

Republic of the Philippines City of Tagaytay

CITY COLLEGE OF TAGAYTAY







LEARNING EXPERIENCE JOURNAL

Student Name : Bryan Tranca M.

Student Course : BSIT

Student Number : 1801189

Company name : Ollopa Corporation

Division/Unit Assigned : E-Cards Designs

The trainee should give a brief and concise report of the task performed during the training and how it was accomplished. This report should indicate the machineries, equipment, facilities, tools and materials used if any.

This report should be accomplished daily and this should be submitted every week to their Practicum adviser.

Day		Accomplishment
1	Date:April 25, 2022 Time In: 9:00 AM Time Out: 6:00 PM Hours Accumulated:8HRS	Paperworks: Update DTM (Attendance, Summary, Detailed Motion) Technical: E-Cards
		Other Tasks Performed: E-Cards Re-layouting / Upload Fibei Website
2	Date:April 26, 2022 Time In:9:00 AM Time Out:6:00 PM	Paperworks: Update DTM (Attendance, Summary, Detailed Motion)
	Hours Accumulated:8 Hours	Technical: E-Cards Other Tasks Performed:Orientation: RELAYOUTING ECARDS MOTHER's DAY
3	Date:April 27, 2022 Time In:9:00 AM Time Out:6:00 PM Hours Accumulated:8 Hours	Paperworks: Update DTM (Attendance, Summary, Detailed Motion) Technical: E-Cards
	nours accumulated; a nours	Other Tasks Performed: RELAYOUTING ECARDS MOTHER'S DAY
4	Date:April 28, 2022 Time In:9:00 AM Time Out:6:00 PM	Paperworks: Update DTM (Attendance, Summary, Detailed Motion)
	Hours Accumulated:8 Hours	Technical: E-Cards Other Tasks Performed: RELAYOUTING ECARDS MOTHER's DAY
5	Date:April 29, 2022 Time In:9:00AM Time Out:6:00 PM	Paperworks: Update DTM (Attendance, Summary, Detailed Motion)
	Hours Accumulated: 8 Hours	Technical: E-Cards Other Tasks Performed: RELAYOUTING ECARDS MOTHER's DAY

Total Number of Hours Worked: 40 Hours

Certified by:

Name Trainer/Immediate Supervisor