

**Red Hat Beijing R&D Toastmasters Club**  
**Fri Dec 07, 2018 12:00 PM - 1:30 PM**  
**Venue: 9F Fedora 2**

Time	Role	#55 Culture Shock	Member	Duration
11:50	Sergeant at Arms	Arrival and prepare the room	Wenjing Zheng	0:10
12:00	Sergeant at Arms	Greeting the guests	Wenjing Zheng	0:05
12:05	President	Warming up/Introducing TI & Toastmasters	Yuli Wang	0:01
12:06	Toastmaster	Opening speech & Introduce General Evaluator	Chrispin Cheung	0:02
12:08	General Evaluator	Lead the team and introduce roles	Michael	0:02
12:10	Timer	Explain role	Jinli Hu	0:02
12:12	Ah-counter	Explain role	Tina	0:02
12:14	Grammarians	Explain role	Jan Bruzel	0:02
12:16	Toastmaster	Introduce the Table Topic Master	Chrispin Cheung	0:01
12:17	Table Topic Master	Table Topics (each speaker 2 mins)	Yuli Wang	0:14
12:31	Toastmaster	Introduce the Table Topics Evaluator	Chrispin Cheung	0:01
12:32	Table Topic Evaluator	Table Topics Evaluation	Robin Guo	0:05
12:37	Toastmaster	Introduce the 1st speaker	Chrispin Cheung	0:01
12:38	1st Speaker	Pathways Level1 Ice Breaker - A childlike adult	Wenjing Zheng	0:06
12:44	Toastmaster	1 minute silence for writing comments for the 1st speaker	Chrispin Cheung	0:01
12:45	Toastmaster	Introduce the 2nd speaker	Chrispin Cheung	0:01
12:46	2nd Speaker	Pathways Level1 Ice Breaker - Common sense, technology and art	Qixuan Wang	0:06
12:52	Toastmaster	1 minute silence for writing comments for the 2nd speaker	Chrispin Cheung	0:01
12:53	Toastmaster	Introduce the 3rd speaker	Chrispin Cheung	0:01
12:54	3rd Speaker	CC10 - Lessons from a bug of Boeing	Han Han	0:07
13:01	Toastmaster	1 minute silence for writing comments for the 3rd speaker	Chrispin Cheung	0:01
13:02	Toastmaster	Invite General Evaluator	Chrispin Cheung	0:01
13:03	General Evaluator	Call up roles to make reports	Michael	0:01
13:04	1st Evaluator	Evaluate the 1st speaker	Rony Gong	0:02
13:06	2nd Evaluator	Evaluate the 2nd speaker	Jinhua Li	0:02
13:08	3rd Evaluator	Evaluate the 3rd speaker	Jing Wang	0:03
13:11	Ah-counter	Ah counter's Report	Tina	0:03
13:14	Grammarians	Grammarians's Report	Jan Bruzel	0:03
13:17	Timer	Timer's Report	Jinli Hu	0:03
13:20	General Evaluator	General Evaluator's Report	Michael	0:05
13:25	Toastmaster	1 minute silence for voting the Best Evaluator / Best Speaker / Best Table Topics Speaker	Chrispin Cheung	0:01
13:26	Toastmaster	Introduce SAA for Best Award	Chrispin Cheung	0:01
13:27	Sergeant at Arms	Collecting the ballot & Best Awarding	Wenjing Zheng	0:02
13:29	Toastmaster	Run off the meeting and back stage to President	Chrispin Cheung	0:01
13:30	President	Closing the meeting - Have a great day & See you next meeting!	Yuli Wang	0:01

**Club Officers:** President-Yuli Wang VPE-Han Han VPM-Zhiming Xiong VPPR-Xingxing Xia Secretary-Chrispin Cheung Treasurer-Ming Xie SAA-Charles Shih

**Time Rules:**

Speech Time	Green Card	Yellow Card	Red Card	
>= 5 mins	Remaining time 2 minutes	Speech remaining time 1 minutes	Please finish your speech it in 30 seconds	<b>Time out !</b>
<= 3 mins	Remaining time 1 minutes	Speech remaining time 30 seconds	Please finish your speech it in 30 seconds	<b>Time out !</b>

**Meeting manners & etiquettes:**

1. Please turn mobile phone to vibration.
2. Keep applauding while speakers walk up and down the stage.
3. Please avoid private talk during the meeting.
4. Please shake hands when you turn the floor over to others.

**Four taboos in TMC meetings:**

1. Sex
2. Religion
3. Race
4. Politics

**Voting for the best:**

1. Scan below QR code
2. Select "Guest" > "Activity Vote"

