|  |  |
| --- | --- |
| **Job title** | {{ Job\_title}} |
| **Reports to** | {{ reports\_to}} |

**Objective/ Purpose of Job**

**{{ job\_purpose }}**

**Duties and Responsibilities**

{% for duties in duties\_and\_responsiblities %}

{% if duties.strip() %}

* {{ duties }}

{% endif %}

{% endfor %}

**Education/Knowledge, Skills, Attributes, Experience & Other Requirements**

**Minimum Qualification**

{% for skills in education\_and\_requirements%}

{% if skills.strip() %}

* {{ skills }}

{% endif %}

{% endfor %}

**Ensure data are used or processed for the purpose set for such data and ensure absolute confidentiality while processing or using personal data. Get the consent of the data subject before collecting, processing, and using data.**

|  |  |
| --- | --- |
| **Approved By:** |  |
| **Date Approved:** |  |
| **Next Review Date:** |  |