



City of Philadelphia Personnel Department

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CIVIL SERVICE COMMISSION AGENDA for FEBRUARY 25, 1998

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I. Classification and Pay Items

Note: [Changes to job classification and pay items are effective only upon approval of the Administrative Board.](#)

ITEM NO.	CLASS CODE	CLASS TITLE	NATURE OF ACTION	SALARY RANGE	MIN./MAX. SALARY	DEPT. (NUMBER OF POSITIONS)	BASIS	C.S.C. ACTION OF Feb-25-1998	AD. BOARD APPROVAL	ITEM NO.
1	9B01	Library Trainee	Abolition of class	EP10	\$24,504 to \$31,503/yr	Library (0)	Vacant class	Removed at request of Free Library	N/A	1
2	1B34	Court Clerk	Change in class spec. and denial of pay appeal	14	\$28,293 to \$31,008/yr	Clerk of Quarter Sessions (63)	Review of classif. and pay factors as a result of union appeal	Removed by the Personnel Dept.	N/A	2
3	1F06	Stores Worker <ul style="list-style-type: none"> General Auto Parts 	Change in class spec.	9	\$24,625 to \$26,798/yr	Various (82)	Maintenance of the classification plan	Removed at request of D.C.33	N/A	3

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4	2C03	Budget Assistant 2	Change in class spec.	EP19	\$34,430 to \$44,268/yr	Various (15)	Review of classification factors as a result of departmental request	Approved		4
5	2C05	Budget Officer 1	Change in class specification	EP21	\$38,353 to \$49,303/yr	Various (9)	Review of classification factors as a result of departmental request	Approved		5
6	2M88	Prosecution Assistant 1	Change in class spec. and denial of pay appeal	EP10	\$24,504 to \$31,503/yr	District Attorney's Office (0)	Review of classification and pay factors as a result of union appeal	Approved		6
7	2M89	Prosecution Assistant 2	Change in class spec. and denial of pay appeal	EP15	\$29,079 to \$37,388/yr	District Attorney's Office (10)	Review of classification and pay factors as a result of union appeal	Approved		7
8	3B83	Water Engineering Projects Assistant Manager <ul style="list-style-type: none"> • Construction • Design 	Change in class spec.	EP26	\$53,396 to \$68,650/yr	Water (2)	Review of classification factors as a result of employee appeal	Approved		8
9	4C02	from: Community Health Ambulatory Nurse (B) to: Community Health Registered Nurse (B)	Change in class spec.	EP17(steps3-5)	\$36,113 to \$40,627/yr	Health (51)	Maintenance of the classification plan	Approved		9

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10	4C11	from: Managed Care Nursing Specialist to: Managed Care Nurse	Change in class spec.	EP18	\$32,973 to \$42,394/yr	Health (8) Prisons (2 proposed)	Review of classification factors as a result of dept. and union request	Approved		10
11	from: 4C61 to: 4C12	from: Utilization Review Nurse to: Managed Care Nursing Supervisor	Consolidation of classes and change in class spec.	from: EP19 to: EP20	from: \$34,430 to \$44,268/yr to: \$36,211 to \$46,552/yr	from: Prisons (1) Human Services (1) to: Various (2)	Review of classification factors as a result of dept. and union request	Approved		11
12	5E11	from: Addiction Outreach Worker 1 to: Health Program Outreach Worker 1 • Bilingual • General	Change in class spec.	11	\$26,184 to \$28,573/yr	from: Health (5) to: Health (1 proposed)	Review of classification factors as a result of departmental request	Approved		12
13	6E23	Revenue Investigator (B)	Change in class spec. and denial of pay appeal	12	\$26,886 to \$29,368/yr	Revenue (27) Law (1)	Review of classif. and pay factors as a result of employee appeal	removed at request of D.C.33	N/A	13
End of February-25-1998 Job Classification and Pay Items.										

II. Civil Service Regulations

Note: Regulations are effective upon approval of the Administrative Board and [public notice requirements of the Department of Records](#).

REGULATION	CSC ACTION OF Feb-25-1998	AD. BOARD DATE	EFFECTIVE DATE (RECORDS)
6.1213 Stand-by Time For Employees In Classes Exempted From The Overtime Payment Provisions Of Fair Labor Standards Act	Removed by Personnel Dept.	N/A	N/A
6.1214 Sections 6.1212 and 6.1213 Shall Apply to Employees In The Following Units Of City Departments	Removed by Personnel Dept.	N/A	N/A
6.1434 Prosecution Assistants II Working In An Advanced Performance Capacity In The District Attorney's Office	Removed by Personnel Dept. to discuss with D.C.47	N/A	N/A

CIVIL SERVICE REGULATION 6 WERE TO BE AMENDED AS FOLLOWS:

6.1213 - STAND-BY TIME FOR EMPLOYEES IN CLASSES EXEMPTED FROM THE OVERTIME PAYMENT PROVISIONS OF FAIR LABOR STANDARDS ACT. Employees in classes exempted from the overtime payment provisions of the Fair Labor Standards Act who, in accordance with a pre-arranged or emergency authorized schedule, ***are required to remain on call by wearing a beeper or by leaving word with the appointing authority specifying where they may be reached, and who are provided a reasonable amount of time to report to work after being contacted,*** ~~are serving in a stand-by capacity by being available, or subject to call, for work following regular working hours or on Saturdays, Sundays or holidays when such employees are not normally expected to work,~~ ***shall may*** be paid for such stand-by work at one-half of their regular straight-time rate of pay for each hour of such duty except ***that employees in classes in the Executive and Professional Pay Plan whose annual pay rate is higher than the maximum pay rate of Pay Range EP 21 are not eligible for any cash compensation.*** Employees in classes represented by District Council 47 and non-represented employees in the executive and professional pay plan may elect to be credited with compensatory time off in lieu of cash compensation at the rate of one-half hour compensatory time for each hour of such stand-by time. Hours compensated for as stand-by shall not be counted in determining the total hours worked in a given week for overtime purposes.

6.1214 - Sections 6.1212 and 6.1213 shall apply to employees in the following units of City Departments:

- Department of Commerce: Aviation Division.

6.1435 - Prosecution Assistants II Working in an Advanced Performance Capacity in the District Attorney's Office

Employees in the class of Prosecution Assistant II working in the District Attorney's Office, who have been assigned responsibility for performance of duties for the Homicide Unit shall be compensated at the same pay step of the pay range two ranges higher than the standard pay range for the class during the term of the assignment. The number of positions for such assignment, must be requested, in advance and in writing, by the appointing authority, and approved by the Director.

END OF FEBRUARY-25-1998 AGENDA

last updated Apr-16-2001