



ConceptX  
International School(CIS)

Soe Htet  
CEO  
ConceptX  
9A, Wingabar Lane, Bahan township, Yangon, Myanmar  
sh2357@conceptxmm.com

TO:  
Mr. Chit Nay Min  
Former Assistant Project Manager for Tech Team at ConceptX International School (CIS)

April 9, 2024

#### RECOMMENDATION LETTER

To Whom It May Concern,

I am writing to highly recommend Chit Nay Min for any future endeavors or opportunities he may pursue. As a CEO and his supervisor at ConceptX, I have had the privilege of working closely with Chit Nay Min as our Assistant Project Manager for the tech team, and I can attest to his exceptional dedication, reliability, and honesty.

Throughout his tenure with us, Chit Nay Min has consistently demonstrated a strong work ethic, unwavering commitment, and a keen attention to detail in all aspects of his role. His role as an Assistant Project Manager involved managing critical systems such as the Learning Management System, School Management System, and our CIS school website.

Chit Nay Min played a pivotal role in project planning, where he exhibited strong organizational skills by creating detailed project timelines and effectively managing team resources.

Beyond his technical abilities, Chit Nay Min consistently delivered on his responsibilities with a high level of professionalism and integrity, earning the trust and respect of his colleagues and supervisors alike.

☎ 09 772 400 031, 09 772 400 032

✉ infocis@conceptxmm.com

📍 9A, Win Gabar Ln, Bahan township,  
Yangon, 11201, Myanmar.



ConceptX  
International School(CIS)

In summary, Chit Nay Min has been an invaluable asset to our team, and I have no doubt that he will continue to excel in any role he undertakes. His dedication, reliability, and honesty make him a standout professional, and I wholeheartedly recommend him for any future opportunities.

Please feel free to contact me if you require any further information or clarification regarding Chit Nay Min's performance and qualifications.

Sincerely,

Soe Htet  
CEO of ConceptX  
sh2357@conceptxmm.com