Vanier College

**Term Project**

**Final Report – User Guide**

Christina Kallas – 1852930

Sarah Primavera – 2047623

Igor Raigorodskyi - 2037742

eCommerce (420-411-VA) section 00001

Parth Shah

Christina Kallas, Sarah Primavera, Igor Raigorodskyi - May 10th, 2022

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Signing In/Out/Up Features

**Signing Up**

The first feaure that will be explained is signing up as a user. This feature is meant for users who want to buy from the seller of the small business. To buy items, a user must absolutely have an account. To make an account, in the landing page, a user must navigate to the “Sign Up” tab in the navigation bar at the top right, highlighted in red:

Graphical user interface, website

Description automatically generated

Once the user has navigated to the Sign up page, the user must now fill out the form and click on “Sign Up” at the bottom left. If there is an issue, an error message should pop up as well as the form will be emptied, for example, mismatching passwords and bad address are highlighted in yellow below:

Graphical user interface, application

Description automatically generated

If successful, the client will now be redirected to the login page.

Graphical user interface, website

Description automatically generated

**Signing In**

The second feature that will be explained is Signing in. This is accessible from the navigation bar on the top right, highlighted in red below, or after signing up. This feature allows a user, whether it be a client or an admin to access their account and be able to access features that are not accessible otherwise.

Graphical user interface, website

Description automatically generated

To log in as a client, one must enter the correct email and password. If either are wrong, an error message will pop up, highlighted in yellow below:

Graphical user interface

Description automatically generated Graphical user interface

Description automatically generated with medium confidence

If logging in as a client is successful, the client will be redirected to the home page, with a different navigation bar, highlighted in red at the top right below:

Graphical user interface

Description automatically generated

To login as an Admin, in the login page, the admin must click on the link underlined in red below, from the login page and from there, the login process for the admin is the same as for the user:

Graphical user interface

Description automatically generated

**Logging Out**

The third feature being presented is the logging out feature. This is a necessary feature to ensure no one apart from yourself is using your account. To log out, one must simply click on the “Logout” button on the top right in the navigation bar. This will log a user out of their session and redirect them back to the Login page:

Graphical user interface

Description automatically generated

Admin Features

**Viewing all Products**

The most important feature for the admin to have is the ability to view all products. This is an important feature due to the fact that it permits the seller to view the items they have for sale, in what quantities, at what price, etc. It is also from this page that the seller may update or delete a product. The seller can access this page after logging in, or by clicking “All Products” in the secondary navigation bar, underlined in yellow below:

A picture containing graphical user interface

Description automatically generated

**Adding a Product**

Another feature the seller must have is adding a product. To add a product, the seller must first navigate to the “Create a Product” page by clicking that tab in the secondary navigation bar, underlined in yellow below:

A picture containing graphical user interface

Description automatically generated

Once on the page, the seller must fill out all of the fields and click on the “Register” button at the bottom of the page, highlighted in red below. This will add the product to the bottom of the products list as well as the catalog:

Background pattern

Description automatically generated Chart

Description automatically generated

**Editing a Product**

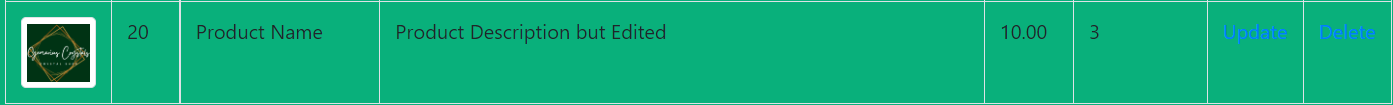
Once a product is created, the seller must have the ability to edit it in case they decide to change something such as the price or description. To do so, the seller must click on the “Update” button in the same row as the item they would like to edit:

Chart

Description automatically generated

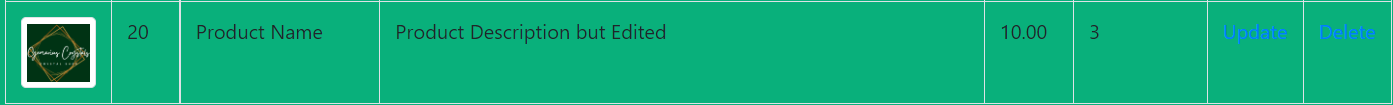
Once redirected to the edit page, the seller must change the field they wish to change and click on the “Update” button at the bottom, highlighted in red. This will Redirect you back to “All Products” page and the selected item would be updated in the catalog and in the products page:

Graphical user interface

Description automatically generated with low confidence

**Deleting a Product**

Once a product is added, the seller must have the ability to delete it in case they no longer wish to sell this product. This process is similar to updating a product in the sense that the link “Delete” within the same row as the product must be clicked, underlined in red below. Once that link is clicked, the product will be removed from the catalog and the products page.

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**Viewing all Users**

A feature that is important for an admin to have is the one of viewing their users. It is a necessary feature in case they need to ban a user. To view a user, the admin must navigate to the “My Clients” tab in the secondary navigation bar.

A picture containing graphical user interface

Description automatically generated

**Banning a User**

This feature was implemented in case the seller feels like a client is scamming them. To ban a user, the admin must simply click “ban” in the same row as the user they want banned. This will automatically remove the user and their credentials will no longer be functional:

Graphical user interface

Description automatically generated with medium confidence

**Viewing all Orders**

The next feature that the admin has access to is viewing all orders that have been placed. This feature is necessary for the admin to see details such as the date this order was placed and whether it was shipped or not. The way to access this feature is by pressing the “All Orders” tab in the secondary navigation bar:

Graphical user interface

Description automatically generated

**Viewing Order Details**

To view order details, a feature designated so the seller may see what items are included in the order, the admin needs to click “View Details” in the same row as the Order ID they wish to view the details from. On the “Order Details” page, the “Back to Orders” button highlighted in red will redirect the admin to the “Orders” page:

Graphical user interface, chart

Description automatically generated A picture containing graphical user interface

Description automatically generated

**Marking an Order as Shipped**

To mark an order as shipped, a feature implemented to allow the admin, and user, to know which orders have been fulfilled, the admin must simply click on the checkbox aligned with the order ID:

Graphical user interface

Description automatically generated

**Editing “About Us” Page**

Editing the “About Us” page is a feature that was implemented in case the seller decided to change what story or information is displayed. This is accessed by first navigating to the “About Us” tab within the primary navigation bar, highlighted in red. Then, the admin must click on the grey “edit” button, highlighted in yellow:

Text, website

Description automatically generated

After being redirected, the seller must update the fields they want updated then, if they click on the cancel button, highlighted in red, they will be redirected to the unedited about page. To finalize the update, they must click on the “Update” button, highlighted in yellow, then they will be redirected to an updated about page:

A picture containing graphical user interface

Description automatically generated

**Editing “Contact Us” Page**

This feature saves the same purpose as the About feature and can be manipulated in the same way:

**A picture containing diagram

Description automatically generated A picture containing graphical user interface

Description automatically generated**

Cart Features:

**Before adding to cart:**

**Viewing a product:**

The main page you see displays all of the products, but you may not see all of the details of that product.

Graphical user interface

Description automatically generated

In order to view more details on a specific product, simply click “view” on the row of your product. For example say you want more details of the “Tumble bundle” product, you click “view” next to its price.

Chart, treemap chart

Description automatically generated

Then you will be directed to another page where you can view the description and add to your cart if you like it.

Graphical user interface, website

Description automatically generated

If you realize you don’t want it in your cart and want to return to the home page, click on “home” in the navigation bar.

Graphical user interface, website

Description automatically generated

**Pick Product for me:**

You may notice under the “login” option there is a button called “pick product for me”. When you click this button, it will select a random product for you and give you its details. From then, you can decide if you want to add it to your cart or continue shopping. The goal of this is for people who are feeling a little random and want the website to randomly recommend a product.

Graphical user interface

Description automatically generated

When it displays the product, you can add to cart

Graphical user interface, website

Description automatically generated

Or you can continue shopping by pressing “home” in the navigation bar.

Graphical user interface, website

Description automatically generated

**Searching for a product:**

On the main page you may also notice a text box with “Search…” in it.

Graphical user interface, website

Description automatically generated

This is so you if you’re looking for something more specific, you can put it in the search box and see if this place has what you’re looking for. In order to do that, you type in the search box what you want and click on the “search” button.

A picture containing diagram

Description automatically generated

Let’s say you want to search for something “tumbled”, you can enter it in the search bar, click on the search button as showed before, and your options will pop up.

Graphical user interface

Description automatically generated with medium confidence

**Now you want to add something to your cart:**

**Adding to cart:**

Whether it’s from viewing a product, or searching a product, or just looking on the main page, there will always be a “add to cart” button. When you click that button and you are not signed in, it will lead you to the log in page.

Graphical user interface

Description automatically generated

However, if you are signed in, it will lead you to your cart with the product added in your cart for you.

Graphical user interface, website

Description automatically generated

From here, you can either place your order, or continue shopping. Either wait there are buttons at the bottom of your cart to guide you.

A picture containing chart

Description automatically generated

**Controlling the cart:**

**Viewing your cart:**

If you have a couple of things in your cart and want to view your cart while shopping, then all you have to do is click on “My cart” in the navigation bar.

Graphical user interface, website

Description automatically generated

If you happened to not be signed in, clicking on this will lead you to the log in page. If you are already logged in, you will be able to see your cart. Your cart may look something like this.

A picture containing graphical user interface

Description automatically generated

**Removing item from cart:**

Let’s say you added a product to your cart but you realized you no longer want it, you can easily remove it from your cart by clicking the remove button on the row of the product you no longer want.A picture containing graphical user interface

Description automatically generated

Once you click remove it will disappear from your cart like so:

A picture containing chart

Description automatically generated

**Modifying quantities in cart:**

Maybe you want more than one of the same product. In this case you can just modify the quantity in your cart. Simply click the “+” to add one of the same product:

A picture containing website

Description automatically generated

Once you click it, the quantity will go up by one:

A picture containing chart

Description automatically generated

If you realize you don’t want as many as you did before, just click on the “-” button and the quantity will go down by one.

A picture containing website

Description automatically generated

Graphical user interface

Description automatically generated with medium confidence

**You’re done with your cart:**

**Placing an order:**

When you’re done making your cart, you will want to place an order. At the bottom of the page in your cart, there is a checkout button that will guide you through placing an order.

A picture containing graphical user interface

Description automatically generated

This is what confirming your order will look like:

**Treemap chart

Description automatically generated**

**Using tracking on a order:**

You have the option of getting your order tracked. If you decided you want your order to be tracked, simply check the box next to “I want to track my shipping”

Chart, treemap chart

Description automatically generated

**Viewing your orders:**

**View order history & status:**

If you get curious as to what you’ve ordered from this website in the past, you can easily see all your previous orders by click on “My profile” and scrolling downGraphical user interface

Description automatically generated

When you scroll down, you can see your order status as well as what you ordered:**Shape, rectangle

Description automatically generated**

**A picture containing shape

Description automatically generated**

**Adding a shipping address and credit card:**

**Add a shipping address:**

If you wish to add a shipping address to your account in order to use it later, you can use to pay for the products you can proceed following operations:

First of all, navigate to “My Profile” page in the menu bar

Chart, treemap chart

Description automatically generated

Now, you will be relocated to the page with your profile information. You will notice on the bottom ‘View My Cards’ and ‘View My Addresses’, click on ‘View My Addresses’.

Background pattern

Description automatically generated

You will now see your addresses information. Under the header, you can click on ‘Add an address’ button to navigate to the adding address page

Chart, treemap chart

Description automatically generated

Finally, you can insert the new address by filling the form out the field and clicking the add button

Graphical user interface, text

Description automatically generated

Congrats! Now you have a new address tied to your account that you can use when checking out

You can easily remove it by choosing the remove action in the table

Background pattern

Description automatically generated with medium confidence

**Add a credit card:**

In order to add a credit card, similar steps need to be followed, first you navigate to ‘My Profile’ page

Chart, treemap chart

Description automatically generated

Now, on the bottom, navigate the ‘View My Cards’

A picture containing background pattern

Description automatically generated

After getting to ‘Your Cards’ page, navigate ‘Add a card’ page

A picture containing table

Description automatically generated

Finally, input the information required in the fields and click on add button (make sure Card Number consists only 16 digits)

Graphical user interface, text, application

Description automatically generated

Now you have a new credit card on your account that you can use to pay for your products, in order to remove a card, simply click the ‘Remove’ button

Chart, treemap chart

Description automatically generated

**Edit/delete account information:**

**Edit account info:**

If you would like to change you personal info, first navigate to ‘My Profile’ page

Chart, treemap chart

Description automatically generated

You will see your personal info on the navigated page that you can modify by clicking the ‘Update Info’

Graphical user interface

Description automatically generated with medium confidence

Now you can input the new First, Last name and click on ‘Update’.

Background pattern

Description automatically generated

Now you finally have your information updated

A picture containing graphical user interface

Description automatically generated

**Change password:**

In order to change your password, first navigate to ‘My Profile’ page Chart, treemap chart

Description automatically generated

To change your password, navigate to the page by clicking the ‘Change Password’ button

Background pattern

Description automatically generated with medium confidence

Now simply insert the old password in the ‘Old Password’ field, create the new password and re-enter the new password in the required fields. Click the ‘Update’ button below.

Background pattern

Description automatically generated

**Delete account:**

In order to delete the account, first, navigate to ‘My profile’ page

Chart, treemap chart

Description automatically generated

Now, simply, delete the account by clicking the button on the bottom of the page

A picture containing chart

Description automatically generated

A screenshot of a computer

Description automatically generated with medium confidence

