**Chiza Kumwenda**

1D Blackhorse Downs

Blackhorse Avenue

Dublin 7

Phone: 0838587252

Email: [chizzakumwenda@gmail.com](mailto:finuncanemarianne@gmail.com)

**PERSONAL PROFILE**

A committed and ambitious individual, effective at multi-tasking in competitive, fast-paced environments. I have developed a passion for Information Technology related career programs and currently seeking an entry position of **ICT Associate Professional Apprenticeship** to upgrade my skills and knowledge in the Information Technology Sector.

**SKILLS PROFILE**

Computer skills: Coding; Basic HTML

Basic CSS

Basic JavaScript

Basic Python

Health and Safety: CPD Certified; Level 1 Food and Safety

Communication Skills: Business Communication

Additional Skills: CPD Certified; Level 1 Manual Handling

**EDUCATION**

**01/2006 – 09/2009**

ASTEPI, Thyolo, Luchenza, Malawi

**School Certificate of Education (Equivalent, IGSCE)**

**Arts Science Technology Private Institution**

**EMPLOYMENT HISTORY**

**November 2014 to date -** Bar Staff

**Noel Recruitment:** 47 Dawson St, Dublin 2

**Key responsibilities;**

* Displayed friendly, outgoing and energetic behaviour to create a warm, fun atmosphere for guests.
* Effectively and calmly resolved situations with intoxicated guests.
* Set up storeroom and work areas to allow easy access to stock items.
* Expertly prepared both alcoholic and non-alcoholic beverages using correct techniques, liquid measurements and garnishes.
* Routinely checked identification of customers purchasing alcoholic beverages.
* Obtained customer payment promptly and politely.
* Cleaned and sanitised work area including mopping and sweeping, washing display cases, wiping down prep areas and equipment, washing utensils and dismantling and cleaning machinery.

**February 2017 to August 2017 -** Commis Chef (temporary)

**Clayton Hotel:** Fontill Road, Liffey Valley, Dublin 22

Key responsibilities;

* Set up, prepared, and presented work areas and food dishes in accordance with culinary practices.
* Assisted chefs in food preparation and helped run assigned station.
* Reviewed and accurately reproduced recipes to produce standardized dishes and sustain quality benchmarks.
* Maintained cleanliness of all kitchen areas, and assisted kitchen staff to clean, store, and maintain all kitchen equipment, supplies, and food inventories

**August 2017 to March 2018 -** Direct Sales Representative (Brand Ambassador)

**Home Secure/Limitless Advertising:** 76 Talbot street, Dublin 1

Key responsibilities;

* Marketed and sold consumer home security products to new and existing customers.
* Planned, implemented, and managed individual marketing and sales plans.
* Utilized human relations, communication, and negotiation skills to market and sell home security systems
* Identified client needs while researching ways to improve the quality of their services.
* Found cost saving options for new customers, often reducing their cost.

**ADDITIONAL ACHIECEMENTS/INTERESTS**

* Completed short courses in the following
  + Manual Handling
  + Food Safety
  + Code Institute 5 Day Coding Challenge

**REFERENCES AVAILABLE UPON REQUEST**