



EMMANUEL JUMA

Freelancer

Contact

 **Address**
Kenya, Nairobi

 **Date Of Birth**
24 June 2002

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Skills

Data Entry	100%
Resume Design	98%
Graphic Design	85%
Researcher	90%
Editing	100%
Writing	80%

Profile

Thank you for checking out my profile, here's a quick overview of my skills and strengths. I am well organized, efficient and self motivated . The key to my success has been to learn quickly and then reach for a higher personal and professional standard by seeking additional responsibilities. I have done research and content writing for 3 years and am very determined to get the job done for my clients.

Achievements

- 2022 Movers Transport System**
It was a project that used mainly Word and Access database to help movers transport system easily run efficiently and track all records since the manual recording was cumbersome
- 2021**
- 2020 Best Computer Student**
Having gained the Computer skills i was able to win in various practicals and exams that needed intelligence use of Computers
- 2019**
- 2019 ICT Leader in KAG ministry**
Having the best of Computer Skills and interest to continue learning was given the docket of being the media and software presentation leader
- 2018**

Educations

- 2021-2023** Bsc in Information Technology
- 2017-2021** Secondary School Certificate
- 2013-2017** Primary School Certificate

Work Experience

- 2019-2020 Computer Teacher**
I was teaching the packages mainly Word ,Access,Publisher and Excel
- 2018-2019 Media at KAG Ministry**
I have worked and served in this ministry and i have really improved and gained my qualities with full committment