**Evaluation Form**

**Dear App User/Respondent,**

Thank you for using DOCUTRACKER: A Web Based Document Management System for Davao Oriental State University. We request your time to evaluate the developed website based on your experience as part of the development process. The suggestions and comments received during this evaluation will be utilized to drive in the future website development. Thank you for your support.

**Developer Team/Researchers**

## PERSONAL PROFILE

Name: (Optional)_____ Type of User: _____

Address: _____ Sex: _____

Occupation: _____ Signature: _____

## APPLICATION EVALUATION

Instruction: Kindly put a check mark (√) under the column that best describes your level of agreement for each item about DOCUTRACKER: A Web Based Document Management System for Davao Oriental State University. Please use the ratings below.

**1 – Strongly Disagree   2 – Disagree   3 – Neutral    4 – Agree   5 – Strongly Agree**

|  | 1 | 2 | 3 | 4 | 5 |
|---|---|---|---|---|---|
| **A.      Functionality** |  |  |  |  |  |
| 1.  The system shows easy and efficient requesting of various document types. |  |  |  |  |  |
| 2.  Documents are organized in a logical and user-friendly manner. |  |  |  |  |  |
| 3.  The system shows a feature on providing a real-time data when the document is under processing. |  |  |  |  |  |
| 4.  The system provides detailed information of document process |  |  |  |  |  |
| **B.      Performance Efficiency** |  |  |  |  |  |
| 1.  The system responds promptly to user queries and actions. |  |  |  |  |  |
| 2.  Efficient monitoring of user's activity at the same time. |  |  |  |  |  |

| | | | | | | |
|---|---|---|---|---|---|---|
| 3. | The system can handle an amount of document requests and registered users. | | | | | |
| **C.** | **Usability** | | | | | |
| 1. | The system's interface is intuitive, with its user-friendly design. | | | | | |
| 2. | The system has clear navigation and layout for easy system exploration. | | | | | |
| 3. | The system can generate an QR code which is provided during request of document. | | | | | |
| 4. | The user can request multiple amounts of document. | | | | | |
| 5. | The user can sign up and login successfully | | | | | |
| **D.** | **Reliability** | | | | | |
| 1. | The system can be accessed anytime or anywhere. | | | | | |
| 2. | Users can check their information and credentials. | | | | | |
| 3. | Users can receive a notification of their requested document. | | | | | |
| **E.** | **Security** | | | | | |
| 1. | The system has login authentication and authorization which ensures user's credentials. | | | | | |
| 2. | The system is not accessible if the user's account is not approved by admin. | | | | | |
| 3. | The system's admin can monitor the user's activity and time of usage. | | | | | |
| 4. | The user can verify through email once the account registration is complete. | | | | | |
| **F.** | **Maintainability** | | | | | |
| 1. | The system's admin ensures the seamless deployment of system updates and current state. | | | | | |
| 2. | The system has the feature for another user to sort the list of requested documents. | | | | | |
| 3. | The system can validate entries in real time | | | | | |
| **G.** | **Portability** | | | | | |
| 1. | The system is accessible on any devices such as desktop computer and laptop | | | | | |
| 2. | Compatibility with various web browsers and devices. | | | | | |

**Feedback:**

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