





# Chirag Vishwakarma

## Contact

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 Surat, Gujarat.

## Summary

Detail-Oriented Back-office Executive. Seeking transition to Web designer role to live my Passion in making Visually appealing & User-friendly Websites through the Magic of my Creativity & Problem-Solving Skills

## Experience

**Back-office Executive** (1yr9mos: Jan 2022-Sep 2023)  
Kiran Jewels (INDIA)

**Data Entry Operator** (5mos: Aug 2021-Jan 2022)  
Sagun Tex Fab & Kunvar Enterprise

**Production Helper** (3mos: Feb 2021-Apr 2021)  
Pooja Textiles

## Education

**HSC (Science)** (2019)  
N.E.S. Ratnam Junior College of Science, Bhandup(w), Mumbai. (58.15 %)

**SSC** (2017)  
R.A.U.B.S English High School, Bhandup(w), Mumbai. (70.00 %)

## Certification

**“Scaler Topics Course: CSS Tutorial Module”**  
Scaler Academy - 2023

## Projects

**My Portfolio** (<https://github.com/Chirag-Vishwakarma/Portfolio>)  
**E-commerce Website** (<https://github.com/Chirag-Vishwakarma/E-commerce-website>)

## Technical Skills

HTML  
CSS Advanced  
SASS/SCSS  
Bootstrap 5  
JavaScript  
Responsive Web Design  
MS Excel

## Soft Skills

Quick & Self-Learner, Passionate & Extremely Hardworking  
Analytical Thinking & Reasoning  
Creative (Out of the Box Thinking) & Good Problem Solving Skills  
Conceptual Skills (**Deepthinking** & ability to **Understand & Perform** Very Detailed & **Complicated Concepts** & Tasks & Ability to **think** from **Multiple Angles** & **Connect diff. Concepts**)  
Strategic Planning, Organization & Prioritization skills  
Teamwork, Flexibility & Multi-tasking