



## PROFESSIONAL EXPERIENCE

FREELANCER, NEW YORK, NEW YORK, USA SEPT 2023 TO PRESENT

FREELANCER, OTSU CITY, SHIGA, JAPAN, APR 2022 TO AUG 2023

### FRONT END WEB DEVELOPER

- ROUTINELY DEVELOPED, OPTIMIZED, AND MAINTAINED WEBSITES AND APPLICATIONS UTILIZING HTML, CSS, JAVASCRIPT, REACT AND VARIOUS APIs TO MEET CLIENT NEEDS AND GOALS FREQUENTLY UNDER EXTREME TURNAROUND DEADLINES.
- WORKED ON A RANGE OF CUSTOM APPLICATIONS AND WEBSITES WITH AN EMPHASIS ON UI DESIGN.
- COLLABORATED WITH CLIENTS TO DETERMINE PROJECT SCOPE AND TECHNICAL REQUIREMENTS.
- PRODUCED 12+ CUSTOM WEBSITES AND APPLICATIONS WITH 3<sup>RD</sup> PARTY SOFTWARE INTEGRATIONS.
- CORRECTED THOUSANDS OF LINES OF EXISTING CODE TO DEBUG AND TEST EXISTING APPLICATIONS AND WEBSITES TO OPTIMIZE SPEED AND ACCESSIBILITY.
- ANALYZED FUNCTIONAL REQUIREMENTS, DEVELOPED CODE AND TESTED SOFTWARE APPLICATIONS.
- UTILIZED PHOTOSHOP AND ILLUSTRATOR TO CREATE ARTWORK FOR 20+ CLIENT PAGES.

Projects: PORTFOLIO WEBSITE, LAW FIRM WEBSITE, DENTIST WEBSITE, QUIZ APP, TO-DO LIST APP, WEATHER APP

KYOTO INTERNATIONAL CONFERENCE CENTER, KYOTO CITY, KYOTO, JAPAN, APR 2017 TO MAR 2022

### LEAD EVENT COORDINATOR

- SERVED AS THE PRIMARY LIAISON BETWEEN THE KYOTO INTERNATIONAL CONFERENCE CENTER, CONFERENCE PARTICIPANTS AND 3<sup>RD</sup> PARTIES.
- SUCCESSFULLY CHARTED THE INITIATION, PLANNING, EXECUTION, MONITORING AND CLOSURE OF THE FIRST INTERNATIONAL CONFERENCE IN JAPAN (THE 14<sup>TH</sup> UN CONGRESS ON CRIME PREVENTION AND CRIMINAL JUSTICE) FOLLOWING THE OUTBREAK OF THE COVID-19 PANDEMIC.
- LED OR SUPPORTED IN LEADING A RANGE OF CORPORATE AND GOVERNMENT EVENTS IN WHICH PARTICIPANT HEADCOUNT TOTALED BETWEEN 500 TO >3K INCLUDING NEWSWORTHY CONFERENCES BY THE JAPANESE MINISTRY OF JUSTICE, THE UNITED NATIONS, AND OCSIAI.
- BALANCED CLIENT BUDGETS WITH INTERNAL TEAMS AND 3<sup>RD</sup> PARTIES TO STAY WITHIN CLIENT FINANCIAL CONSTRAINTS.
- CREATED AD-HOC REPORTS INCLUDING BUDGET ESTIMATES FOR CONFERENCE PARTICIPANTS AND INTERNAL REPORTS FOR THE CONFERENCE CENTER.
- MAINTAINED RELATIONS WITH >10 EXTERNAL VENDORS INCLUDING AUDIO, SECURITY, ELECTRONICS, PARKING AND PYROTECHNICS.
- ASSISTED PROSPECTIVE CUSTOMERS WITH NAVIGATING PRICING, EVENT AVAILABILITY, EVENT SERVICES, AND CUSTOM REQUESTS.
- HELPED MANAGE THE CONFERENCE CENTER'S SOCIAL MEDIA PRESENCE (TWITTER, INSTAGRAM, YOUTUBE) WHICH LED TO A 30% INCREASE IN FOLLOWERS OVER A TWO-MONTH PERIOD.
- TOOK CHARGE OF THE LOGISTICS AND SECURITY PLANNING FOR VIP-LEVEL CONFERENCE PARTICIPANTS INCLUDING MEMBERS OF THE JAPANESE ROYAL FAMILY, PRIME MINISTER SUGA, MINISTER OF JUSTICE KAMIKAWA, AND UN OFFICE ON DRUGS AND CRIME EXECUTIVE DIRECTOR GHADA WALY.

## EDUCATION AND CREDENTIALS

BACHELOR OF ARTS (B.A.) IN INTERNATIONAL STUDIES, 2017

*Kwansei Gakuin University, Nishinomiya, Hyogo, Japan*

ADDITIONAL CREDENTIALS & EDUCATION

*Hello Work Web Creator Development Program, Shiga, Japan, Mar 2023 to June 2023*

*International Study Abroad, University of Hawaii at Manoa, Hawaii, USA, Aug 2014 to Mar 2015*

## AWARDS, HONORS AND CERTIFICATIONS

- React.js Essential Training Certificate, Mar 2024
- JavaScript Essential Training Certificate, Mar 2024
- Web Creator Ability Certificate (1EDTECH Certified), Jun 2023
- Mendix Rapid Developer Certificate, Nov 2022
- Test of English for international Communication (TOEIC) score: 895/990, Sept 2021

## ADDITIONAL INFORMATION

**Languages:** Japanese (Native), English (Fluent), Korean (Beginner)

**Technical Proficiencies:** HTML, CSS, JavaScript, React, Mendix, Microsoft Suite, Adobe Illustrator, Photoshop, Git, jQuery, Node.js

**Interests:** Flower arrangement, swing dancing, tennis, lacrosse (collegiate-level competitive), piano