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| 1 | Priority: 1  Estimate: 1 | Create a structured plan on how to divide and conquer each part of the program | So we can easily see what we have left to do and not get overwhelmed with what we have to accomplish |
| 2 | Priority: 2  Estimate: 3 | Get familiar with QT, GitHub and DOxygen | So it doesn’t limit our ability to code efficiently |
| 3 | Priority: 3  Estimate: 1 | Take notes on every requirement that the project owner needs the program to have | So we don’t realize that we are missing something important later down the line and avoid having to start over |
| 4 | Priority: 4  Estimate: 0.5 | Create a meeting day(s) for each week that each development team member can be available for | So we don’t have to create a different schedule each week and everything is consistent |

1 estimate = 1 hour of work