

[Sprint 3 end Sprint 4 start] meeting minutes

Location:	VIA Horsens
Date:	12-05-22
Time:	9:30 - 16:00
Attendees:	Chris, Karolis, Juste, Nina

Agenda items

Hold a meeting with a product owner as well as discuss new tasks for the new Sprint 4 and consider which requirements should be taken and which ones should be considered as done.

Action items	Owner(s)	Deadline	Status
Sprint Review meeting	Nina	12-05-22	Completed
Sprint Retrospective	Nina, Juste, Karolis, Chritian	12-05-22	Completed
Sprint Planning meeting	Nina, Juste, Karolis, Chritian	12-05-22	Completed

Topics for next meeting

Have a day working from home and if needed a daily SCRUM meeting will be held online, although as it will be brief it will not have documentation.