

# Chitransh Chanchlani

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## Professional Summary

Business and Data Analyst with experience in analyzing data, building dashboards, and translating business requirements into actionable insights. Skilled in SQL, Power BI, Excel, and Python, with a strong understanding of reporting, KPIs, and stakeholder communication.

## Skills

**Business Analysis:** Requirement Gathering, Stakeholder Management, MIS Reporting, KPI Tracking, Process Improvement

**Data Analysis:** Data Cleaning, EDA, Visualization, Trend & Performance Analysis

**Tools & Tech:** Power BI, Excel (Advanced), SQL (MySQL, PostgreSQL), Python, Git/GitHub, Tableau

## Projects

### 1. AdventureWorks Report (PowerBI) [Link](#)

- Developed comprehensive reports on the 'AdventureWorks' dataset to analyze key business metrics, including revenue, order volume, and customer demographics.
- Designed and built interactive dashboards with various visualizations (e.g., Line Charts, KPI Cards, Bar Graphs, etc) to effectively communicate data-driven insights and trends.

### 2. Website.com - Registration Module [Link](#)

- Designed and documented a complete user registration workflow.
- Created user stories, use cases, acceptance criteria, wireframes, and data tables.

### 3. Job Skills Analysis (Python) [Link](#)

- Analyzed U.S. data analyst job postings using Python, Pandas and NumPy to identify key skill requirements.
- Performed data cleaning, transformation and exploratory analysis to uncover skill demand and salary trends.
- Visualized insights using Matplotlib and Seaborn to support data-driven career planning and upskilling decisions.

### 4. Vrinda Store Data Analysis [Link](#)

- Analyzed retail sales data using Advanced Excel to uncover trends across sales, customer demographics, states, and sales channels.
- Built an interactive dashboard using Pivot Tables, Pivot Charts, slicers, and formulas for performance tracking.
- Generated actionable business insights to identify top-performing regions, customer segments, and channels.

## Experience

### IGT Solutions - Process Associate (9 months)

- Prepared and maintained MIS reports by analyzing operational data using Excel.
- Tracked key performance metrics, ensured data accuracy, and resolved reporting discrepancies.
- Supported management decision-making through timely, structured, and actionable reports.

### PlanetSpark - Business Development Associate (6 months)

- Analyzed sales and customer data to track performance, conversions, and revenue trends.
- Supported lead management, follow-ups, and sales reporting.
- Coordinated with cross-functional teams to improve sales processes.

## Education & Certifications

BBA - Bhopal School of Social Sciences (2023)

Business Analysis "A to Z" Masterclass ([Udemy](#))

Microsoft Power BI Desktop for Business Intelligence ([Udemy](#))

The Complete SQL Bootcamp: Go from Zero to Hero ([Udemy](#))