

WILLAND VILLAGE HALL

Registered Charity No: 301015

Hire charges (per hour) as from 01.04.2018

Website – www.willandvillagehall.org.uk

Class A: Willand organisations and Willand Residents for private functions.

Class B. All other Categories except Commercial.

Class C. Commercial organisations.

	Hall	Club	Committee	Annex
Class A	9.50	5.00	4.50	6.00
Class B	15.00	7.50	7.00	9.00
Class C	30.00	15.00	14.00	17.50

Extra Charges applicable: Licensed Bar or BYOB: £16 per event. Payable to Village Hall for additional cleaning costs.

Car Park for Displays, Boot Sales, etc.: Please call for rates

Preparation Time (ONLY IF AVAILABLE):- This is negotiable only for certain bookings. Contact the Secretary or Treasurer for details. Up to a maximum of ONE HOUR may be allowed free of charge. After this, full hire charge is payable.

BOOKING APPLICATION

**N. B. FULL HIRE CHARGE IS PAYABLE FROM THE TIME THE DOORS ARE
OPEN TO THE PUBLIC OR GUESTS.**

Name of Organisation:

Name of person responsible for payment:

Address:

PostCode.....Email.....

Date(s) required.....

Type / Name of Function:

Please note, all rooms must be **CLEANED** and **VACATED** by the end of the requested hire time, and **NO RUBBISH, BOTTLES OR CANS TO BE LEFT** AT THE VILLAGE HALL but should be taken away by the hirer. Clearing up time must be included in the booked time.

Insert times below for rooms required:-

Hall: Club: Committee:

Please note the kitchen is shared between above three rooms. If playing loud music all 3 rooms above must be hired. Annexe Room:

Prep time (max 1 hour subject to availability):

Cheque enclosed for deposit / full amount.

(Cheques made payable to Willand Village Hall Committee)

Bacs Payments are welcome details are: CAF Bank Ltd, Sort Code 40-52-40 A/C no. 00012464

I have read the **Conditions of Hire Governing the Use of the Hall** and agree to abide by them.

Signed: **Date:**

Print Name: **Tel:**

PROVISIONAL BOOKINGS WILL ONLY BE HELD FOR ONE MONTH.

APPLICATION FOR LICENCED BAR OR BRING YOUR OWN BOTTLE (SEE CONDITIONS OF HIRE)

I would like a *Licensed Bar / Bring you own bottle (Please delete as appropriate*) for my event.

In the event of a Licensed Bar I will advise at least 6 weeks before my event who is applying for the Temporary Event Notice and make sure that a copy of the TEN is sent to:

bookings@willandvillagehall.org.uk

Signed: **Date:**

Send this slip, together with £30 booking deposit [non-refundable], or full payment if less than £30

Send this Form to: - **Frances Wilcox, 35 Fir Close, Willand, Cullompton, Devon, EX15 2PZ**