**MEMORANDUM**

To: Troy Scevers

From: Chris Thomas

Subject: Google’s Technical Writing 1

Date: 1/27/2023

This is a recommendation to have your students take Google’s Technical Writing 1 online class. I will discuss what is covered in the class and highlight why I think it is a good course for students.

Google’s Technical Writing 1 course is a fairly quick and convenient course that covers all things to consider when writing a technical paper. It is broken up into sections that take about 10 minutes each. This makes it convenient to be able to do it in small sections and come back to it later. The sections are useful for if you have a specific topic you feel you need to improve on with your writing.

Many of the things covered have plenty of examples and activities that go along with the lesson. I found some of the sections to be more helpful than others. The sections that I didn’t necessarily learn anything new from still served as a good reminder that those things are necessary. The sections on keeping sentences short and clear are especially useful since technical papers about embedded systems can get rather lengthy and dense.

This can easily be incorporated into a class by having it be a simple homework assignment. The students could do the whole course or if you notice their writing to be lacking in one of these areas a specific section could be assigned. I plan on reviewing the course each time I have a technical paper to write.

I believe you and your students will both benefit from Google’s Technical Writing 1 course. If you have any questions regarding the course, please contact me. I will gladly answer any questions I can.