Step-by-Step Instructions for Downloading Library eBooks onto a Kindle

1. "Place a Hold" means you will have to enter your email address and wait for an email that says the title is available
2. "Check Out" means the title is currently available
3. Click "Check Out" under the Kindle format (ePUB format will not work on Kindle devices)
4. You will be prompted to enter your name and library card number
5. Click - Login
6. Select a checkout period (7, 14, or 21 days) and click - "Check Out"
7. You will be taken to your account where you can click - "Download"
8. You will be taken to Amazon - sign in
9. Click the yellow box on the right side of the screen that says "Get Library Book"
10. Select the Kindle device to which you want to send the book
11. Turn on your Kindle device
12. If the new title does not appear, click - "Menu" from the homepage
13. Click - "Sync and Check for New Items" in the menu
14. You will be prompted to connect to a wireless network and the title should begin downloading as soon as internet is connected
15. If the book is transferrable via USB only, you will be prompted in Amazon to save the file to your computer (for ease, I save to the desktop). Plug your Kindle into your computer, and drag and drop the saved file into the "Documents" file in the Kindle, which appear in "My Computer"
16. To return items, go to "Manage My Kindle" in your Amazon account and click "Actions" "Return Library Book"

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