherish the opportunity to work in your department for more exposure into the IT world.I look forward to an interview with you soon so we can further discuss this.

Please find herewith attached my curriculum vitae for your reference.

Yours sincerely,

***Chianda Njogu***