

Technology Advisory Committee

Meeting Minutes

October 14, 2010

The Technology Advisory Committee met on October 14, 2010, in City Hall, Council Chambers.

I. Call to Order

The meeting was called to order at 10:30 a.m.

II. Roll Call

<input checked="" type="checkbox"/> Chris Price – Chair	<input type="checkbox"/> Kent Anderson	<input type="checkbox"/> Oakel Hardy
<input checked="" type="checkbox"/> Mike Jamerson	<input checked="" type="checkbox"/> Mark McHolland	<input type="checkbox"/> Georgia Miller
<input checked="" type="checkbox"/> Audrey Tyree	<input checked="" type="checkbox"/> Jim Hartsook	

Invited Guests:

Other Attendees:

Brent Engle, Community IT Executive
Stan Gamso, Counsel
Andrew Brelage, Smithville Digital

III. Review of minutes from September 9, 2010 meeting.

There was no discussion. Mike moved and Mark seconded a motion to approve same. Following a unanimous voice vote, the minutes were approved.

IV. Continuing Business

a) Invoice Review

Counsel's invoice for services was presented for consideration and approval. There being no discussion, Mike moved to approve and Chris seconded. Following voice vote, the invoice was approved unanimously for payment.

b) Audit Update – M. Jamerson/M. McHolland

Mark McHolland agreed to take over the responsibilities for the audit update. Mark reported that a subcommittee needed to determine the level of detail that the audit should involve. In addition, Mr. Fleetwood at Blue & Co. suggested that the depth of

detail might also be something that the Committee should consider exploring. There was general discussion among the Committee members, and the conclusion was that the audit should commence with the information provided by Smithville, and that the Committee should reserve the opportunity to delve deeper into the audit based upon any information either needed or suggested by the audit.

Mark will attempt to schedule a meeting with Mr. Fleetwood at Blue & Co. and Smithville and provide a report at the next scheduled meeting.

c) Smithville Update – Andrew Brelage

Andrew presented the monthly check from Smithville to the City of Columbus.

In addition, Andrew also provided a two-page handout, one of which is the Smithville fiber map for the City of Columbus and the proposed handhole final inspection list, attached as Exhibit A to these meeting minutes.

Andrew reported that Smithville had four new contracts signed last month. The contracting parties are Foundation For Youth and three additional locations for Columbus Regional Hospital. At present he has six proposals in the hands of prospective customers and believes four of those will ultimately lead to executed contracts. On October 13th, he submitted three additional proposals to three more prospective customers.

Smithville is currently in the process of testing calls for their new voice product, and Andrew reported that is working well. As an aside, he reported they received five calls last month from individuals requesting residential services. Smithville is not currently offering residential services for the city of Columbus.

Smithville currently has splicing crews in town to finish work connecting the various city buildings. There is presently a delay connecting one of the Columbus City Fire Department facilities because the operator of the existing cable uses a specific cable splicer from the Indianapolis area, and that company has yet to come to Columbus to complete their work. Once their work is completed, Smithville can finalize that connection.

d) City IT Update – B. Engle

Brent reported that the City is currently working with TLS on the website design, and they expect to have the home page finalized yet this week with a goal of finalization of the entire website redesign by mid-December of this year.

The RFP for the City telephone system is presently closed and the City has been engaging in extensive vendor interviews. The goal is to have a completed interview process, execution of contract, and installation of a phone system by year end. Brent reported that he believes they will be able to go to the Board of Works with a proposal for vendor selection shortly.

e) Strategic Plan Update – B. Engle

Brent reported that after the last TAC meeting, the strategic plan was presented to the mayor for his review and feedback and for review by the various departments. The mayor was pleased with the strategic plan and the process to date and was very complimentary of the TAC and Brent's work. The mayor suggested that the next step in the process should be to meet with individual City Council members and to provide a brief overview and key summary of the strategic plan. Chris reported he would take the lead in scheduling meetings with various Committee members and also asked for Committee volunteers to participate in the strategic plan presentation to the various Committee members. Chris also suggested that the TAC give consideration to meeting with either the County Council or the County Data Board and present the strategic plan accordingly for their consideration.

f) Update on GCCS Expansion – B. Engle

Brent reported that the subcommittee met with Smithville and discussed the couple of areas for further expansion which are: U.S. 31 into Progress Park and down State Road U.S. 31 to Taylor Road. Smithville apparently has had some discussions with the Indiana Department of Transportation which is waiting some additional feedback from INDOT regarding access to State Road 31 before further discussions between the TAC and Smithville can continue.

V. New Business

The next scheduled monthly meeting will be November 10th, 2010 at 10:30 a.m.

VI. Call for Public Comments

There were none.

VII. Adjournment

There being no further business the meeting was adjourned at 11:10 a.m

Submitted by

Stanley A. Gamso, Counsel