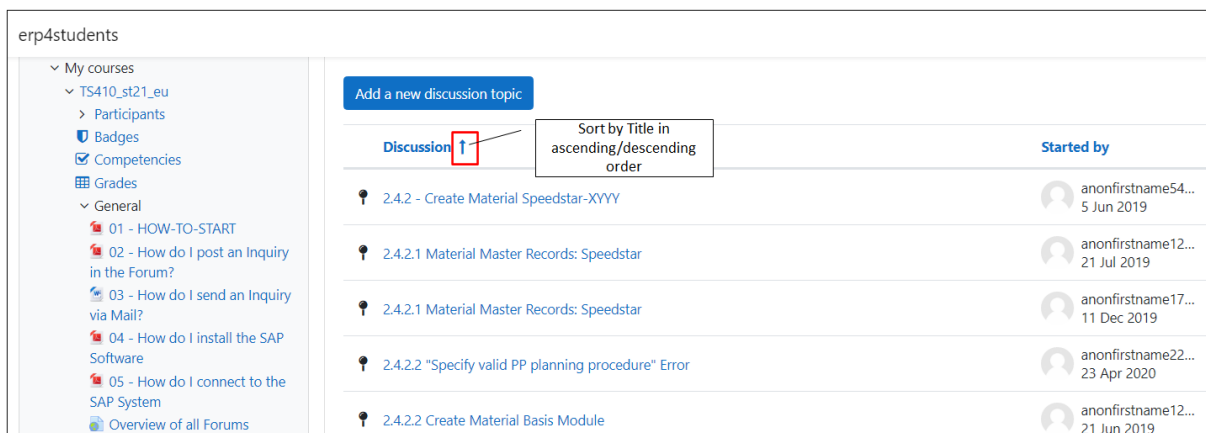


Posting an Inquiry in the Forum

When posting an Inquiry in the forum, you should consider the following:

1. First, check in the forum, if another course participant has already posted an inquiry regarding **the very same problem**. The solution that the tutor has suggested is generally applicable to your problem. This will save you a lot of waiting time, since you do not need to wait for the tutor's answer.

To find specific problems more quickly, you should **sort the forums by topic in ascending or descending order**. Since the title of the thread begins with the respective chapter number, all posts are listed in the order specified in the script.



Discussion	Sort by Title in ascending/descending order	Started by
2.4.2 - Create Material Speedstar-XXXX		anonfirstname54... 5 Jun 2019
2.4.2.1 Material Master Records: Speedstar		anonfirstname12... 21 Jul 2019
2.4.2.1 Material Master Records: Speedstar		anonfirstname17... 11 Dec 2019
2.4.2.2 "Specify valid PP planning procedure" Error		anonfirstname22... 23 Apr 2020
2.4.2.2 Create Material Basis Module		anonfirstname12... 21 Jun 2019

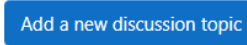
2. Post your inquiry in the **correct** forum. For each teaching unit of the course, there is an own forum. If you, e.g., have a problem in teaching unit Project Management, then you must post the inquiry in *Forum for course part 11: Project Management*.
3. As **title** for your thread use the ***chapter number*** and the ***chapter title*** of the chapter where the problem occurred. This allows other course participants to easily find a problem and the according solution.
If you, e.g., have a problem in teaching unit Project Management in the chapter 4.2.7.1 *Determine Activities for Billing* then you must name your thread as follows:

4.2.7.1 Determine Activities for Billing

5. Furthermore, the following information are very important for the tutor to provide help in a timely manner:
 - ***Script*** in which the problem occurred
 - ***Page, Chapter*** and ***Step*** in which the problem occurred
 - ***Transaction*** that was used
 - ***User Number*** (your WIP-xx-yy user which you use to log on to the SAP system)
 - A ***Problem Description***
 - All ***Datasheet entries*** that you have so far from this teaching unit
 - ***Screenshot***

If you do not know how to make a screenshot, please check out the following YouTube Video:
<http://www.youtube.com/watch?v=Qv8URw9PjbQ>

The following example illustrates how to post an inquiry to the forum:

1. You have encountered a problem while working on script 8. In the moodle course you first select the **correct forum** and checks, if someone else has already posted an inquiry for the **very same problem**. If this is not the case, you open a new thread by pressing .
2. In the next step, you enter the **Chapter Number** and the **Chapter Name** where the problem occurred as Thread Title.
In the text area she describes here problem as follows:

Hi Taymaz,

I've encountered the following problem:

Script	8 – Project Management
Chapter	4.2.7.1 Determine Activities for Billing
Page	107
Transaction	DP91
Step	5
User	WIP1-183

Problem description:

After entering the second sales order number and pressing the Expenses button an error occurs stating that **"No expenditure items found"**

Datasheet entries:

Milestone Blueprint	10071
Milestone Prototype	10072
Standard order 1 (milestone billing)	20442
Standard order 2 (resource-related billing)	20443
Document blueprint	900090758
Billing document 1 (milestone 1)	90046642
Billing document 1 (milestone 2)	90046643

Regards

Forum for course part 08: Project Management

Forum for course part 08: Project Management

[Add a new discussion topic](#)

Subject

Message

Chapter Number and Chapter Name as Subject

4.2.7.1 Determine Activities for Billing

Problemdescription

After entering the second sales order number and pressing the Expenses button an error occurs stating that "No expenditure items found"

Datasheet entries:

Milestone Blueprint	10071
Milestone Prototype	10072
Standard order 1 (milestone billing)	20442
Standard order 2 (resource-related billing)	20443
Document blueprint	900090758

[Post to forum](#) [Cancel](#) [Advanced](#)

Click Advanced to display Attachment field

There are required fields in this form marked **i**.

- After you have completed your problem description, you upload the screenshot from the error in the system, which you saved on your hard drive beforehand. Therefore, you click in the **Attachment** area (which is displayed when clicking on the Link **Advanced**) below the text field.

Next you select the **Upload a file** area and select the picture on your hard drive. After pressing the **Upload this file** button, the file is attached to the forum post.

Hint: Save the screenshot in **png** format to have the screenshot displayed in the forum directly instead of having it attached to your message.

▼ Your new discussion topic

Subject

Message

Attachment

File picker

Server files

Recent files

Upload a file

URL downloader

Private files

Wikimedia

Gemeinsame Dateien

ZZ_GUI

Content bank

Upload a file

Attachment

Datei auswählen

Keine ausgewählt

Save as

Author

Taymaz Khatami

Choose licence

All rights reserved

Upload this file

Click here to upload a file

You can drag and drop files here to add them.

4. Now, you only need to press the button **Post to forum** to publish your inquiry. The thread is then displayed correctly in the forum.

4.2.7.1 Determine Activities for Billing
by Tom Test - Tuesday, 3 February 2015, 6:49 PM

Hi Taymaz,

I've encountered the following problem:

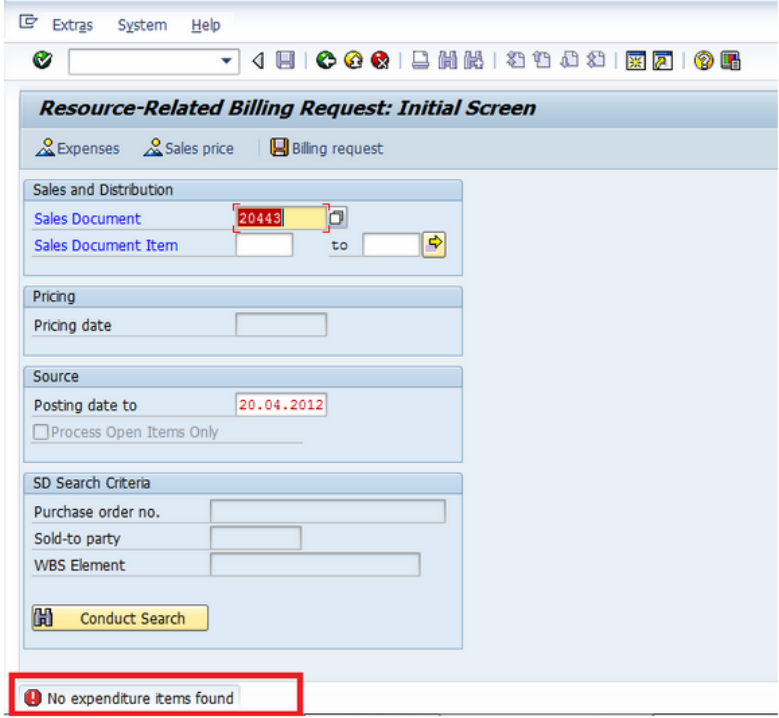
Script 11 - Project Management
Chapter 4.2.7.1 Determine Activities for Billing
Page 107
Transaction DP91
Step 5
User WIP-11-83

Problem description:
After entering the second sales order number and pressing the Expenses button an error occurs stating that **"No expenditure items found"**

Datasheet entries:

Milestone Blueprint	10071
Milestone Prototype	10072
Standard order 1 (milestone billing)	20442
Standard order 2 (resource-related billing)	20443
Document blueprint	900090758
Billing document 1 (milestone 1)	90046642
Billing document 1 (milestone 2)	90046643

Regards



The screenshot shows the SAP 'Resource-Related Billing Request: Initial Screen'. The 'Sales and Distribution' section has 'Sales Document' set to 20443. The 'Pricing' section has 'Pricing date' empty. The 'Source' section has 'Posting date to' set to 20.04.2012. The 'SD Search Criteria' section has 'Purchase order no.', 'Sold-to party', and 'WBS Element' all empty. A red box highlights the error message 'No expenditure items found' at the bottom of the screen.