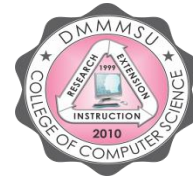




Don Mariano Marcos Memorial State University
South La Union Campus
COLLEGE OF COMPUTER SCIENCE
Agoo, La Union



June 24, 2022

PROF. AGNES S. SUGUITAN
Chairman, CCS
College of Computer Science
DMMSU-SLUC, Agoo, La Union

Dear Ma'am:

The BS Computer Science of DMMSU-SLUC, College of Computer Science requires students to undergo an On-The-Job-Training (OJT) for this Midyear Term, School Year 2021-2022 for a minimum of 240 hours.

In view of this, we would like to request that the following students be accommodated in your agency for their OJT:

**GLENN V. ABLAYA, ROMAR GLENN FLORES, DANICA IGNACIO, MARK JIMSY JACABAN,
AND CHRISTIAN JOSE SIBAYAN**

However, due to the COVID-19 pandemic and pursuant to the directives of the IATF and CHED regarding the suspension of face-to-face or in-person classes, the College of Computer Science will be implementing its OJT program through a Work-from-Home arrangement. In this modality, the student trainee shall be given tasks/activities that they to accomplish while staying at home or in their community.

We greatly appreciate whatever assistance you could extend to us that would eventually be beneficial to both the student/s and your agency.

Thank you and we look forward to your consideration and continued support on this endeavor.

Yours truly,



(SGD) LUCILLE N. DACAYMAT, MIT
OJT Facilitator, CCS

Noted:




DARWIN C. LLAVORE, MIT
Dean, CCS

