

[Sprint 1] meeting minutes

Location:	Via
Date:	20-04-22
Time:	09:30 - 15:00
Attendees:	Chris, Karolis, Juste, Nina, (Steffen)

Agenda items

Sprint planning meeting:

1. Meeting with Steffen to have some supervision for the first Sprint planning meeting,
2. Discussing what tasks should be put into the Sprint 1 backlog,
3. Dividing the tasks with the team members.

For the first sprint the goal is to finish the first backlog requirement. (The given initial time was 6 days per person, but in this case we will try to reach it in 3 days per person (The time is cut in half)).

Action items	Owner(s)	Deadline	Status
Sprint 1 planning meeting	Nina	20-04-22	Completed
Task backlog	Nina, Juste, Karolis, Chritian	04-05-22	Completed

Topics for next meeting

Continue with tasks in the Sprint 1 backlog.