

MEMORANDUM

CITY OF PHILADELPHIA OFFICE OF HUMAN RESOURCES

Date: March 20, 2019

To: Distribution

From: Janine LaBletta, Hiring Services Manager

Subject: Civil Service Commission Agenda – March 20, 2019

I. CLASSIFICATION AND PAY ITEMS

NO.	CLASS CODE	CLASS TITLE	NATURE OF ACTION	SAL. RANGE	CSC ACTION of 3/20/2019
1.	4A26	Mammographer 2017	Abolition of class	18	Approved
2.	4A28	Radiographer Supervisor	Abolition of class	20	Approved
3.	Fr: 1A02 Fr: 1A11 To: 1A02	Fr: Clerk 1 (Bilingual) (General) Fr: Clerk Typist 1 (Bilingual) (General) To: Office Clerk (Bilingual) (<u>Keyboarding</u>) (General)	Consolidation of classes, addition of specialty and change in title	4	Approved
4.	Fr: 1A03 Fr: 1A12 To: 1A03	Fr: Clerk 2 Fr: Clerk Typist 2 (Bilingual) (General) To: Office Clerk 2 (<u>Bilingual</u>) (<u>Keyboarding</u>) (General)	Consolidation of classes, addition of specialties and change in title	6	Approved
5.	1B21	Payroll Examiner 1	Change in class specification and denial of pay appeal	11	Approved
6.	1B22	Payroll Examiner 2	Change in class specification and pay rate	Fr: 13 To: 14	Approved

7.	1B23	Fr: Assistant Payroll Supervisor To: Assistant Payroll Supervisor	Change in class specification, pay rate and title	Fr: N14 To: N15	Approved
8.	2A34	Payroll Assistant Manager	Change in class specification and denial of pay appeal	N19	Approved
9.	2A35	Payroll Manager	Change in class specification and pay rate	Fr: N21 To: N23	Approved
10.	2H13	Departmental Human Resources Manager 3	Change in class specification	N25	Approved
11.	2P01	Airport Operations Trainee	Change in class specification	EP10	Approved
12.	3D01	Architectural Projects Trainee	Change in class specification	EP14	Approved
13.	4A12	Psychologist	Change in class specification and pay rate	Fr: EP 22 To: EP23**	Approved
14.	6C25	Junior Law Enforcement Analyst	Establishment of class	EP11*	Approved
15.	6C26	Law Enforcement Analyst	Establishment of class	EP19	Approved
16.	6C27	Senior Law Enforcement Analyst	Establishment of class	EP21	Approved
17.	6C28	Law Enforcement Analyst Supervisor	Establishment of class	N23	Approved
18.	6C29	Law Enforcement Analyst Manager	Establishment of class	N25	Approved
19.	Fr: 7F02 Fr: 7F15	Fr: Automotive Maintenance Technician Fr: Automotive Body Repair Technician	Consolidation of classes, change in class specification, addition of specialties	17	Approved

	To: 7F02	To: Automotive Maintenance Technician 2 (<u>Body Repair</u>) (<u>Mechanical Repair</u>)	and change in title		
20.	7F04	Fr: Automotive Mechanic To: Automotive Maintenance Technician 1 (<u>Body Repair</u>) (<u>Mechanical Repair</u>)	Change in class specification, addition of specialties and change in title	13	Approved
21.	Fr: 7F06 Fr: 7F18 To: 7F06	Fr: Fleet Maintenance Team Leader Fr: Automotive Body Repair Team Leader To: Fleet Maintenance Team Leader (<u>Body Repair</u>) (<u>Mechanical Repair</u>)	Consolidation of classes, change in class specification and addition of specialties	21	Approved
22.	7H06	Building Maintenance Group Leader	Change in class specification	19	Approved
23.	9A14	Library Digital Resource Specialist (Bilingual) (General)	Change in class specification	11	Approved
24.	2J03	Public Relations Specialist 2 (Bilingual) (General)	Changes in class specification	EP18	Approved

III. CIVIL SERVICE REGULATIONS

REGULA -TION NUMBER	REGULATION	ACTION	CSC ACTION of 3/20/19
5.158	CLASSES ELIGIBLE FOR IN-POSITION PROMOTION	Revision	Approved

Distribution:

C. Derenick-Lopez	C. Jones	S. Pate	D.C. 33
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