

<p style="text-align: center;">Checklist – Application Documents (doc 4) Postdoctoral Researchers International Mobility Experience (PRIME)</p>

Documents to be uploaded to the DAAD Portal (make sure to reduce file sizes and to start the upload well before the deadline since it may take some time):

- ☐ Application form
- ☐ CV
- ☐ Career plan
- ☐ Short summary of the research project (including **working title** and **keywords**)
- ☐ Detailed research proposal
- ☐ Time schedule
- ☐ Binding declaration German host university (doc 1)
- ☐ Invitation letter German host (see also doc 2)
- ☐ Invitation letter foreign host
- ☐ Degree certificates
 - ☐ Master (or equivalent) **with transcripts of records** (marksheets)
 - ☐ Bachelor **with transcripts of records** (marksheets), if PhD not completed
 - ☐ PhD with transcripts of records (if available)
 - ☐ If PhD not yet completed, statement from PhD supervisor on expected time of completion
- ☐ Publication list
- ☐ Short summary of the doctoral thesis
- ☐ Ethics issues checklist (doc 3)
- ☐ Language certificates (if applicable)
- ☐ Reference letter

Do not upload documents we don't need (e.g., certificates for reviews, conferences, sports awards). You can list these activities on your CV.

I have taken note of the call for applications and the programme FAQs. I am aware that only complete applications will be processed. Applications that are incomplete or non-compliant with the programme regulations will not enter the review process.

Place/Date

Signature of Applicant