



REYCHELLE R. PALACAY

ABOUT ME...

A fresh graduate of Accounting Information System, looking for a company that will cater my growing career.

INFO

Email Address:

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Contact No.: 0922-613-9064

Address: 098 Ramon Magsaysay,
Tilapayong, Baliwag, Bulacan

Date of Birth: September 30, 1999
(23 yrs old)

SKILLS

- Experienced at using different Microsoft Office Suite Applications (Word, Excel, etc.)
- Knows basic accounting knowledge and business processes.
- Collaborative person and works well on a team.

Soft Skills

Time Management

Adaptive

Observant

Fast Learner

Organized

Motivated & Hardworking

EDUCATION

College Education:

Bachelor of Science in Accounting
Information System
ACLC College Baliuag
329 BS. Aquino Avenue, Bagong Nayan,
Baliwag, Bulacan
2018 – 2022

Senior High Education:

Accountancy Business and Management
ACLC College Baliuag
329 BS. Aquino Avenue, Bagong Nayan,
Baliwag, Bulacan
2016 – 2018

EXPERIENCE

Cashier

SM City Baliwag – Department Store
DRT Highway, Pagala, Baliwag, Bulacan

Administrative Staff

Municipality of Baliwag (SPES 2019)
BS Aquino Ave., Bagong Nayan, Baliwag,
Bulacan

Service Crew

Greenwich Baliwag (SPES 2018)
Plaza Naning, Balagtas Street, Baliwag,
Bulacan