

Blaze Help Center

All Collections > Social Inbox > Social Inbox | How to setup alerts on Social Inbox?

Social Inbox | How to setup alerts on Social Inbox?

Setup alerts for sequences based on users' actions.



Written by Team Blaze

Updated over 8 months ago

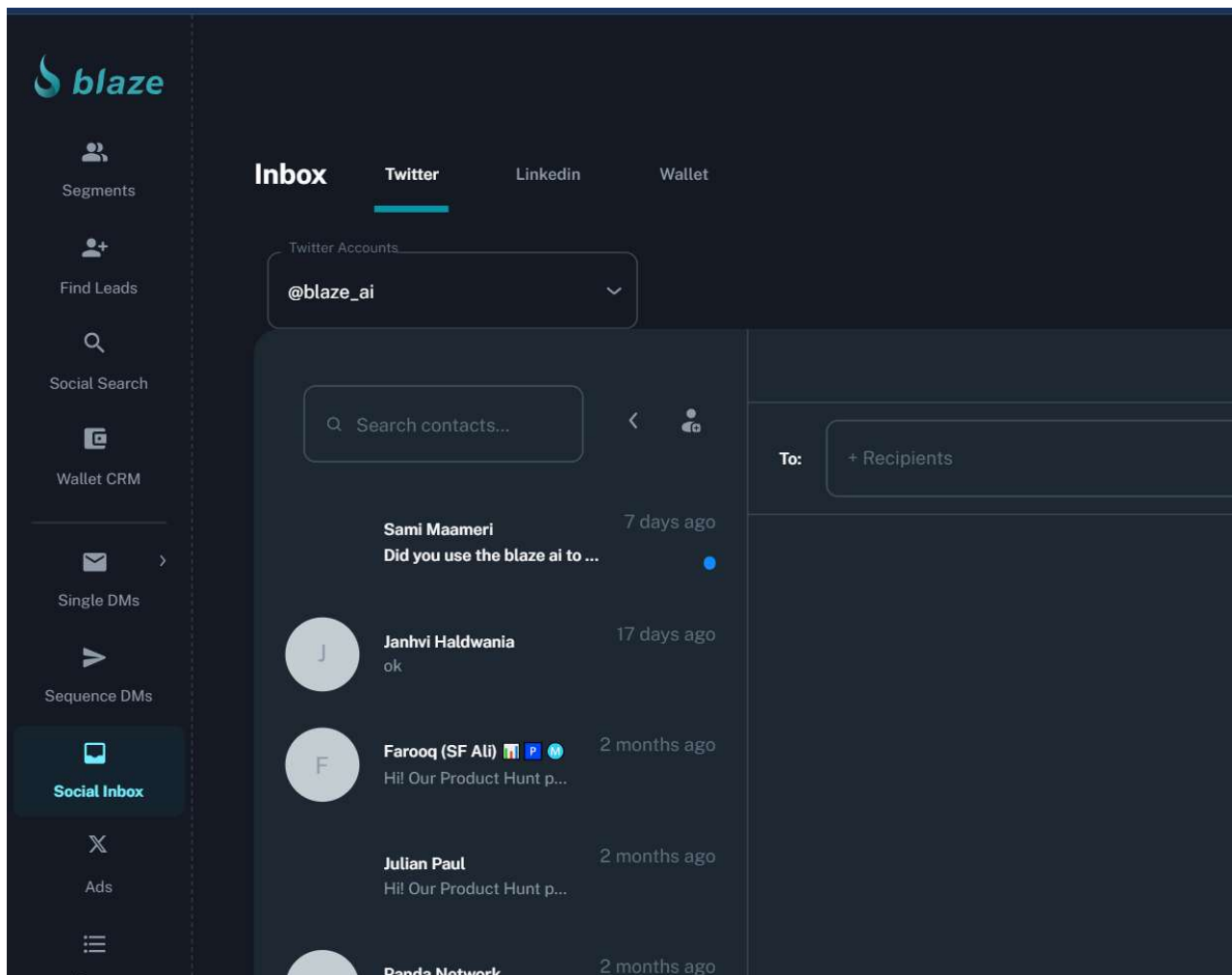
[Table of contents](#)



Follow these steps to set up alerts in Blaze's Social Inbox and stay updated in real-time:

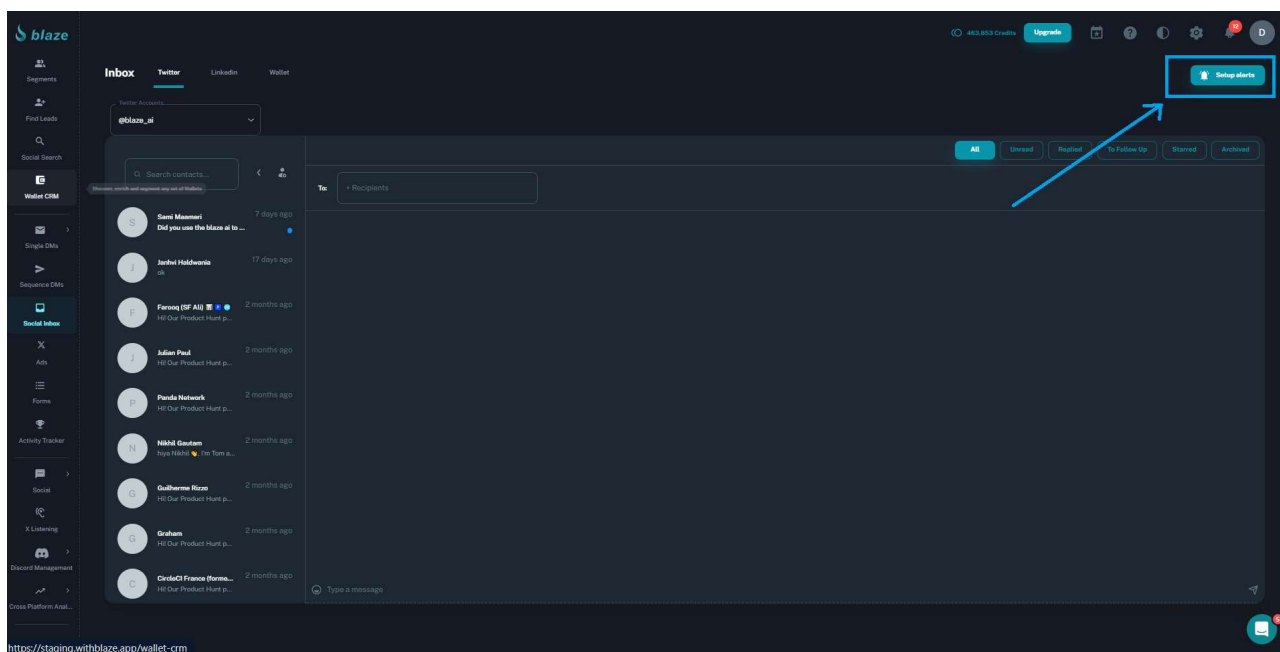
1. Access the Social Inbox Tab

On the left-hand side menu, click on the "**Social Inbox**" tab.



2. Click on "Setup Alerts"

In the top-right corner of the Social Inbox page, click on the **"Setup Alerts"** button.

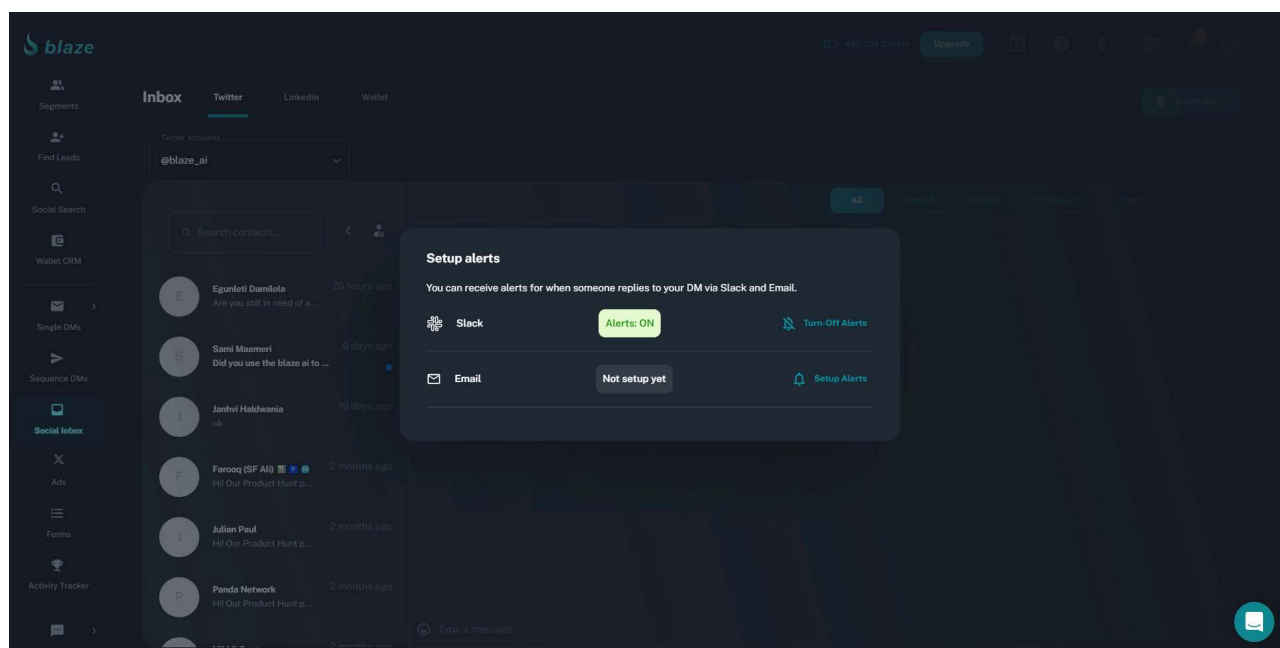


3. Choose Your Alert Preferences

You'll have the option to receive alerts via:

- **Slack**
- **Email**
- Or both platforms

Configure your preferences as shown in the options.



Now you'll receive real-time alerts whenever a new message or lead interaction is received in your Social Inbox!

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