

Curriculum Vitae

Christopher R. de Koker

PERSONAL BIOGRAPHY

Surname	: de Koker
First Names	: Christopher Ryan
Date of Birth	: 11 June 1990
Passport	: M00205365
ID:	: 900611 524 5084
Home Address	: 3 St. Michaels Manor, Uvongo, KZN, South Africa, 4270.
Postal Address	: 3 St. Michaels Manor, Uvongo, KZN, South Africa, 4270.
Cell Number	: (076) 804 6089
Email Address	: christopherdekoker@gmail.com
Nationality	: South African
Race	: White
Gender	: Male
Age	: 32
Marital Status	: Single
Home Language	: English
License Type	: Driver's License (Code 8) Skippers License (Sea)
Criminal Offences	: None
Hobbies	: Rock climbing, Jogging, Swimming, Music.
Programming languages:	: JavaScript, CSS & HTML (basic), TypeScript (Basic)

PERSONAL TRAITS

I'm an out-going, sociable person which builds a good rapport with people quickly. Follows instructions, pays attention to detail, able to work under stressful conditions. I have intermediate computer skills; I am disciplined with good time management, leadership and communication skills, capable of working independently or with minimal supervision, as well as within a team environment. I'm able to take initiative and think proactively.

QUALIFICATIONS

A: HONOURS DEGREE (BPSH)

Name of Institution : University of Kwa-Zulu Natal (Howard College)
Duration of Study : 1 year (2012)
Course : **Bachelor of Social Sciences Honours (BPSH)**

Majors : General Psychology

First Semester : Neuropsychology
: Psychological Assessment
: Literature Review with Research Proposal

Second Semester : Research Fundamentals
: Counselling and therapeutics
: HIV/AIDS and Service Learning
: Psychopathology

B: CERTIFIED JAVASCRIPT COURSE

Name of Institution : Udemy Online Course
Course : The Complete JavaScript Course 2022: From Zero to Expert!
(69 hours theory and practical application) (2022)

C: TEFL Training

Name of Institution : The Knowledge Workshop
Course : TELF certificate for completing 120 hours
(70 hours theory and 50 hours + practical) (2013)

D: BACHELOR DEGREE

Name of Institution : University of Kwa-Zulu Natal (Howard College)
Duration of Study : 3rd year (2009- 2011)
Course : **Bachelor of Social Sciences (BSSPSY)**

Majors : General Psychology
: Industrial Psychology

1st Year Subjects : Introduction to Law
: Introduction to Sociology
: Introduction to Psychology A
: Introduction to Psychology B
: Fundamental Criminology A

: Fundamental Criminology B
: Ethics 1: Life, Sexuality and Death

2nd Year Subjects

: Internet Expertise
: Basic IsiZulu Language Studies A
: Introduction to Research
: Developmental Psychology
: Organisational Theory
: Organizational Behaviour
: Work and Careers
: Health Psychology
: Neuropsychology & Cognition
: Psychology at work
: Psychology & Society: Understanding Violence
: Classical Civilization

3rd Year Subjects

: Organizational Development
: Labour Relations: Context, Law and Practice
: Psychopathology
: Counselling and Psychotherapy
: Learning for the Workplace
: Work: Health and Ergonomics
: Community Psychology
: Measurement, Experiment & Observation

Achievements:

- Achievement of Merit for ***Introduction to Psychology***
- Invited and Accepted into the Golden Key International Honours Society

E: NATIONAL SENIOR CERTIFICATE

Last School Attended : Port Shepstone High School (2008)
Highest Grade Passed : Grade 12 National Seniors Certificate

Subjects : Mathematics
: English Home Language
: Afrikaans 1st Additional Language
: Travel & Tourism
: Accounting
: Business Economics
: Life Orientation

Achievements

- Certificate of Achievement for Life Orientation (2008)

E: ADDITIONAL CERTIFICATE/LICENSES

- Certificate of Merit for Introduction to Flying Course (2007).
- Skippers License, Category (C) Vessel (2010).
- Cambridge English TKT: Young Learners Certificate

WORK EXPERIENCE

1. Name of Institute

: BLUE ELEVATOR Training Provider

Duration

: 2019 –2021 (1.5 years)

Position

: Proposal Facilitator & Assistant Manager

Experience

- Assisted with SETA written proposal applications;
- Assuring the courses offered are SETA approved, and within the scope of the guidelines provided to ensure quality training is provided.
- Helped ensure proposals are compliant and meet BEE requirements where necessary.
- Assisted collaboration with other Education and Training institutes.
- Coordinate pricing and competitive cost proposal development.
- Prepare status reports and briefings for higher level management.

2. Name of Institute

: American Eagle Institute (Nanjing + Chengdu, China)

Duration

: 24th July 2015 –2018 (3 years)

Position

: Foreign English Teacher

Experience

- Teaching English as a foreign language to Chinese students and adults;
- Develop lesson plans and use suitable supplementary materials;
- Attend and participate in workshops in teacher development;
- Administer, correct and record the results of progress reports, tests and assessments for students.
- Carry out teaching related responsibilities including, but not limited to, cataloguing supplementary materials, giving workshops and presentations.

3. Name of Institution : **Beach View BnB & K.D.T.**
Duration : 2014 (December) – 2015 (June)
Position : Assistant Manager

Experience

- Host and receive customers, leading them to their rooms as well as showing them the facilities available.
- Assisted with administrative and filing duties,
- Money handling and stock taking duties.
- Preparing and serving breakfast daily.
- Managing the working staff's workload, schedules, and supervising the cleaning staff,
- Taking calls and reservations; Responding to quotes and inquiries send via email.

4. Name of Institution : **EF Education First (Baotou, Inner Mongolia, China)**
Duration : 2013 (October) – 2014 (June)
Position : Foreign English Teacher

Experience

- Teaching English as a foreign language to Chinese students and adults;
- Develop lesson plans and use suitable supplementary materials;
- Attend and participate in workshops in teacher development;
- Administer, correct and record the results of progress reports, tests and assessments for students.
- Carry out teaching related responsibilities including, but not limited to, cataloguing supplementary materials, giving workshops and presentations.

4. Name of Institution : **Open Air School, Glenwood, Durban.**
Duration : 2011 - 2012 (12 months, Part time)
Position : Volunteer Teaching Assistant

Experience

- Volunteered assistance to the school for mentally and physically handicapped children. (Aged 5-14 years).
- Mentored struggling handicapped students on a one-to-one basis with Mathematics and English.
- Computer Class Training to physically handicapped children.
- Assisted and Coached Boy's wheelchair basketball training.

REFERENCES

1. Vaatjie van der Watt (Most recent)
Blue Elevator
(082) 041 2841
v@blueelevator.co.za
2. Wayne Clough
American Eagle Manager (Chengdu, China)
(+86) 13646653101
wayneclough@teachers.org
3. Claude Pillai
Open Air School (HoD foundation Phase, Glenwood) - Volunteer
(+27) 79 5844 810

Thank you,

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Christopher R. de Koker

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Date