

# Coforge

Ref : HRO SEB DELHI/HIR-CLTR/54006347  
Date : March 20, 2025

Mr.Chirag .  
555, Sector 22  
Faridabad  
Faridabad-121005  
INDIA

Dear Mr. Chirag .

With reference to your application and a letter from your institute sponsoring you to undertake training as a part of your curriculum, we have pleasure in offering you a project in Coforge Limited as per the following terms and conditions.

Your assignment will commence on May 01, 2025 and end on July 01, 2025

During the period of the project , you will be paid a Scholarship of Rs.20,000 (Twenty Thousand Only) per month. Statutory deductions, if any, will be borne by you. The amount of the Scholarship may be reduced in part or full if you fail to comply with the rules and regulations of the company. By signing this letter, you also irrevocably consent to the Company collecting, using and disclosing your personal information for various purposes, including to:

- a) Initiate all necessary background checks through various agencies as may be required during the course of your employment;
- b) Implement the terms and conditions of various contracts entered into by the Company and
- c) Comply with relevant laws.

The Company, at your written request, will:

- a) Provide with access to any personal information relating to you held by Company; and
- b) Correct or amend any personal information relating to you held by Company which becomes out of date.

During the project you shall not absent without prior written approval. You shall not commit any such act , which may constitute violation of the rules and regulations of the Company.

Your assignment may be terminated, either by the company or by you, after giving one month's notice or remuneration in lieu thereof, any time before the completion of assignment period. In case of earlier termination of assignment no compensations, scholarship, wages or damages for the remaining period of assignment shall be payable by the Company.

You shall not give out to any one during the period of your service and even afterwards by word of mouth or otherwise, particulars or details of our processes, technical know-how, security arrangements, administrative and/or organizational matters of confidential nature which may be your privilege to know by virtue of you doing a project with us.

You will be responsible for the safe keeping and return in good condition of all the properties that may be in your use, custody, care or charge.

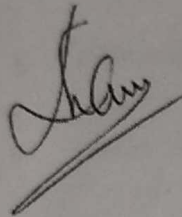
This project does not create any employer-employee relationship between you and the Company and you will not claim any lien on employment.

*Chirag*

# Coforge

Kindly report to Human Resources Organisation by May 01, 2025, failing which this offer will stand automatically withdrawn.

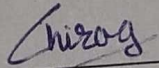
Yours faithfully  
**For Coforge Limited**



**PANKAJ KHANNA**  
**CHIEF PEOPLE OFFICER**

Confirmation : I will take up the project as per the terms and conditions mentioned in this letter.

Signature :  
Name

  
Chirag .

Date 25/03/25



## ANNEXURE 1 - GROSS MONTHLY COMPENSATION

Applicant Number : 54006347  
Name : Mr. Chirag  
W.e.f : May 01, 2025  
Currency : Indian Rupee

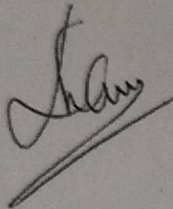
**A MONTHLY COMPONENTS**

STIPEND

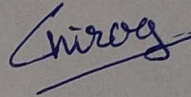
20,000

**B GROSS MONTHLY**

**20,000**



Authorized Signatory



Acceptance

**Coforge Limited**

Special Economic Zone, Plot No. TZ-2 & 2A, Sector - Tech Zone, Greater Noida (UP) - 201308, India.  
Tel.: +91 120 4592 300, Fax: +91 120 4592 301 [www.coforge.com](http://www.coforge.com)  
Registered Office : 8, Balaji Estate, Third Floor, Guru Ravi Das Marg, Kalkaji, New Delhi - 110 019, India.  
Tel.: +91 11 41029 297, Fax: +91 11 2641 4900  
CIN: L72100DL1992PLC048753