

How to Create/Facilitate a Small Group

Preparation

Step 1: Appoint a leader.

Step 2: Gather participants.

Step 3: Pick a date, time, and location that works for everyone.

Step 4: Make sure all participants have needed materials. (Scripture, ODB)

Step 5: Give participants their first weekly assignment. The weekly assignment can be taken from ODB, or it can be just a passage of Scripture they are to read and reflect on.

Step 6: The leader prepares a list of questions that will be asked to facilitate discussion during the group.

During the Group

- * Create ownership by giving each participant a role. ex: bring snacks, AV person to show the video, tracking calendar checker, event planner (person who plans fun excursions), etc.
- * Go over the tracking calendar. Check progress, answer questions, share insights.
- * Show a short portion of the film, maybe one that relates to the study.
- * Read the passage and ODB devotional if using.
- * Participants ask any questions they may have while reading.
- * The group leader asks the questions and facilitates the discussion.
- * The group leader assigns the next week's passage.
- * Secretary records group's attendance and details of the Facilitator Record sheet.

After Group

- Group leader reports to coordinator monthly by giving them their Facilitator Record sheet.
- Coordinator compiles all SUN Study Groups on Coordinator Record sheet and sends to SUN team at sun_assistance@wycliffeassociates.org
- Group leaders add SUN resources to online repository (SUN worship songs, creative lessons, devotionals, videos, pictures, cards/notes/letters, life-skill instructions, announcements, posters, invitations, labels, signs, sermon notes). Also share on social media pages.)