RIS TRAINING

The Virginia Registrar's Office is presenting its RIS Basic and Intermediate Training Session on October 28, 2009. Please let us know if you would like to attend the following session:

October 28 — 10 - 11:30 a.m. **RIS Basic Training**

12:15 - 2 p.m.   **RIS Intermediate Training**

Attendees may sign up for the morning session, afternoon session, or both.

WHERE: General Assembly Bldg, 6th Floor, DLAS training room.

Seating is limited, so please make reservations with Terri Edwards at **tedwards@dls.virginia.gov**.

If you would like to attend both morning and afternoon sessions, the cafeteria on the 6th Floor of the GAB is available for lunch purchases or for enjoying a lunch you bring.

REGULATION BREAKDOWN
SEPTEMBER

NOIRA	9
Proposed	11
Final	27
Fast-Track	2
Emergency	1
TOTAL	50

WHAT'S YOUR ISSUE?

RIS automatically places a regulation in the next available Virginia Register volume and issue for publication when submitted from the Town Hall. Therefore, if you enter a later volume and issue in Town Hall, rather than use the default, RIS still places it in the default issue. Be sure to call our office if you intend for your regulation to be published in an issue other than the default, and we will manually move it to the issue you specify.
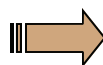
For the latest Virginia Register publication schedule, click here.

GETTING TO KNOW YOU

Cindy Berndt, the regulatory coordinator for the Department of Environmental Quality, started with the State Water Control Board 39 years ago. The State Water Control Board then merged with the Department of Air Pollution Control, the Department of Waste Management, and the Council on the Environment to form the Department of Environmental Quality in 1993. She became the regulatory coordinator for the Water Control Board in 1984 and for the Department of Environmental Quality in 1993.

Over the years, Cindy has worn many different hats. In the early years, she worked in enforcement, before moving into the financial end doing contract management and financial services. Since 1984, she has focused on regulation development through the APA. She also serves as staff to the three regulatory Boards (Air, Waste, and Water).

Cindy has two children and a dog. She enjoys reading, spending time with friends, and doing most any kind of puzzle: crossword, suduko, daily jumble, and jigsaw.

> **"If anyone needs help with it (a regulation), contact the staff at the Registrar's office. They're the best."**
>
> **- Cindy Berndt**

INTEGRITY -- WE ALL WANT IT! (PART I)

With the implementation of RIS came the Integrity Check feature. Here's how it works and how you can use it to ensure the integrity of the sections you amend in the Virginia Administrative Code. Click "integ" in the list of RIS actions as shown.

[edit]   back | prev | next | vac | integ | hilite

The program performs a document compare routine of all text in the current section in RIS with the text in the online VAC, but skips the following punctuation marks: commas, periods, semicolons and colons. This means it is up to agencies and the Registrar's staff to pay particular attention to those items. Parentheses are not skipped and are treated as "letters" in text so if a word with an opening or closing parenthesis is being amended, strike through the old word including the parenthesis and underscore the new word with the appropriate parenthesis.

For example: ~~(2004)~~ (2008).

For numbered lists, strike the number and its period and underscore the new number and its period.

For example: ~~2.~~ 3.

Capitalization matters to the integrity check program. So, when adding text to the beginning of a sentence, strike the word with the uppercase first letter and underscore the word in lowercase.

For example: ~~The~~ Prior to submitting the application, the applicant shall …

What happens if the text does not match?

If the text is an exact match, the program responds with Integrity check passed! If the text is not an exact match, the program responds with Integrity check failed! and marks the spot of the discrepancy with *There's a problem starting here* ==>

Check the text in the current online VAC to determine if a letter or word is inappropriately stricken, underscored, or missing.

More ways to troubleshoot an integrity check failure in Part II of **Integrity -- We all want it!**