

Tutoring Agreement Contract – Tutor

- I will be on time.
- I will read for, participate in, and attend the weekly professionalizing meeting. I will communicate absences from meetings with the Student Director and/or the Director in advance of the meeting.
- I will attend all my scheduled tutoring slots.
- I will communicate planned absences with the Student Director and/or the Director.
- I will submit my timesheets weekly before the 12am Monday biweekly deadline.
- I will be available to participate in Shut Up and Write.
- I will lead one week's professionalizing meeting.

I certify that I have read the information contained in this contract. I agree to work cooperatively with students to achieve academic success.