



FREE **COMPUTER CLASSES**

Introduction to Computers

M – TH 2:00 pm — 4:00 pm (4 Days a Week)

Classes are in English

- Course designed for those with **basic computer** skills
- Introduction to computer usage, Windows, Internet, and Email
- Introduction to MS Word, PowerPoint and Excel

MS Office: Graphics Marketing Tools

M – TH 9:00 am — 11:30 am (4 Days a Week)

Classes are in English

- Designed for students with **intermediate knowledge** of computers
- Focus on using graphics in MS Word, Excel, PowerPoint and Publisher
- Introduction to creating blogs, websites and other digital content online

REGISTRATION

**Thursday,
March 2nd &**

Friday,

March 3rd

9:00 am – 4:00 pm

Ph: (773) 564-4944

CLASS DATES

**March 6th
to May 3rd, 2017**

**Basic &
Intermediate
Class Levels**



ASIAN HUMAN SERVICES

LEAF PROGRAM

**2838 W. Peterson
Chicago, IL 60659**

WWW.AHSCHICAGO.ORG

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For the purpose of compliance with section 511 of Public Law 101-166 (The Stevens Amendment), 18.8%, or \$125,337 of federal funding supports this program.