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Content without Borders User Guide

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Overview

Content without Borders is an open access repository that provides access to free education resources contributed by academic institutions and repositories from around the world. The repository's resources are made available according to the individual licensing agreements of contributing institutions and have been accessible through content harvesting, remote repositories search, or via direct access to the website.

Now, with the introduction of the *EQUELLA Content Exchange*, **Content without Borders** is accessible as a Content Exchange store. This enables users to browse and search through the hundreds of thousands of free resources, add relevant content to a shopping cart then download the resources for use across their institution. So rather than harvesting large amounts of content, which may include irrelevant resources, users can hand pick pertinent subject matter.

The purpose of this guide is to provide system administrators with a step-by-step process to configure EQUELLA as a Store front and then register the store front with the Content without Borders store. This will allow suitably privileged users access to the Content without Borders catalogues and content, and the ability to download selected resources into EQUELLA free of charge.

Prerequisites

Before starting the process outlined in this guide, please contact support@equella.com and request Content without Borders registration details. The **Store URL,** a unique **Client ID** and a **Password** which are required to complete the Store registration process outlined in this guide will be provided.

Harvested resource metadata

When a *Content without Borders* resource is harvested from the store, it is automatically contributed into the selected *Store front collection* (see Store front setup on page 5) with the **Name** and **Description.** Any extra metadata harvested with the resource is stored in a '*storedata'* node.

Required ACLs

The following ACLs must be granted to complete this process:

- **For administrators to register the store:**
  - CREATE_STORE
  - EDIT_STORE
  - DELETE_STORE
- **For users to access the *Content without Borders* store:**

- ACCESS_SHOPPING_CART
- BROWSE_STORE

Configuring the Content without Borders store

Before users can access the *Content without Borders* store, a collection must be nominated for harvested resources to be added. Additionally, the store front must create a store registration. This section describes the process for these settings.

Store front setup

The **Store front setup** setting enables an administrator to choose the collection for all content harvested from the *Content without Borders* store. When resources are harvested from the store, they are added to the selected collection. This collection may already be in use, or a collection created specifically for harvested resources.

Additionally, an administrator can choose whether to include tax in the catalogue pricing, which is irrelevant in this case, as all resources are available free of charge.

To configure the store front setup options

1. Go to **Settings, Store front setup.** The **Store front setup** page displays, as shown in Figure 1.

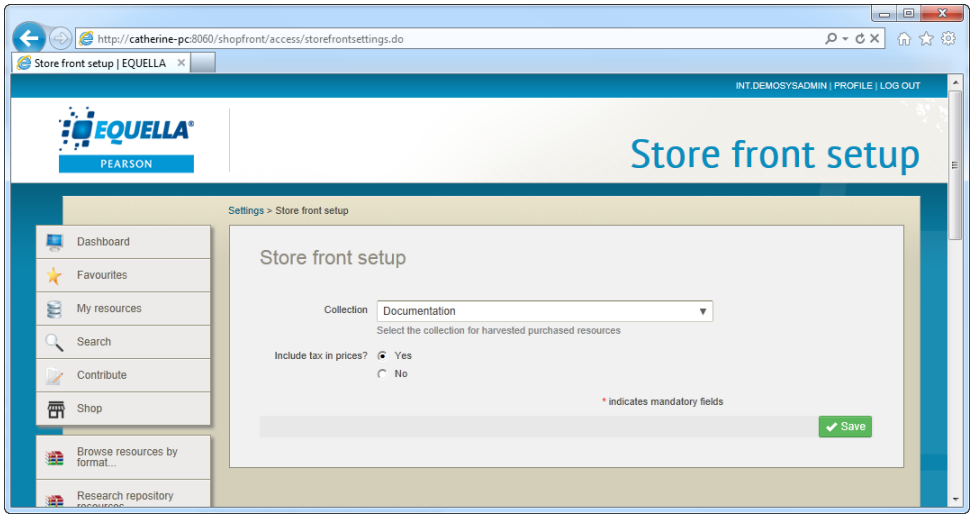

Figure 1 Store front collection page

2. Select the required **Collection** from the drop-down list.

NOTE: If a collection is not selected, no resources can be harvested.

3. Select **Yes** for the **Include tax in prices** option.
4. Click Save.

Store registrations

The **Store registrations** setting enables the store front to register with and have access to the **Content without Borders** store.

NOTE: The Store registrations configuration ACLs are CREATE_STORE, EDIT_STORE and DELETE_STORE.

To add a Store registration

1. Go to **Settings, Store registrations.** The Store registrations page displays, with any existing registrations listed. An example is shown in Figure 2.

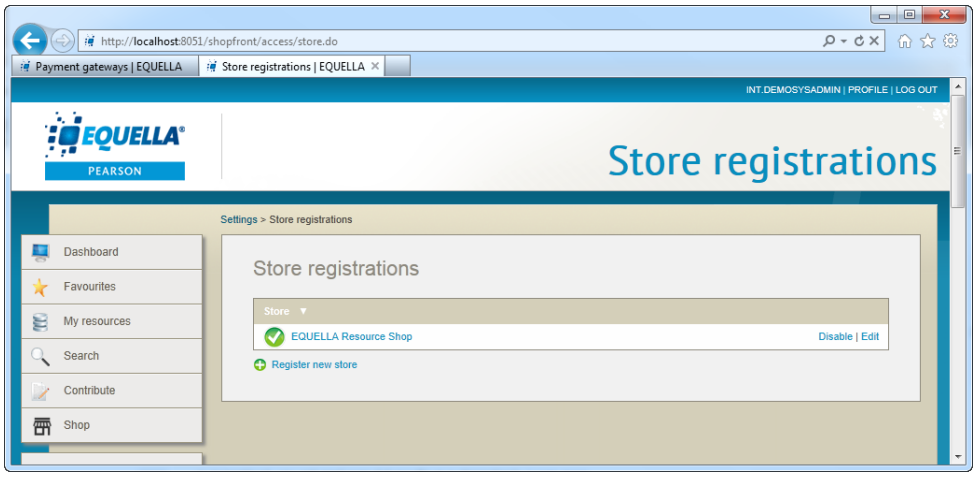

Figure 2 Store registrations page

NOTE: Enabled Store registrations display with the icon, and disabled with the icon.

2. Click the **Register new store** link. The **Create store registration** page displays. An example is shown in Figure 3.

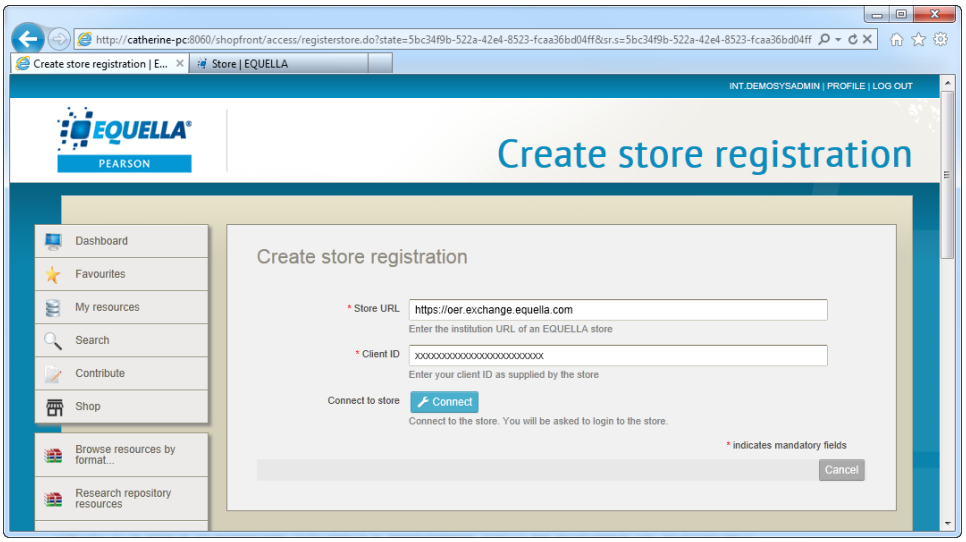

Figure 3 Create store registrations page

3. Enter the **Store URL** provided to you from EQUELLA Support.

4. Enter the **Client ID** provided to you from EQUELLA Support.
5. Click Connect. The EQUELLA **Client requesting access** page displays. An example is shown in Figure 4.

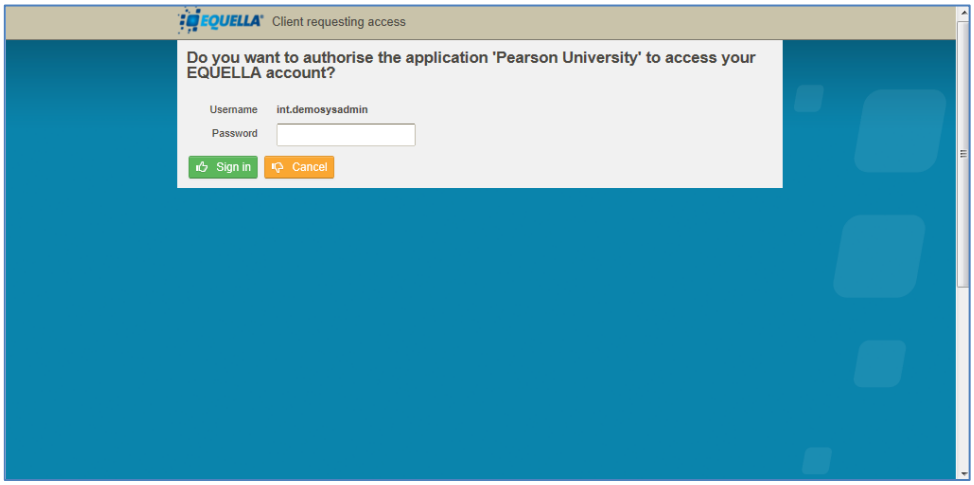

Figure 4 Authorisation page

6. Enter the password provided to you by EQUELLA Support, then click Sign in. The **Connection to store successful** message should display. An example is shown in Figure 5.

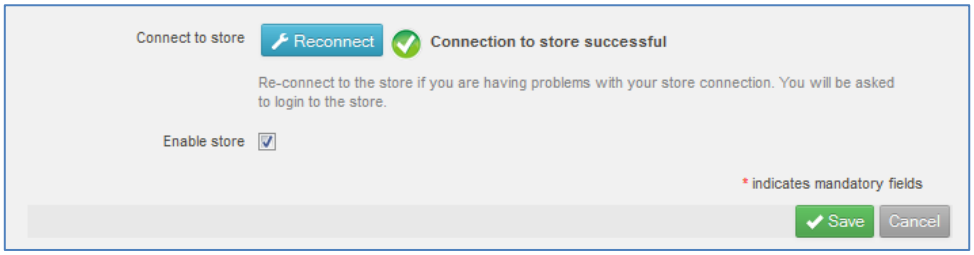

Figure 5 Successful connection

If the connection is unsuccessful, try re-entering the **Store URL** and **Client ID.**

7. Select the **Enable store** checkbox to start accessing *Content without Border's* catalogues.

NOTE: If the Store is disabled, the store's catalogues won't be available for browsing.

8. Click Save. The Store registration is now listed on the **Store registrations** page.

Selecting and harvesting Content without Borders resources

Browsing Content without Borders

Now that the configuration is complete, the *Content without Borders* store is available for browsing.

To browse Content without Borders

1. Click **Shop** from the navigation menu. The **Stores** page displays, with the **Content without Borders** store.

*NOTE: If the **Shop** option doesn't display, check that the SHOPPING_CART and BROWSE_STORE* ACLs have been granted for the logged in user.

An example is shown in Figure 6.

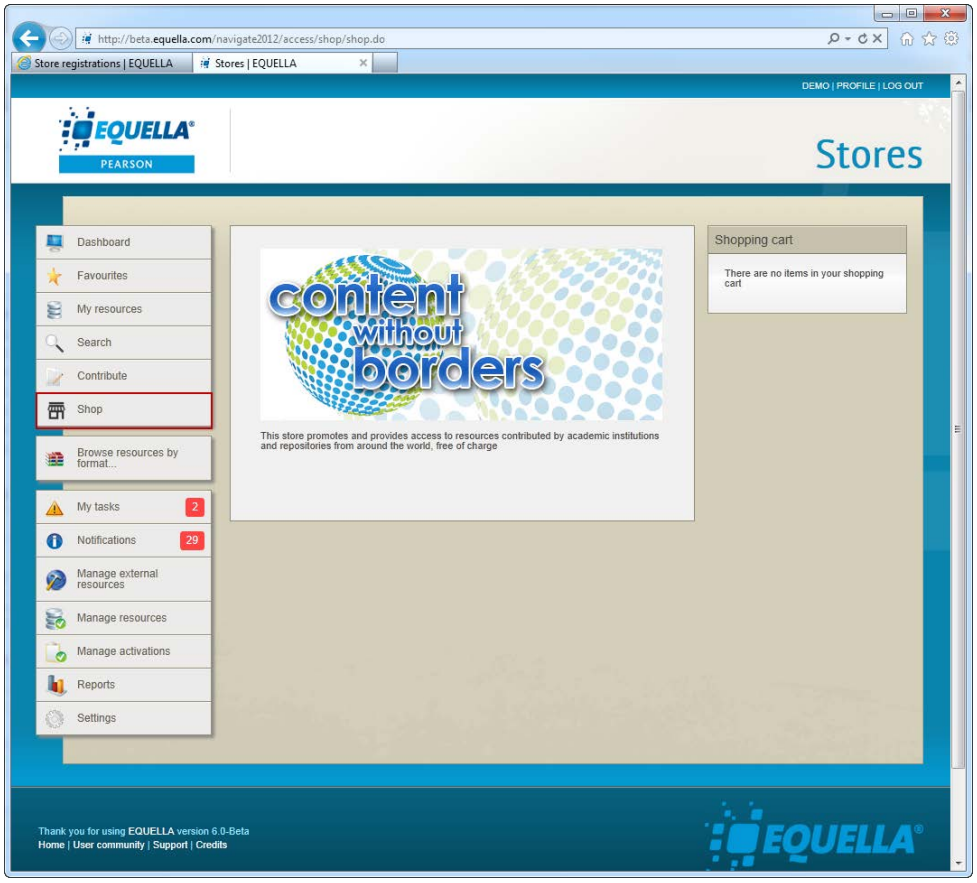

Figure 6 Navigation menu – Shop

2. Click the **Content without Borders** image. The **Store** page displays with the Content without Borders catalogues listed. An example is shown in Figure 7.

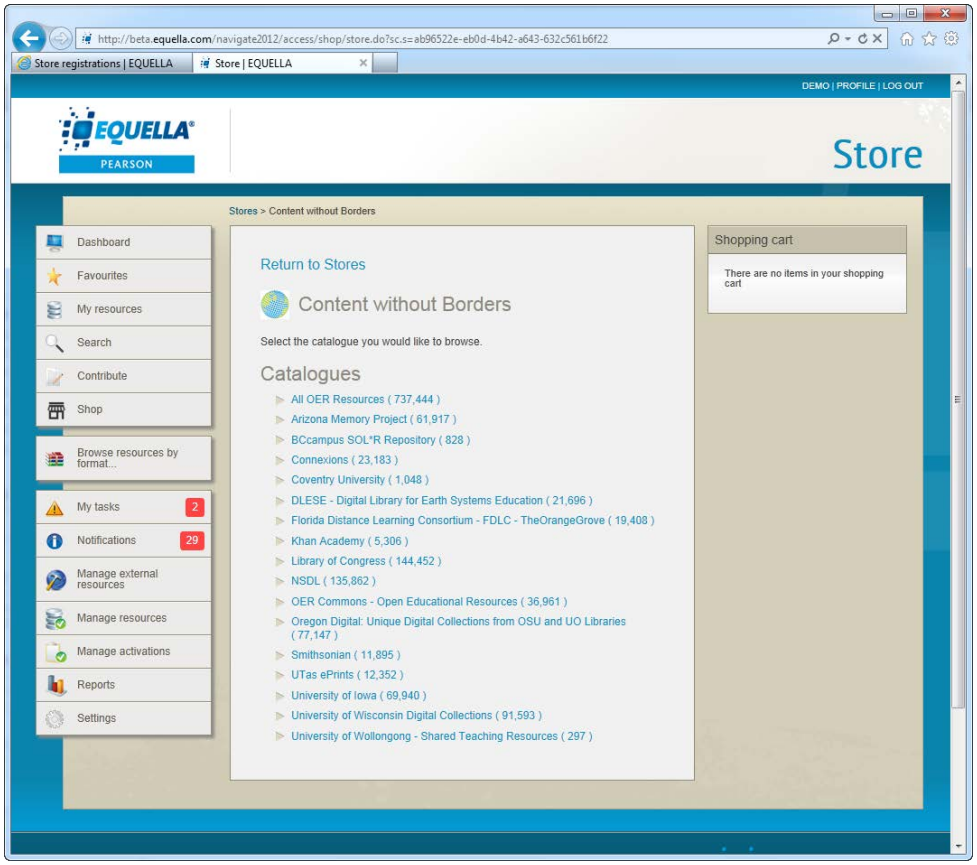

Figure 7 Content without Borders store page

3. Select a catalogue (e.g. *Connexions*). The **View Catalogue** page displays with available resources listed. An example is shown in Figure 8.

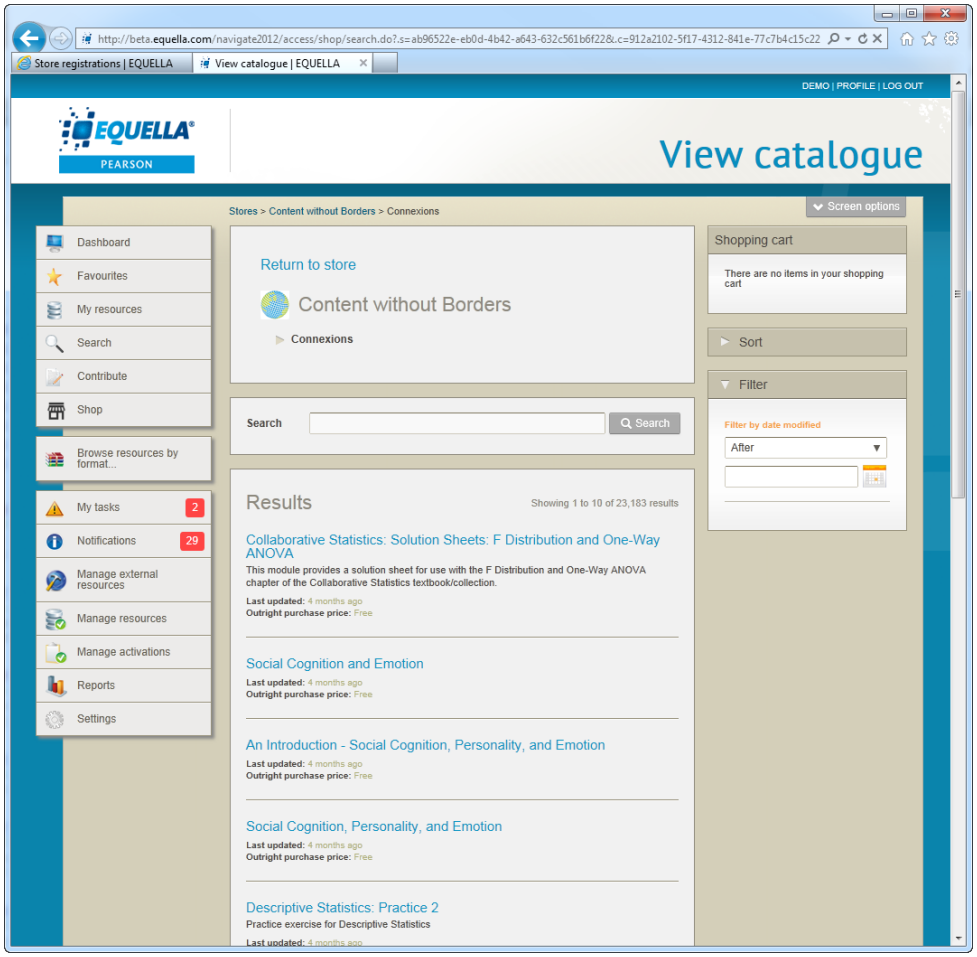

Figure 8 View catalogue page

Searches can be carried out for specific resources by entering text in the **Search** box then clicking Search.

Select the **Return to store** link to go back to the **Store** page, where a different catalogue can be selected.

Viewing resources and attachments

Resources and their attachments can be viewed. Most of the *Content without Borders* resource attachments are web links.

To view resources and attachments

1. Click the resource name to open the **Catalogue resource** page. An example is shown in Figure 9.

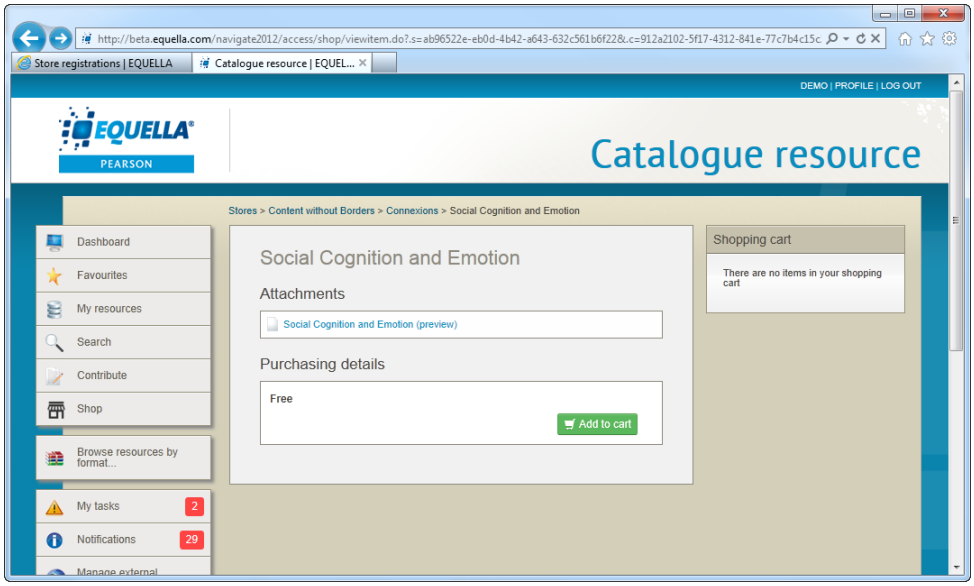

Figure 9 Catalogue resource page

2. Click on the attachment link to view the web page or other types of attachments.

To return to the **View catalogue** page, use the breadcrumb link at the top of the page. An example is shown in Figure 10.

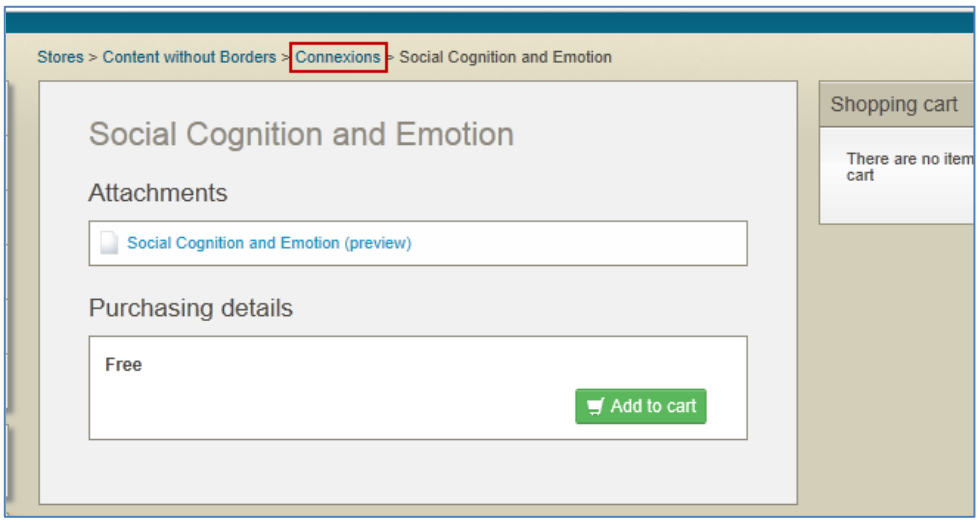

Figure 10 Breadcrumb links

Adding resources to the shopping cart

Resources from multiple catalogues can be added to the shopping cart.

To add resources to the shopping cart

1. Click on the required resource, then click Add to cart. The resource is added to the cart, and the button changes to Remove from cart.

NOTE: If a resource has already been harvested to EQUELLA from Content without Borders*, a message displays showing the 'purchase' date (harvested date). An example is shown in Figure 11.*

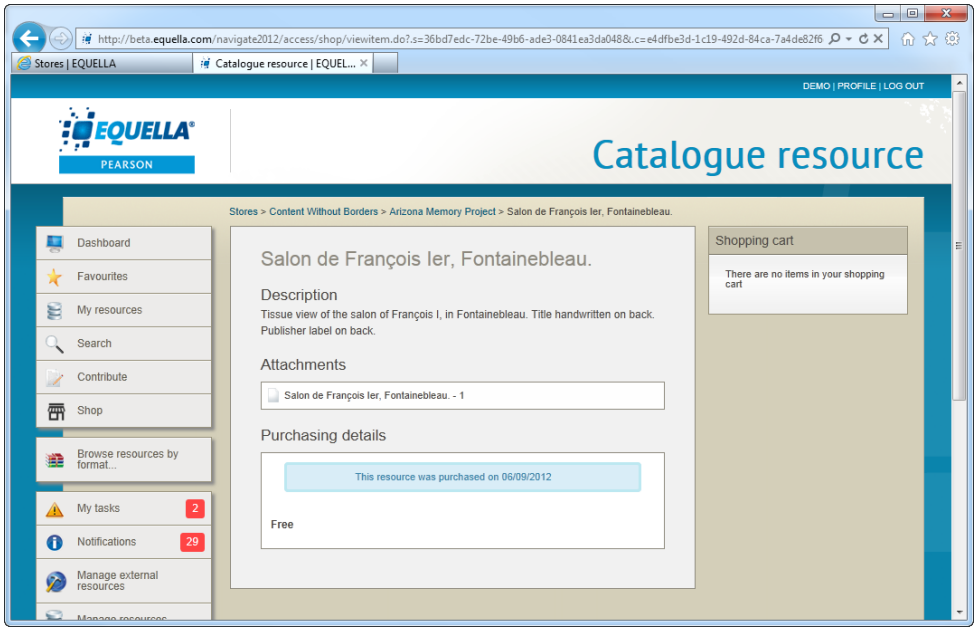

Figure 11 Message when resource has already been harvested

Viewing and editing the shopping cart

The shopping cart panel summarises the cart content. The shopping cart can be viewed and resources removed before harvesting. An example is shown in Figure 12.

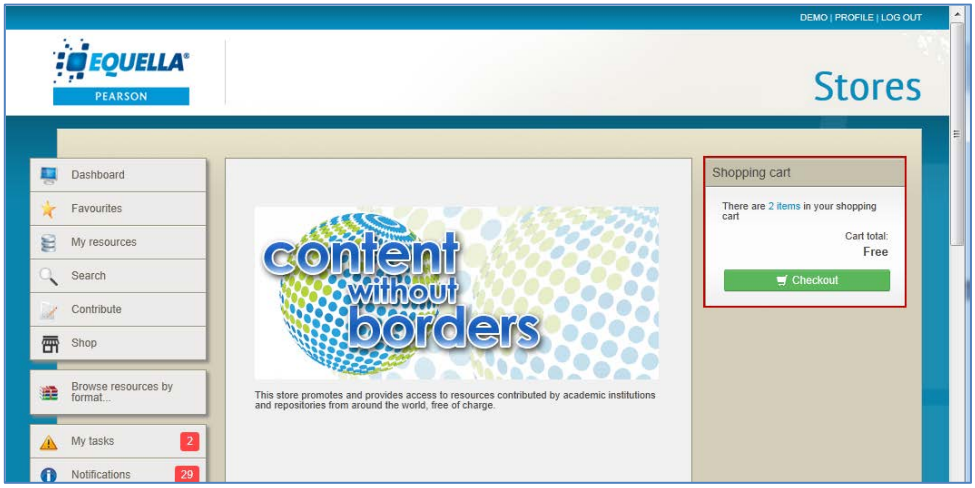

Figure 12 Shopping cart panel

To view and edit the shopping cart

1. Once resources have been added to the shopping cart, click Checkout to display the **Shopping cart** page. An example is shown in Figure 13.

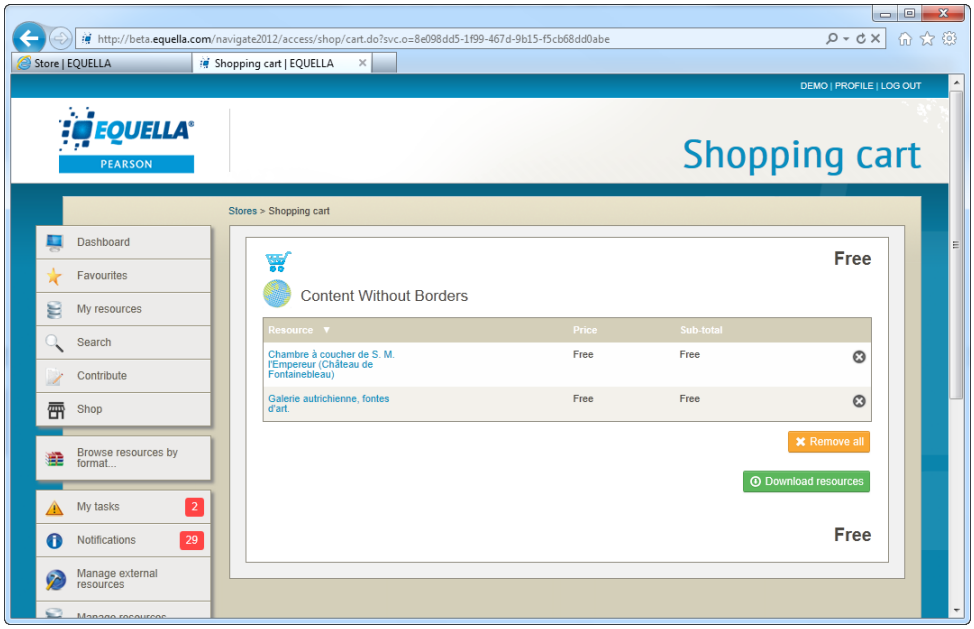

Figure 13 Shopping cart page

Click ⊗ to remove a resource, or ✖ Remove all to remove all the resources in the shopping cart.

Click the resource name link to view the catalogue resource page.

Harvesting resources

Resources are harvested from the *Content without Borders* store into the collection nominated for harvested content at the store front (see Store front setup on page 5 for further information). Once harvested, resources can be accessed for use or editing.

To harvest resources

1. From the **Shopping cart** page, click ⊙ Download resources. The Order payment page display with an Order status of **Completed,** and the resources are harvested from the *Content without Borders* store to EQUELLA. An example is shown in Figure 14.

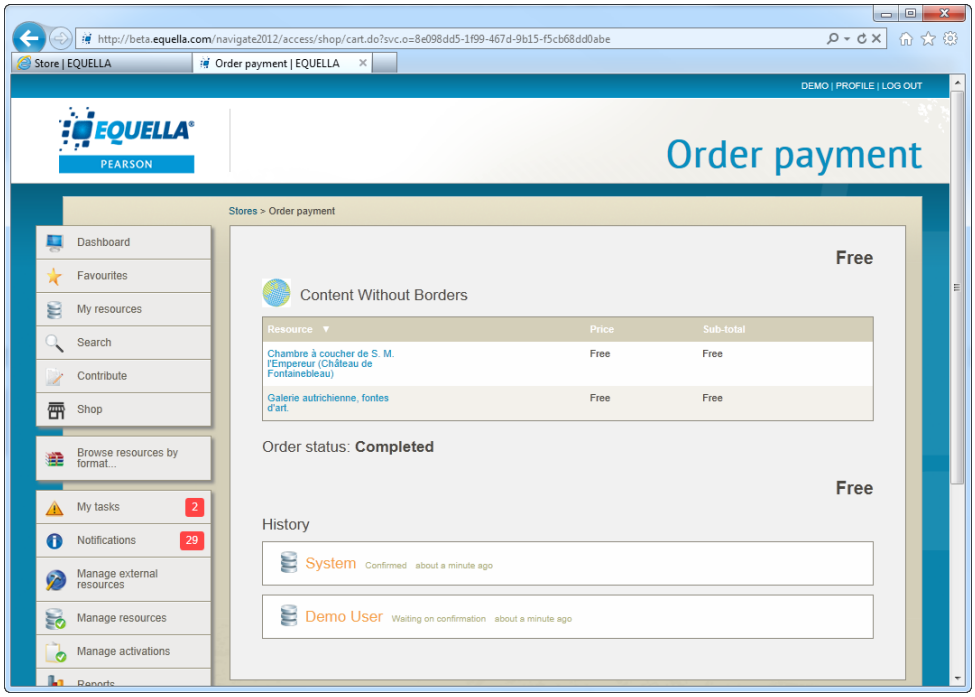

Figure 14 Order payment page

Viewing harvested content

Content harvested from the *Content without Borders* store can be easily viewed from the **My resources** function.

To view harvested content

1. Select **My resources** from the navigation menu. The My resources page displays.
2. Select the **Purchased** link from the filter links at the top of the page. All resources harvested from the *Content without Borders* display in the results list. An example is shown in

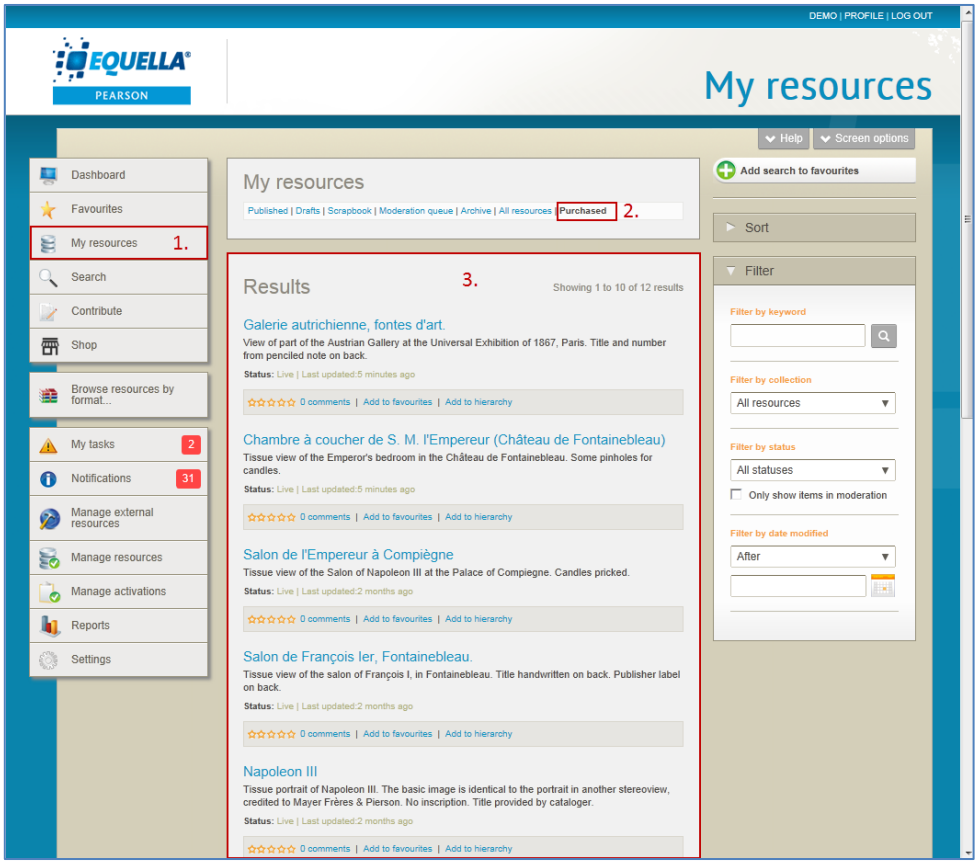

Figure 15 My resources - Purchased

Contact Client Support

We are always happy to help.

If your organisation has a support agreement with EQUELLA then help is available at http://support.equella.com/.