

**Bansilal Ramnath Agarwal Charitable Trust's
Vishwakarma Institute of Information Technology**

Ref : VI-K/Sports/2017-18/942

Date : 23.01.2018

Notice

Subject: 'Republic Day' Function

All teaching, non-teaching staff and students should assemble in college uniform on **26th Republic Day Function** at 08.15 a.m. at VIIT sports ground. Students will stand in a row marked for their respective division behind their class representatives. The attendance will be taken after the ceremony. The absent students will have to pay a fine of Rs. 100/-.

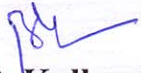
All teaching, non-teaching staff members are requested to assemble for tea in canteen after the function.

The staff should take prior permission of the undersigned in writing, in case they are unable to attend the function due-to unavoidable reasons.

The schedule for the function is as below.

Time	Activity
08:15 a.m.	Assembly of staff and students
08:25 a.m.	Parade formation
08:30 a.m.	Flag Hoisting
08:30 a.m.	National Anthem (Jana-Gana-Mana)
08:40 a.m.	Distribution of sweets
08:50 a.m.	Disperse

All the students and teaching staff should note that their presence in respective uniform is a tribute to the Nation.


Dr. P.B. Kulkarni
I/C Director

C.W.C. to:

1. All Dean's.
2. All HOD's.
3. All Section Heads.
4. Registrar.

(Note: Notice to be put on the notice board for students.)

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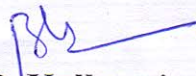
Office Order

Prof. Namdev V. Phatangare, Director of Physical Education, will be Co-ordinator for the **26th Republic Day Function' 2018**, and the following staff members will assist him for preparation of the Function.

Activities

Sr. No.	Name of Staff	Responsibilities	Time
1	Mrs. Vanita Kulkarni	Staff Attendance	8.00 a.m. to 8.15 a.m.
2	Prof. Mukund Kharde	Sweet Distribution/Photography	8.35 To 8.45 a.m.
3	Prof. Vikas Kolekar	Students Attendance/ Sound System	8.35 To 8.45 a.m.
4	Prof.Pawan Wawage	Ground Preparation	7.00 a.m. to 8.00 a.m.
5	Mr.Digamber Kharade	Ground Preparation/ Flag Preparation	6.30 To 10.am.
6	Mr.Sanjay Mule & Hatkar G.M.	Lower the flag.	4.30 to 5.30 pm

All have to complete the preparations and report to the Director on 25.01.2018.


Dr. P.B. Kulkarni
I/C Director

C.W.C. to:

- 1) All Dean's
- 2) All HOD's
- 3) Establish Section.
- 4) All Section Heads
- 5) HOD & Prof. Vikas Kolekar, Computer.
- 6) HOD & Prof.Pawan Wawage
- 7) HOD & Prof. Mukund Kharde, E & AS.
- 8) Prof. Namdev Phatangare D.P.E. & Sports.
- 9) HOD & Mr. Digamber Kharade, Mechanical.
- 10) HOD & Mr. G.M.Hutkar, Library.

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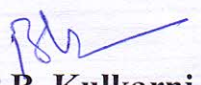
Notice

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Following staff members are responsible to take attendance of the classes mentioned below and submit the attendance report to Prof. N.V. Phatangare, Director of Physical Education. Staff members are requested to stay at the place marked for them at the time of flag hoisting.

		S.E.	T.E.	B.E.
E & TC Engg.	A	Mrs. J.R.Jankar	Mrs. M.S.Deshmukh	Mrs. P.D.Deshpande
	B	Mrs. R.S. Sonagi	Mrs. S. R. Dhabre	Mrs. S.K. Habbu
	C	Mrs. S.H.Bhagwat	Mrs. V.N. Aher	Mrs. K.A.Kumbhar
Computer Engg.	A	Mr. A P Katade	Ms. D.S.Maind	Mrs. P D More
	B	Mr. S G Walunj	Ms..P.P.Wagaj	Mrs. V V Meshram
	C	Mr. Y K Sharma	Mrs. M.P.Chavan	Mr. V K Kolekar
Info. Tech.		Mr. Ganesh Shelke	Mrs. Saroja Kulkarni	Mr. Pawan Wawage
Mech. Engg.	A	Mr. H. Y. Kolekar	Mr. A. A Somatkar	Mr. N. H. Ambhore
	B	Mr. M. G. Gadge	Mr. Prof. N. B. Kate	Mr. A. V. Salve
Civil Engg.	A	Mrs. S.L.Gore	Mrs. Pali Sahu	Mr.A.F. Deokar
	B	Mr.N.T.Sawalkar	Mr. A.R.Kale	Mr.R.A.Joshi
F.E.	A	Mr. D.S.Pawar		
	B	Mr. V.M.Marathe		
	C	Mrs. P.G.Chavan		
	D	Ms. D.B.Patil		
	E	Vishwesh R. Deshmukh		
	F	Mrs.M.A. Mohite		
	G	Mukund R. Kharde		
	H	Mr. A.B.Raut		
	I	Ms. H.V. Deshpande		
	J	Ms.Namrata Bagwe		

Above mentioned Staff members, to collect the Roll Call file on at 8.25 a.m. from Prof. N.V. Phatangare, Director of Physical Education and staff members are requested to take attendance after the programme & submit the file to Prof. N.V. Phatangare, Director of Physical Education, immediately.


Dr. P.B. Kulkarni
I/C Director

C.W.C. to: All the Heads of Departments for information. They are requested that contents of this notice may please be brought to the notice of the concerned staff members.