



For collaborators

Join your team as collaborators in your workspace to create and draft twitter posts.

1) Collaborators with Admin access

- Joining the workspace:
 - The collaborator will receive an email to login/signup into their respective account after which they will be added to the workspace
- Twitter posting:
 - Creating drafts: Users with Admin access to the workspace can create and save drafts
 - Scheduling posts: Users with Admin access can schedule posts without the approval requirement of the workspace owner
 - Realtime posts: Users with Admin access can post realtime without the approval requirement of the workspace owner
- Viewing other collaborators:
 - Under the "Team" tab in settings users with admin access can view the other collaborators added and the access permissions of each of the users
 - Users with admin access can change the access permission settings for the other collaborators in the workspace
- Leaving the workspace:
 - The collaborator can remove their account from the workspace by following the following steps:
 - Click on settings
 - Head to the team tab
 - Click on Remove button

2) Collaborators without Admin access:

- Joining the workspace:
 - The collaborator will receive an email to login/signup into their respective account after which they will be added to the workspace
- Twitter posting:
 - Creating drafts: Users without Admin access to the workspace can create and save drafts
 - Scheduling posts: Users without Admin access have to request the admin or the workspace owner to schedule posts
 - Realtime posts: Users without Admin access cannot post realtime and have to request the admin or the workspace owner to schedule posts
- Viewing other collaborators:
 - Under the "Team" tab in settings users without admin access can view the other collaborators added and the access permissions of each of the users
- Leaving the workspace:
 - Collaborators without admin access cannot remove their account from the workspace

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