



## City of Philadelphia Personnel Department

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# CIVIL SERVICE COMMISSION AGENDA for FEBRUARY 25, 2004

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## I. Classification and Pay Items

**Note:** [Changes to job classification and pay items are effective only upon approval of the Administrative Board.](#)

NO.	JOB CLASS	NATURE OF ACTION	SALARY RANGE	C.S.C. ACTION OF Feb-25-2004	AD. BOARD APPROVAL	NO.
1	<b>From:</b> (6J16) Communications Center Operator  <b>To:</b> (6J24) Communications Center Generalist <ul style="list-style-type: none"> <li>• General</li> <li>• Bilingual</li> </ul>	Change in class specification and pay rate	<b>from:</b> <a href="#">8</a>  <b>to:</b> <a href="#">10</a>	Removed at the request of D.C.33	N/A	1
2	(6J25) Communications Center Specialist <ul style="list-style-type: none"> <li>• General</li> <li>• Bilingual</li> </ul>	Establishment of class	<a href="#">12</a>	Removed at the request of D.C.33	N/A	2

NO.	JOB CLASS	NATURE OF ACTION	SALARY RANGE	C.S.C. ACTION OF Feb-25-2004	AD. BOARD APPROVAL	NO.
3	<b>From: (6J17) Communications Center Supervisor</b>  <b>To: (6J26) Communications Center Supervisor</b> <ul style="list-style-type: none"> <li>• General</li> <li>• Bilingual</li> </ul>	Change in class specification and pay rate	<b>from: <a href="#">11</a></b>  <b>to: <a href="#">13</a></b>	Removed at the request of D.C.33	N/A	3
4	<b>From: (6J11) Telecommunications Services Supervisor</b> <ul style="list-style-type: none"> <li>• Telephone</li> <li>• Voice Mail</li> </ul> <b>To: (6J27) Communications Center Shift Supervisor</b> <ul style="list-style-type: none"> <li>• Operations</li> <li>• Voice Mail</li> </ul>	Change in class specification	<a href="#">EP12</a>	Removed at the request of Public Property	N/A	4
5	<b>From: (7K15) Industrial Electrician</b> <ul style="list-style-type: none"> <li>• Airport</li> <li>• Water</li> </ul> <b>To: (7K15) Industrial Electrician</b> <ul style="list-style-type: none"> <li>• Airport</li> <li>• Public Property</li> <li>• Water</li> </ul>	Change in class specification	<a href="#">18(steps3-4)</a>	Removed by the Personnel Department	N/A	5

NO.	JOB CLASS	NATURE OF ACTION	SALARY RANGE	C.S.C. ACTION OF Feb-25-2004	AD. BOARD APPROVAL	NO.
6	(7K16) Industrial Electrician Group Leader	Change in class specification	<a href="#">20</a>	Removed by the Personnel Department	N/A	6
7	<b>From:</b> (6C16) Criminal Evidence Specialist  <b>To:</b> (6C16) Crime Scene Investigator 1	Change in class specification and pay rate	<b>from:</b> <a href="#">16</a> <b>to:</b> <a href="#">18</a>	Approved	pending	7
8	(6C17) Crime Scene Investigator 2	Establishment of class	<a href="#">20</a>	Approved	pending	8
9	<b>From:</b> (2H31) Training Assistant  <ul style="list-style-type: none"> <li>• Clerical</li> <li>• Equipment Operations</li> <li>• Plant Operations and Maintenance</li> </ul> <b>To:</b> (2H31) Instructor  <ul style="list-style-type: none"> <li>• Clerical Skills</li> <li>• Equipment Operations</li> <li>• Plant Operations and Maintenance</li> </ul>	Change in class specification	<a href="#">16</a>	Approved	pending	9
10	(3A03) Engineering Aide 3  <ul style="list-style-type: none"> <li>• Architectural</li> <li>• Drafting</li> <li>• Operations</li> <li>• Traffic</li> </ul>	Change in class specification	<a href="#">15</a>	Approved	pending	10

NO.	JOB CLASS	NATURE OF ACTION	SALARY RANGE	C.S.C. ACTION OF Feb-25-2004	AD. BOARD APPROVAL	NO.
11	<b>From: (2L27) Prison Business Manager</b>  <b>From: (7Q71) Correctional Industries Director</b>  <b>To: (7Q71) Correctional Industries Director</b>	Change in class specification and consolidation of classes	<b>from: <a href="#">EP22</a></b>  <b>from: <a href="#">EP21</a></b>  <b>to: <a href="#">EP22</a></b>	Approved	pending	11
12	(5H27) Inmate Computer Based Education Supervisor	Change in class specification and pay rate	<b>from: <a href="#">EP16</a></b>  <b>to: <a href="#">EP17</a></b>	Removed at the request of D.C.47	N/A	12
13	(2E01) Procurement Advertising Assistant	Change in class specification and denial of pay appeal	<a href="#">11</a>	Removed by the Personnel Department	N/A	13
14	(7A41) Street Crew Chief 2  <ul style="list-style-type: none"> <li>• Highway Maintenance</li> <li>• Traffic Sign</li> <li>• Sanitation Operations</li> </ul>	Change in class specification	<a href="#">15</a>	Removed at the request of D.C.33	N/A	14
15	(3F05) Surveyor 2	Change in class specification	<a href="#">EP16</a>	Removed by the Personnel Department	N/A	15

NO.	JOB CLASS	NATURE OF ACTION	SALARY RANGE	C.S.C. ACTION OF Feb-25-2004	AD. BOARD APPROVAL	NO.
16	<b>From: (6H33) Codes Compliance Specialist</b> <ul style="list-style-type: none"> <li>• Construction Fire Plans</li> <li>• Electrical</li> <li>• Plumbing</li> </ul> <b>To: (6H33) Codes Compliance Specialist</b> <ul style="list-style-type: none"> <li>• Construction Fire Plans</li> <li>• Electrical</li> <li>• Plumbing</li> <li>• Zoning</li> </ul>	Change in class specification	<a href="#">21</a>	Approved	pending	16
<b>End of February-25-2004 Job Classification and Pay Items.</b>						

## II. Civil Service Regulations

**Note:** Regulations are effective upon approval of the Administrative Board and [public notice requirements of the Department of Records](#).

REGULATION	NATURE OF ACTION	CSC ACTION OF February-25-2004	AD. BOARD APPROVAL	EFFECTIVE DATE (RECORDS)
<b>22.081</b> Definitions - Uniformed Services	Revision of regulation	Approved	pending	pending
<b>33.07</b> Temporary Overtime Rate for Pharmacists in the Health Department	Establishment of regulation	Approved	pending	pending
<b>End of February-25-2004 Regulations</b>				

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**END OF FEBRUARY-25-2004 AGENDA**  
last updated Feb-27-2004