**STUDENT INTERNSHIP TRAINING PLAN**

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| --- | --- |
| **General Objectives:** |  |
| 1. Dress appropriately. | 6. Make sound judgments. |
| 1. Reports to work as scheduled. | 7. Produces quality and quantity of work. |
| 1. Demonstrates an interest and ability to learn. | 8. Completes work on schedule. |
| 1. Works cooperatively with others. | 9. Take initiative in assigned tasks. |
| 1. Communicates effectively both written and orally. | 10. Demonstrates leadership qualities. |

**SPECIFIC LEARNING OBJECTIVES**

(This section to be completed by the Student, Faculty Intern Coordinator, and Host Training Establishment Supervisor)

|  |  |
| --- | --- |
| **Student Trainee** | **Host Training Establishment (HTE)** |
|  | 1. to build his confidence and handle stressed at work |
|  | 2. Updating the status of inactive riders and reaching out to inquire about the reason for their inactivity. |
|  | 3. All data provided by the riders must be uploaded into system of management |
|  | 4. easy to resolved complain by offering step by step instruction |
|  | 5.Provide Professional assistance to riders Through Phone, email or even chat |
|  | 6.recruiting rider through SOCMED conduct an interview to access riders |
|  | 7.Provide updated reports of riders performance |

\*Additional sheet(s) may be attached

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Student Intern Date

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HTE Supervisor Date

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Faculty Intern Coordinator Date

\*\_\_\_\_\_\_ see attachment(s)

Original: Internship Portfolio Copies: Host Training Establishment & Student