

SADAF SHAKEEL

Full name Sadaf Fatma Shakeel
Email s.fatma2803@gmail.com

Phone (+254) 725637008

EDUCATION

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| 2025 | PLP ACADEMY
Software Development Course |
| 2021- 2022 | INSTITUTE OF CHARTERED SHIPBROKERS
ADVANCED DIPLOMA
Port Agency
Shipping Business |
| 2019 - 2020 | INSTITUTE OF CHARTERED SHIPBROKERS
FOUNDATION DIPLOMA
Port and Terminal Management
Completed with Distinction |
| 2018 - 2019 | INSTITUTE OF CHARTERED SHIPBROKERS
CERTIFICATE IN SHIPPING MANAGEMENT
Completed with Distinction |
| 2014 - 2017 | THE AGA KHAN HIGH SCHOOL |
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WORK EXPERIENCE

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| DEC 2019 | Premium Automart Mombasa
Clerical Duties;
Petty Cash Management, Documentation.
Maintaining and updating mailing
Operating photocopier, scanners, personal
computers and phone systems. |
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- REFERENCE; Ali Miyanji
0722298892
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PERSONAL PROFILE

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| <ul style="list-style-type: none">• Highly motivated, industrious and hardworking• Excellent work ethic, mature and keen to responsibilities and ideas• Ambitious, adaptable to surroundings | <ul style="list-style-type: none">• Highly organised with excellent time management skills and ability to multi task |
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