

# MEMORANDUM

## CITY OF PHILADELPHIA OFFICE OF HUMAN RESOURCES

**Date:** April 17, 2019  
**To:** Distribution  
**From:** Janine LaBletta, Hiring Services Manager  
**Subject:** Civil Service Commission Agenda – April 17, 2019

### I. CLASSIFICATION AND PAY ITEMS

NO.	CLASS CODE	CLASS TITLE	NATURE OF ACTION	SAL. RANGE	CSC ACTION of 4/17/2019
1.	Fr: 1B80  Fr: 1B81  To: 1B81	Fr: Payment Processing Clerk 1  Fr: Payment Processing Clerk 2  To: Payment Processing Clerk 2	Consolidation of classes, change in class specification and title	7  8  8	Approved
2.	1B82	Fr: Payment Processing Clerk 3  To: <u>Senior</u> Payment Processing Clerk 3	Change in class specification and title	10	Approved
3.	2A40	Auditor Trainee	Change in class specification and pay rate	Fr: EP11**  To: EP11****	Approved
4.	2A41	Auditor 1	Change in class specification and pay rate	Fr: EP13**  To: EP14	Approved
5.	2A42	Auditor 2	Change in class specification and pay rate	Fr: EP19  To: EP21	Approved

\*\*denotes 2 steps dropped

\*\*\*\*denotes 4 steps dropped

6.	2A43	Audit Supervisor	Change in class specification and pay rate	Fr: N23 To: N25	Approved
7.	2A44	Audit Manager	Change in class specification and pay rate	Fr: N25 To: N27	Approved
8.	2A45	Audit Director	Change in class specification and pay rate	Fr: N28 To: N30	Approved
9.	2A46	Auditor 3	Change in class specification and pay rate	Fr: EP21 To: EP22	Approved
10.	2E34	Fr: Minority/Disadvantaged Business Enterprise Coordinator  To: Minority/Disadvantaged Business Enterprise Coordinator ( <u>Commerce</u> ) ( <u>Planning and Development</u> )	Change in class specification and addition of specialties	N23	Approved
11.	3B03	Highway District Engineer	Change in class specification and pay rate	Fr: N23 To: N24	Approved
12.	3C03  3C47  3C47	Fr: Streets Engineering Projects Assistant Manager  Fr: Assistant Chief Roadway Engineer  To: <u>Streets</u> Assistant Chief <del>Roadway</del> Engineer ( <u>Roadways</u> ) ( <u>Traffic</u> )	Consolidation of classes, change in class specification and title and addition of specialties	N26  N26  N26	Approved
13.	4A13	Prisons Psychologist Supervisor	Change in class specification and pay rate	Fr: N24 To: N25	Approved
14.	4H11	Fr: Nutritionist	Change in class specification,	Fr: EP18	Approved

		To: Registered Dietician	title and pay rate	To: EP19**	
15.	6B11	Fr: Fire Boat Engineer To: Fire Boat Engineer/Co-Pilot	Change in class specification and title	314	Approved
16.	6B13	Fire Boat Pilot	Change in class specification	305	Approved
17.	6D24	Library Security Services Manager	Change in class specification	N16	Removed by OHR
18.	7E34	Stationary Engineer	Establishment of class	19	Approved
19.	7E35	Fr: Stationary Engineer To: Stationary Engineer- <u>2018</u>	Change in title	15	Approved
20.	7E36	Fr: Stationary Engineer Group Leader To: Stationary Engineer Group Leader- <u>2018</u>	Change in title	17	Approved
21.	7E37	Stationary Engineer Group Leader	Establishment of class	21	Approved
22.	7F02	Automotive Maintenance Technician 2	Change in pay rate	Fr: 17 To: 18	Approved
23.	7F03	Heavy Duty Vehicle Maintenance Technician	Change in pay rate	Fr: 19 To: 20	Approved
24.	7F06	Fleet Maintenance Team Leader	Change in pay rate	Fr: 21 To: 22	Approved
25.	7H06	Building Maintenance Group Leader	Change in pay rate	Fr: 19 To: 21	Approved
26.	7H27	Plumber	Establishment of class	19	Approved
27.	7H28	Fr: Plumbing and Heating Maintenance Group Leader To: Plumbing Group Leader	Change in class specification and pay rate	Fr: 19 To: 21	Approved

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\*\*\*\*denotes 4 steps dropped

28.	7J02	HVAC Mechanic 2	Change in pay rate	Fr: 17 To: 19	Approved
29.	7J03	HVAC Mechanic Group Leader (Refrigeration and Heating) (Utility)	Change in pay rate	Fr: 19 To: 21	Approved
30.	7J34	Industrial Process Machinery Mechanic	Change in class specification and pay rate	Fr: 16 To: 18	Approved
31.	7J35	Industrial Process Mechanic Group Leader	Change in class specification and pay rate	Fr: 19 To: 20	Approved
32.	7K02	Electrician 2	Change in pay rate	Fr: 15 To: 17	Approved
33.	7K04	Electrical Group Leader	Change in pay rate	Fr: 19 To: 20	Approved
34.	7K06	Airport Electrical Services Supervisor	Change in pay rate	Fr: N19 To: N21	Approved
35.	7K15	Industrial Electrician 1	Change in pay rate	Fr: 18** To: 20	Approved
36.	7K17	Industrial Electrician 2	Change in pay rate	Fr: 20 To: 21	Approved
37.	7K18	Fr: Industrial Electrician Group Leader (Airport) (Water)  To: Industrial Electrician Group Leader (Airport) (Water)	Change in class specification and pay rate and removal of specialties	Fr: 22  To: 23	Approved
38.	7L18	Police Photographer	Change in class specification	15	Approved
39.	7N20	Tree Maintenance Helper	Change in class specification	9	Approved

## II. CIVIL SERVICE REGULATIONS

<b>REGULA -TION NUMBER</b>	<b>REGULATION</b>	<b>ACTION</b>	<b>CSC ACTION of 4/17/19</b>
5.158	CLASSES ELIGIBLE FOR IN-POSITION PROMOTION	Revision	Approved
6.086	APPOINTMENT RATE FOR EMPLOYEES HIRED FROM OPEN COMPETITIVE ELIGIBLE LISTS FOR THE FOLLOWING DEPARTMENTS AND CLASSES:	Revision	Approved
6.14-55	PATHOLOGISTS WHO ARE BOARD-CERTIFIED IN NEUROPATHOLOGY	Revision	Approved
30.11	RESIDENCY REQUIREMENT FOR UNIFORMED EMPLOYEE MEMBERS OF THE INTERNATIONAL ASSOCIATION OF FIREFIGHTERS IN THE FIRE DEPARTMENT	Revision	Approved

**Distribution:**

C. Derenick-Lopez	C. Jones	S. Pate	D.C. 33
M. Greene-Jones	J. LaBletta	M. Marchetti-Brock	D.C. 47
C. O'Leary	Q. Lofton	B. LaRocca	FOP Lodge 5
V. Hosendorf	M. Agelakis	J. Lomax	IAFF 22
I. Tankelewicz	W. Twardzik	P. Hoffman	
C. Gilmore	A. Starks	R. Fitzmartin	
M. Tsang	V. Hayes		

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