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## ***EMERGENCY MEDICAL SERVICES POLICIES and PROCEDURES***

### **MEDICAL CONTROL – BASE HOSPITAL MEDICAL DIRECTOR**

- I. **Purpose:** To define the role and responsibility of the Base Hospital Medical Director with respect to On-line Medical Control of the Emergency Medical Services (EMS) system.
- II. **Authority:** Health and Safety Code, Division 2.5, Sections [1797.90](#), [1798](#), [1798.2](#), [1798.102](#), [1798.104](#). California Code of Regulations, Title 22, Division 9, Sections [100144](#), [100146](#), [100147](#), [100169](#)
- III. **Definitions:**
  - A. *On-line Medical Control:* Medical supervision or oversight provided to EMS personnel through direct communication in-person, via radio, cellular phone, or other communication device during the time the patient is under the care of an EMS professional.
  - B. *EMS Personnel:* EMT, EMT-OS, Paramedic or Flight Nurse working within the EMS System.
  - C. *Base Hospital Contact:* The act of EMS Personnel making direct communication with a Base Hospital Physician via radio, cellular phone, or other communication device to receive on-line medical direction.
- IV. **Policy:**
  - A. The Base Hospital shall implement the policies and procedures of the Santa Barbara County EMS Agency (SBCEMSA) for medical direction of prehospital advanced life support (ALS) personnel. Each base hospital will designate a base hospital medical director in accordance with this policy. The Base Hospital Medical Director shall ensure the base hospital provides real time oversight of the medical activities of licensed and accredited prehospital care personnel and ensures compliance with the policies, procedures, and protocols of the Santa Barbara County EMS Agency.
- V. **Procedure:**
  - A. Base Hospital Medical Directors will provide oversight and leadership to the Base Hospital EMS CQI program by monitoring and participating in the following activities:
    1. Provide medical direction, supervision, and oversight of the prehospital system within the hospital's catchment area, including, but not limited to:
      - a. Ensuring the provision of on-line medical direction and supervision of prehospital care by Base Hospital physicians.
      - b. Ensuring that prehospital medical care adheres to the Santa Barbara County EMS Agency protocols and procedures and current established medical guidelines
    2. Review and evaluate educational programs for all EMS personnel and Base Hospital Physicians where pertinent
    3. Performs regular audit and evaluation of Base Hospital Physicians, Prehospital Care Coordinator(s) and EMS personnel. This audit and evaluation shall include, but not be limited to:
      - a. Clinical skills and supervisory activities pertaining to providing medical direction to EMS personnel;

### **APPROVAL:**

SIGNATURE ON FILE  
Nicholas Clay, EMS Agency Director

SIGNATURE ON FILE  
Daniel Shepherd, MD, EMS Agency Medical Director

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- b. Prehospital compliance with current SBCEMSA policies, procedures and prehospital protocols;
  - c. Base Hospital radio communication skills and adherence with current SBCEMSA policies, procedures and prehospital protocols;
  - d. Review of electronic Patient Care Reports (ePCRs) when the patient is not transported *and* Base Hospital Contact has been established by EMS personnel
4. Identifies and investigates any clinical concerns related to prehospital care, and works collaboratively with Santa Barbara County EMS Agency to obtain further information needed to perform comprehensive clinical investigation. The Base Hospital Physician will ensure that:
  - a. Efforts are made to gather accurate facts, and that these concerns are justified;
  - b. Submit Unusual Occurrence form to SBCEMSA per Policy 116 – Unusual Occurrence Policy;
5. Maintains and performs accurate recordkeeping of any education, audit, evaluation or training exercise that occurs at Base Hospital where Base Hospital Physicians and EMS Personnel are involved
6. Ensures that Base Hospital communication equipment remains operational, staffed and operated at all times by personnel who are properly trained in its use according to the policies, procedures and protocols of the Santa Barbara County EMS Agency
7. Participates in system-wide Santa Barbara County EMS Agency meetings as directed:
  - a. Base Hospital Medical Director and Prehospital Care Coordinator representation at the Emergency Medical Advisory Committee (EMAC) is mandatory;
  - b. Other appropriate SBCEMSA committee meetings shall be attended by the Prehospital Care Coordinator at minimum. Meeting frequencies as identified by SBCEMSA.
  - c. Ensuring compliance with provisions of the SBCEMSA Base Hospital Agreements and Policy 610 Base Hospital Standards

**VI. References:**

- A. [Policy 116 – Unusual Occurrence Policy](#)
- B. [Policy 610 – Base Hospital Standards](#)

**VII. Attachments**

- A. None