

NYU Libraries for Beginners Workshop



<https://tinyurl.com/NYULibraries4Beginners>

Workshop description: This session introduces you to NYU Libraries locations in New York and highlights key spaces and service areas in Bobst Library, the main library on Washington Sq. We'll also explore NYU Libraries' online environment with a quick "walkthrough" of our website and an overview of where to look for books, articles, and other research sources. In addition, you'll find out about services such as interlibrary loan and discover the various ways to get research help, including via chat, email, and consultation appointments.

What we'll cover:

- ▶ [Physical and virtual aspects of NYU Libraries](#)
- ▶ [Bobst Library](#): Quick overview of study spaces, help desks, and service areas
- ▶ [NYU Libraries' search system](#)
 - ▷ Using the ["Catalog Search" tab](#)
 - ▷ Using the ["Articles & Databases" tab](#)
- ▶ When NYU Libraries doesn't have books or articles you need: [Your options](#)

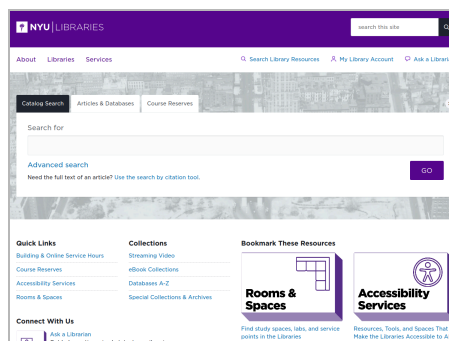
▶ PHYSICAL AND VIRTUAL ASPECTS OF NYU LIBRARIES



Photo: Bob Handelman

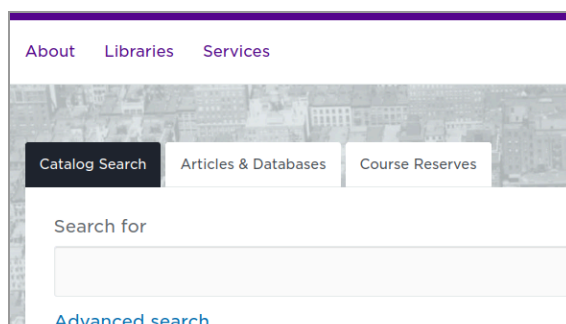
Physical libraries: There are seven NYU Libraries locations in New York City. Here are some additional resources about [NYU's libraries](#).

Online library: NYU Libraries has a wealth of online resources including books, journals, article databases, streaming video and much more. Access it at library.nyu.edu



NYU Libraries' search system is front and center on our homepage, and consists of three tabs:

- **Catalog Search** tab: Use this tab to find books, articles, journal and periodical titles, audiovisual materials, and other items in NYU Libraries' collection.



- **Articles & Databases:** Use this tab to connect with our 1,400 database subscriptions, organized by subject/content.
- **Course Reserves:** Use this tab to access some of the course readings assigned by your professor. (However, the required textbooks for your courses are not typically available in Course Reserves.



HOW TO GET HELP: There are a variety of ways to get help from librarians when you need it. See all the options on our [Ask a Librarian page](#).

Why use a university library when we have the internet? At your convenience, have a look at this brief (6-min) [The Benefits of NYU Libraries vs. Google video](#), which explains basics about today's information marketplace, how the university library fits into the overall information environment, and what you can get from a university library that you can't get elsewhere.

Subject librarians: Every discipline has a librarian with in-depth knowledge of the resources available in that subject area. You can consult with a subject librarian via email or you make an appointment to meet in person or over Zoom. To find and contact your subject librarian, go to: <https://library.nyu.edu/subject-specialists/>

Research Guides: Subject librarians create guides that provide an overall approach to research in a subject area and lead you to the most important resources for that subject: <https://guides.nyu.edu>

On-the-spot help: Take advantage of our 24-hr chat service whenever you have a question about library research. You can also get help via email or text. In addition, you can schedule an appointment (in-person or Zoom) with a subject librarian. See all these options here: <https://library.nyu.edu/ask/>

Reference Desk (1st Floor): Visit our librarians to get research help, learn more about our online databases and catalog and how to search more efficiently. Hours are located on the library website: <https://library.nyu.edu/spaces/bobst-reference-services/>

► BOBST LIBRARY study spaces, help desks, and service areas

This [video](#) provides an overview of Bobst Library's study spaces, collections, and specialized services.

► NYU LIBRARIES' SEARCH SYSTEM

► Using the "[Catalog Search](#)" tab

Use the "Catalog Search" tab to find both print and e-books, periodicals, a large selection of individual articles that we have access to, audio/visual materials, and more.

Physical books have a call number. Check this [chart](#) to see on which floor that call number is shelved. Retrieve the book from the shelf and bring it to the Circulation Desk to check it out. If you prefer, you can use our Locker Delivery service -- you'll see a "Request link" in the catalog (be sure you're logged in) where you'll select the library you want to pick up your book (Bobst, Dibner, IFA, or ISAW). You'll get an email with directions when the book is ready to be picked up.

Your library account will help you keep track of any physical books you borrow, and enable you to renew online.

► Using the "[Articles & Databases](#)" tab

NYU Libraries subscribes to 1,400+ databases that provide access to articles in newspapers, magazines, scholarly journals and other publications. The first step is to choose a database that's relevant to your subject. Then use keywords to search within that database for articles on your topic.

► OPTIONS WHEN NYU LIBRARIES DOESN'T HAVE THE BOOKS OR ARTICLES YOU NEED

- **E-ZBorrow** *for books*: NYU has partner libraries throughout the NY-NJ-PA region that participate in the E-ZBorrow service. If we don't have the book you're looking for, you can check the [E-ZBorrow catalog](#) and request the book from one of our partner libraries. It usually arrives for you to pick up within 3-5 days.
- **Interlibrary Loan (ILL)** *for books and articles*: If a book isn't available through E-ZBorrow, we'll try to find it through our [Interlibrary Loan service](#), which is a partnership with libraries all over the globe. You can also use ILL to request articles from journals that we do not have.

► SPECIALIZED COLLECTIONS AND SERVICES

[Avery Fisher Center for Music & Media \(AFC\)](#) is located on the 7th floor of Bobst Library. The video collection (DVDs, blu-rays, and videocassettes) contains an extensive variety of classic and contemporary feature films from the U.S. and around the world, as well as TV series, stage and concert performances, documentaries, and art films. The audio collection (CDs and vinyl

discs) is also international in scope, offering in-depth representation of music both contemporary and historical from the widest spectrum of classical, traditional, and popular artists.

Data Services provides consultation and instructional support for students and faculty using quantitative, qualitative, survey design, and geospatial (GIS) software. They advise on projects across the entire research data lifecycle, including access to [data sets](#), analysis, collection development, data management, and data preservation. [Use this form to request a consultation with a Data Service specialist](#) and [use this calendar to sign up for a Data Services workshop](#).

Virtual Computer Lab: NYU Information Technology Services has a virtual computer lab that might be helpful for your projects: <https://vcl.nyu.edu>

Digital Studio helps scholars create, use, store, and share multimedia materials (video, audio, text, images) for their research, teaching, and learning. The Digital Studio has walk-in service, but if you need more in-depth help, you can [use this form to request a consultation with a Digital Studio specialist](#).

Scholarly Communications helps the NYU campus community understand issues relating to ownership, rights, and access to scholarly research materials.

Special Collections offers rich, diverse collections that include:

- **Fales** comprises over 350,000 volumes of books and other printed materials; more than 11,000 linear feet of archives, and over 100,000 individual and unique media elements.
 - **The Fales Library of English and American Literature** documents the history of the novel in English, broadly representing developments in narrative and prose fiction from 1700 to the present.
 - **The Downtown Collection** comprises hundreds of archives, printed materials and media documenting the downtown arts scene that evolved in SoHo and the Lower East Side from the 1960s through to the present.
 - **Marion Nestle Food Studies Collection** documents the evolution of world cuisines and food practices with a particular focus on the United States and the food habits and activity in New York City.
 - **The Riot Grrrl Collection** documents the evolution of the feminist, punk youth movement Riot Grrrl in the 1990s, as well as adjacent queer and feminist activism and performance emerging from or inspired by Riot Grrrl.
 - **General Special Collections** serve as the special collection for the arts and humanities at NYU. Its contents range from cuneiform tablets to modern manuscripts.
- **NYU Archives** serve as the repository for the historical records of NYU. Its primary purpose is to document the history of the University and to provide source material to

evaluate the impact of the University's activities on the history of American social, cultural, and intellectual development.

- [Tamiment Library and Rober F. Wagner Labor Archives](#) covers materials in the history of labor, radicalism, and progressive social movements. It also includes the Frederick Ewen Academic Freedom Center, the Center for the United States and the Cold War, and the Archives of Irish America.

► CORE SUBJECT RESOURCES & ESSENTIAL RESEARCH TOOLS

[NYU Research Guides](#): These guides provide an overall approach to research in a subject area and lead you to the most important resources for that subject.

[Core databases in your subject area](#): Get familiar with the databases most relevant to your subject area. For more effective and efficient searches, review these [Tips for Searching Within Databases](#).

[WorldCat Library Catalog](#): WorldCat searches libraries all over the world, letting you know what is available at NYU and beyond. Your research base should be the world's collection; combine WorldCat and our Interlibrary Loan services and ensure that you are using everything you need.

[Google Scholar](#): Google's scholarly side can be useful as a supplement to library tools. Scholar looks at a large amount of citations (though they're not saying how many or which ones!), but it's super easy and – if you set your scholar preferences – can be integrated with our holdings and citation management programs. This [video](#) shows you how to set your preferences.

[Web of Science](#) and [Scopus](#): These unique tools let you see the works cited by an author, and also who in turn cited that author, in essence letting you track the evolution of a scholar or idea backwards and forwards in time. They provide a great way to fill in holes in your literature list, refine your understanding, and experience those “Eureka” moments.

[Dissertations & Theses Global](#): Who else has written a dissertation on a topic close to your own? What does a finished dissertation look like in terms of format and approach? Who else has had your advisor? This database is the repository of dissertations in North America, and it can tell you all this and more.

► CITATION MANAGEMENT TOOLS for capturing search results

Citation management tools like [RefWorks](#), [EndNote](#), and [Zotero](#) help you to capture references when searching catalogs, databases, Google, etc. Features include the ability to organize references with folders and tags, edit references and add notes, and share references. You can

also generate in-text citations to insert into your paper and automatically create a bibliography according to your chosen style (e.g. MLA, APA, Chicago, etc.). For upcoming classes on using citation management tools, see: <https://library.nyu.edu/classes>.



Stay up-to-date on all NYU Libraries developments and events. Sign up for [Liblink](#) to receive emails and stay connected to the NYU Libraries' events, new resources, service alerts, and more!

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