



ALFIE LINDON ADRALES

Phone

+63-9973007793

Email

aadrales7@gmail.com

Address

23 USAFFE, Quezon City Philippines

Experience

Data Management

2019 - 2020

Computer Assisted Learning

I use Microsoft Excel to handle the company's data, making sure that it is accurate, efficient, and well-organized when working with different datasets. As an intern, I was able to hone my data input, manipulation, and analysis skills by becoming acquainted with Excel's complexities.

Website Rater

2021 - 2023

Appen Ltd.

I am responsible for rating websites by evaluating whether they contain plagiarized content. This involves comparing two websites with different URLs but with the same web design and content.

Ads Quality Assessor

2023 - 2024

Telus International Inc.

As an assessor, I ensure to evaluate each user query to provide correct output when an internet user searches for something on the web. Additionally, I rate the advertisements and product quality of business pages and landing pages on the web provided by the company.

Recruitment and application support

Aug - Nov 2023

Rapidoo Philippines

As an intern, I am responsible for recruiting delivery riders for the company and providing assistance when they encounter difficulties navigating through the application or encounter errors.

Desktop support technician

2023 - 2024

Collective Solution Inc.

As an intern, I am responsible for troubleshooting the hardware and software of the company's computers, ensuring optimal functionality and performance.

Education

Quezon City University

2020 - 2024

Bachelor of Science in Information Technology

Informatics College-Eastwood

2018 - 2020

Information and Communications Technology

Judge Feliciano Belmonte Sr. High School

2014 - 2018

Holy Spirit Elementary School

2009 - 2014

Reference

Crisleen Danielle L. Jimenez

Pineapple

crisleendanielle@gmail.com

+63-9062564489

About Me

I'm a flexible individual with a solid foundation in graphic design, photo editing, video editing, social media management, and web development. With my proficiency in these areas and strong time management and deadline-setting skills, I am well-suited to produce significant outcomes in both technical and artistic tasks.

Skills

- Web Development
- Graphic Design
- Video Editing
- Photo Editing
- Social Media Management
- Computer software

Certificate

Nov 2020 | Filipino Virtual Assistance Certificate of completion on Graphic Design Course

Tools

