

## Item CSV Column Descriptions

Columns	Box No	Item Name	Serial No	Accountable	Purchase Date
Sample Data	1	DOOGEE T30PRO TABLET	T30PRO67097097727564	Arturo Estrella	2021/05/22
Description	The Box No should be a number	The item name should be an existing item names in the database. You can look at the existing item names by going to the Settings, Add New Item, Scroll down to the Item Descriptions section	The serial number should be unique. The system will not accept the data if it already exists in the database	The accountable should have an existing data in the employees table. You can find all the registered employees by going to Settings, Data Tables, Scroll down to the Employees table. The format is strictly: Firstname Lastname, just like the sample data above	The purchase data should be in the format YYYY/MM/DD