

## Step-by-step, one-time setup instructions for downloading eMusic to PC

1. First time users of library eMusic need to download the OverDrive Media Console (OMC) free software onto their computer. Either click the link at the bottom of the page containing the desired eMusic or navigate to the following address: <http://www.overdrive.com/software/omc/>
2. Select the PC version and click "Download Now" and follow the prompts to install the OMC software
3. Once OMC is installed on the computer, within the software, click "Tools > Windows Media Player Security Upgrade > OK > Play"
4. Return to the library's catalog click "Check Out" (or "Place Hold")
5. You will be prompted to enter your name and library card number
6. Click - Login
7. If the music is currently available to check out, select a checkout period (7, 14, or 21 days) and click - "Check Out"
8. If the music is not currently available to check out, you will be prompted to enter your email address. You will receive an email when the eMusic becomes available to download
9. You will be taken to your account where you can click - "Download"
10. Click "Ok" when the pop-up box asks if you want to open the file with OverDrive Media Console
11. Click "Ok" again and do not change the file name or destination where the file will be saved on your computer
12. All parts of the music will automatically be selected for downloading in the next pop-up screen and click "Ok" a third time
13. Transfer from OverDrive to an MP3 player, iPod, burn to CD and/or listen to the eMusic directly from OverDrive on your computer

*\*Note - music will return automatically on the due date. At this time there are no overdue fines, no way to return eMusic early, and no renewals*

