

In all correspondence please quote:

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CHRISTIAN IHEACHO
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Aisling Ni Mhaoileoin
Personal Division
PAYE Services
14/15 Upper O'Connell Street
Dublin 1

Revenue will never ask you to provide personal details such as your password or bank details through an email or text message. Please do not give your log on details for myAccount to a 3rd party.

Enquiries:
online – www.revenue.ie/myAccount

9 December 2022

Tax Credit and Universal Social Charge Certificate 2023

This document contains your Tax Credits, Tax Rate Bands and Universal Social Charge for 2023. Details of how your Tax Credits and Tax Rate Bands are allocated to your employment(s) are overleaf. **Please check that this information is up to date and accurate, and if not please arrange to have it updated.**

If you wish to make amendments, the quickest and easiest way to update your details, manage your tax and claim your entitlements is through myAccount. A **verified** MyGovID account is the simplest and easiest way to access myAccount. MyGovID gives you safe, online access to a range of Irish Government services. To find out more please visit www.mygovid.ie.

How is my tax calculated?

Using the information shown in the 'allocation of your tax credits and rate bands' and 'allocation of your USC' sections overleaf.

Calculating your Income tax:

Apply the standard rate of 20% to the income shown in the weekly tax rate band panel and 40% on any income above that. Add these two amounts together

Then deduct the amount of your weekly tax credit from the total of your weekly rate band

Calculating your Universal Social Charge:

Apply the rate bands to your income using the thresholds as shown in the weekly rate band. Examples of how your income tax and USC are calculated are available on the Revenue website.

Real Time Credits

Claim Health, Nursing Home and Remote Working expenses as they are incurred. Use 'Manage Your Tax 2023' to make a claim. You must upload a valid, legible receipt using Receipts Tracker in myAccount. More information on Real Time Credits is available on the Revenue website.

Universal Social Charge Exemption

If you have been deemed as exempt from paying Universal Social Charge (USC) for the current year and your income excluding all payments from the Department of Social Protection exceeds €13,000, please notify Revenue immediately using myEnquiries to have your record updated.

Statement of Liability (SOL)

To receive a Statement of Liability for the years 2019 – 2022 you must complete an income tax return. Preliminary End of Year Statements for 2019 – 2021 are already available in myAccount and the Preliminary End of Year Statement for 2022 will be available from mid-January 2023. The Preliminary End of Year Statement is based on the information on your Revenue record and is a preliminary calculation only. By completing an income tax return, you can declare additional incomes and claim any additional tax credits you may be entitled to. To do this log in to myAccount at www.revenue.ie.

- to view your Preliminary End of Year Statement and complete your income tax return select review my tax 2019 – 2022
- select the year you wish to review from the dropdown menu
- click "Request" to commence your Statement of Liability and follow the onscreen instructions
- further information on completing your income tax return is available on www.revenue.ie

When you have completed your income tax return a Statement of Liability will be made available to you. An email will issue to you when your Statement of Liability is available in My Documents.

TAX CREDIT AND UNIVERSAL SOCIAL CHARGE CERTIFICATE

FOR THE PERIOD 1 JANUARY 2023 TO 31 DECEMBER 2023

Tax Credits

€

Personal Tax Credit	1,775.00
Employee Tax Credit	1,775.00
Gross Tax Credits	3,550.00
Net Tax Credits	3,550.00

Tax Rate Bands

€

Rate Band 1	40,000.00
The amount of your income taxable at 20%	40,000.00
All income over €40,000.00 is taxable at 40%	

Allocation of your Tax Credits and Rate Bands (Subject to Rounding)

Employer	Tax Credits €			Tax Rate Bands €			
	Yearly	Monthly	Weekly	Rate Band	Yearly	Monthly	Weekly
MATHEW HOUSE ACCOMMOD. Employment ID: 1	3,550.00	295.84	68.27	20%	40,000.00	3,333.34	769.24

Universal Social Charge (USC)

You are deemed exempt from paying the Universal Social Charge (USC) for the current year as your total income for the year (excluding all payments from the Department of Social Protection) has been estimated to not exceed €13,000.00.

Please notify your Revenue office if it is likely that your income will in fact exceed €13,000.00.