



STATE OF WASHINGTON
DEPARTMENT OF HEALTH
Olympia, Washington 98504

**BOARD OF DENTURISTS
MEETING MINUTES**

Friday, September 18, 2009

Best Western Park Plaza Hotel
620 South Hill Park Drive
Carlton Room
Puyallup, WA 98373-1423
(253) 848-1500 – phone

On September 18, 2009, the Board of Denturists met at the Best Western Park Plaza Hotel, 620 South Hill Park Drive, Carlton Room, Puyallup, WA 98373-1423. In accordance with the Open Public Meetings Act, notices were sent to individuals requesting notification of meetings.

BOARD MEMBERS PRESENT

Robert Fettig, Vice-Chair
Robert Ford
Eric Hansen, Chair
James Henderson, Public Member
Bernie Kopfer, DDS
Samuel Whisenant
Blake Perry, DDS Pro-tem Member
Mike Gillispie, Pro-tem member
Steven Peters, Pro-tem Member
Clayton Sulek, Pro-tem Member

STAFF PRESENT

Vicki Brown, Program Manager
Sandie Pearson, Program Support
Blake Maresh, Executive Director
Richard McCartan, AAG
Karen Jensen, Assistant Secretary
Mike Tribble, AAG Division Chief

OTHERS PRESENT

Carolyn Logue, Lobbyist – Washington
Denturist Association
Ken Kais – Bates Technical College
Tom Hauser
Josh Brooks
Vicki Gillispie

OPEN SESSION – Friday, September 18, 2009

1. CALL TO ORDER

The meeting was called to order at 3:36 p.m. by Eric Hansen, Chair.

1.1 Introduction of Audience

The audience introduced themselves to the board.

1.2 Approval of Agenda

The agenda was approved as amended. Item 16 was moved to after Item 2. Item 11.4 was deferred to the next meeting.

1.3 Approval of the July 10, 2009 Conference Call Meeting Minutes

The conference call meeting minutes of July 10, 2009 were approved as presented.

2. HEALTH SYSTEMS QUALITY ASSURANCE (HSQA) UPDATE

Karen Jensen, HSQA Assistant Secretary provided an update on the division to the board.

3. EXECUTIVE SESSION 4:05 p.m. to 4:35 p.m.

4. 2009 LEADRESHIP FORUM

Eric Hansen, Chair updated the board on the Board and Commission leadership forum he attended on June 3, 2009 in Seattle.

5. DELEGATION OF SIGNATURE AUTHORITY

Vicki Brown, Program Manager provided the board with an updated signature delegation form for approval or denial. The board reviewed, discussed, and approved the signature delegation as it was presented.

6. NOVEMBER 6, 2009 MEETING DATE

The board discussed the November 6, 2009 meeting date and whether or not to hold an in-person meeting or change the meeting to a conference call meeting. The board decided to have an in-person meeting only if a clinical exam is being held. There needs to be a minimum of five candidates for a clinical exam to be administered.

7. SET MEETING AND EXAMINATION DATES AND LOCATIONS FOR 2010

The following are the adopted meeting and examination dates for 2010.

DATE	MEETING/EXAMINATION	LOCATION
January 8, 2010	Conference Call – 9:00 a.m. (tentative)	N/A
January 29, 2010	Written Exam – a.m.	Tumwater
April 2, 2010	Written Exam – a.m.	Tumwater
April 2, 2010	Meeting – 1: 00 p.m.. Calibration to follow the meeting	Tumwater
April 3 - 4, 2010	Practical Exam	Pierce College, Fort Steilacoom
May 7, 2010	Conference Call – 9:00 a.m. (tentative)	N/A
June 11, 2010	Written Exam	Tumwater
July 16, 2010	Conference Call – 9:00 a.m. (tentative)	Tumwater
August 6, 2010	Written Exam – a.m.	Tumwater
September 2010	Meeting in conjunction with WA. Denturist Association	TBD
November 5, 2010	Written Exam a.m.	Tumwater
November 5, 2010	Meeting – 1: 00 p.m. Calibration to follow the meeting.	Tumwater
November 6 – 7, 2010	Practical Exam	Pierce College, Fort Steilacoom

8. ELECTION OF OFFICERS

Eric Hansen was nominated and unanimously re-elected as Chair. Robert Fettig was nominated and unanimously re-elected as Vice-Chair.

9. REVIEW OF DENTURIST LAW REGARDING INTERNSHIPS AND EXTERNSHIPS

The board reviewed and discussed the laws as they relate to board approved schools and internships/externships. The board will continue to discuss internships/externships at the next board meeting.

10. OCCUPATIONAL THERAPY PRACTICE BOARD DRAFT INTERPRETIVE STATEMENT ON WOUND CARE AND SHARP DEBRIDEMENT

Ms. Brown provided the board a draft copy of the interpretive statement on wound care issued by the Occupational Therapy Practice Board. The board reviewed the draft interpretive statement and chose not to issue a response.

11. EXECUTIVE DIRECTOR REPORT

10.1 Operating Agreement update and review

Blake Maresh, Executive Director provided the board a draft version of the new operating agreement and updated them on its status. Board members will have an opportunity to review the draft operating agreement prior to being finalized.

10.2 Budget update for 2009 – 2011

The board was provided an update on the budget. The 2009 – 2011 biennium budget is currently being finalized. An update will be provided at the next meeting.

10.3 Uniform Disciplinary Act Report

Blake Maresh provided the board an update on the Uniform Disciplinary Act Report. This report details the number of complaints made, investigated, and adjudicated. The report had been sent to board members for comment and Mr. Maresh invited the board to provide feedback.

12. PROGRAM MANAGEMENT REPORT

11.1 Budget update

Ms. Brown provided the board with handouts that detail the denturist program budget. The 2009 – 2011 budget is being finalized. An updated budget will be provided at the next meeting.

11.2 Statistics regarding licensure

Licensing statistics were presented to the board.

11.3 Development of a jurisprudence examination

This item was deferred to a future meeting.

11.4 Other

There was no other business to discuss at this time.

13. CORRESPONDENCE

There was no correspondence for the board to review.

14. CONSENT AGENDA

15. FUTURE AGENDA ITEMS AND PLANNING FOR FUTURE MEETINGS

- Rules review
- Continuing education/competency credit for board meetings and exams
- Joint Operating Agreement
- Barriers and sterilization techniques
- Guidelines for examination re-take applicants

16. OPEN FORUM FOR PUBLIC COMMENT

There was no public present for comment at this time.

CLOSED SESSION

17. CLINICAL EXAAMINATON CRITERIA AND CANDIDATE INFORMATION PACKET

This item was deferred to a future meeting.

OPEN SESSION

18. ADJOURNMENT

There being no further business before the board, the meeting was adjourned at 6:55 p.m. on Friday, September 18, 2009.

Respectfully Submitted By:

Approved By:

Vicki Brown, Program Manager

Eric Hansen, Chair