

WILLAND VILLAGE HALL

Registered Charity No: 301015

Hire charges (per hour) as from 01.04.2018

Website – www.willandvillagehall.org.uk

Class A: Willand organisations and Willand residents for private functions.

Class B. All other categories except Commercial organisations.

Class C. Commercial organisations.

	Hall	Club	Committee	Annex
Class A	9.50	5.00	4.50	6.00
Class B	15.00	7.50	7.00	9.00
Class C	30.00	15.00	14.00	17.50

Extra Charges applicable: Licensed Bar: £16 per event. Payable to Village Hall for additional cleaning costs.

Car Park for Displays, Boot Sales, etc.: Please call for rates

Preparation Time (ONLY IF AVAILABLE):- Up to a maximum of ONE HOUR may be allowed free of charge.

Regular Booking Application

N. B. Full hire charge is payable from the time the doors are open to the public or guests.

Name of Organisation:

Name of person responsible for payment:

Address:

Post Code.....Email

Type / Name of Function:

Regularity: weekly / monthly / yearly [Please delete as appropriate.]

Day(s) of the week

Date(s) required: From..... To.....

Excluding.....

Room(s) required Hall / Club / Committee (For loud music all 3 of these rooms must be booked) the kitchen is available for use shared between all 3 rooms / Annex. (Please delete as appropriate) the Annex has its own small private kitchen.

Time: From I will have cleared up and be out by

Preparation time requested From To [Only if available]

Please note, all rooms must be **CLEANED** and **VACATED** by the end of the requested hire time, and only **NO RUBBISH, BOTTLES OR CANS TO BE LEFT** AT THE VILLAGE HALL but should be taken by the hirer. If rooms are not completely cleared on time there may be a charge made. Please ensure all doors and windows are closed before leaving.

I have read the **Conditions of Hire Governing the Use of the Hall** and agree to abide by them.

Signed: **Date:**

Print Name:

Email address: **Tel:**

Send this form, To : - **Frances Wilcox, 35 Fir Close, Willand, Cullompton, EX15 2PZ**
or email to: bookings@willandvillagehall.org.uk

For multiple bookings at different times please copy this form or complete page 2.