

JACQUELYN CIERI

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I am a team player who is accustomed to working under pressure and with deadlines. I am a quick learner with a love for furthering my skills, tackling complex problems, and creating resolutions. I am looking for a company where my contributions may help them towards further success.

EXPERIENCE

March 2020 – Present

Account Manager, SAGE AGE STRATEGIES

- Direct all marketing efforts for the client
- Start, monitor, and close all client projects and requests
- Direct team members on project requirements and client expectations
- Create and schedule email blasts via Emfluence Digital Marketing platform
- Edit existing client websites via Word Press and Drupal
- Create new landing pages and forms via Word Press Divi Builder
- Assist with social media posting as needed via Sprout Social

May 14, 2014 – Present

Vice President, THATZ'A PIZZA

- Ensure company standards and health codes are met
- Cost analysis
- Create training guides and SOP
- Menu engineering and design

December 2019 – March 2020

Market Research, SAGE AGE STRATEGIES

August 14, 2017 – December 2019

Accounting/Marketing Assistant, MOUNTZ JEWELERS

EDUCATION

2018 – Present

Computer Information Systems – Business Application Developer

HARRISBURG AREA COMMUNITY COLLEGE

Gpa: 4.0

2008 – 2012

CENTRAL DAUPHIN HIGH SCHOOL

SKILLS

- HTML & Bootstrap
- CSS
- Javascript
- Node & React.js
- C# & MVC Design
- Word Press
- Drupal
- Adobe Photoshop & Dreamweaver
- Microsoft Word, Excel, PowerPoint, & Access
- QuickBooks
- Mathematics
- Project Management
- Leadership