

MEMORANDUM

CITY OF PHILADELPHIA OFFICE OF HUMAN RESOURCES

Date: October 21, 2020

To: Distribution

From: Janine LaBletta, Hiring Services Manager

Subject: Civil Service Commission Agenda – October 21, 2020

I. CLASSIFICATION AND PAY ITEMS

NO.	CLASS CODE	CLASS TITLE	NATURE OF ACTION	SAL. RANGE	CSC ACTION of 10/21/20
1.	2H03	Fr: Human Resources Technical Specialist (Administrative Services) (Benefits) (Compensation)(Equal Employment Opportunity)(Hiring Services)(Human Resources Systems)(Labor Relations) (Training) To: Human Resources Technical Specialist (Administrative Services) (Benefits) (Compensation)(Equal Employment Opportunity)(Hiring Services <u>Selection</u>)(Human Resources Systems)(Labor Relations) (Training)	Change in class specification and title of specialty	N23	Approved
2.	2H90	Fr: Human Resources Professional 1 To: Human Resources Professional 1 (<u>General</u>) (<u>Labor Relations</u>)	Change in class specification and addition of specialties	CPM 10-13A	Approved
3.	2H91	Fr: Human Resources Professional 2 To: Human Resources Professional 2 (<u>General</u>) (<u>Labor Relations</u>)	Change in class specification and addition of specialties	N19	Approved
4.	3B81	Fr: Engineering Supervisor 1 (Civil) (Electrical) (Mechanical) To: Engineering Supervisor 1 (Civil) (Electrical) (Mechanical) (<u>Water Resources</u>)	Change in class specification and addition of specialty	N23	Approved

5.	3B82	Fr: Engineering Supervisor 2 (Civil) (Electrical) (Mechanical) To: Engineering Supervisor 2 (Civil) (Electrical) (Mechanical) (<u>Water Resources</u>)	Change in class specification and addition of specialty	N25	Approved
6.	3B83	Fr: Water Engineering Projects Assistant Manager (Construction) (Design) To: Water Engineering Projects Assistant Manager (Construction) (Design) (<u>Water Resources</u>)	Change in class specification and addition of specialty	N26	Approved
7.	6H61	Fr: L&I Code Administrator 1 To: L&I Code Administrator 4 (<u>Codes Violation</u>) (<u>Permits and Licensing</u>)	Change in class specification, title, pay rate and addition of specialties	Fr: EP13 To: EP15	Approved
8.	6H62	Fr: L&I Code Administrator 2 To: L&I Code Administrator 2 Administration Supervisor (<u>Codes Violation</u>) (<u>Permits and Licensing</u>)	Change in class specification, title, pay rate and addition of specialties	Fr: N19 To: N20	Approved
9.	9D11	Recreation Leader 1 (General)(Bilingual)	Change in class specification	EP14	Approved
10.	9D12	Recreation Leader 2	Change in class specification	N17	Approved
11.	9D13	Recreation Leader 3	Change in class specification	N20	Approved
12.	2H65	Senior Human Resources Analyst (Administrative Services)(Benefits Administration)(Classification & Compensation)(Equal Employment Opportunity)(Labor Relations)(Selection)	Change in class specification	N21	Approved
13.	7B08	Water Customer Service Assistant Manager (Contact Center) (Field Operations)	Change in class specification	N19	Approved

II. CIVIL SERVICE REGULATIONS

REGULATION NUMBER	REGULATION	ACTION	CSC ACTION of 10/21/2020
6.1214	STAND-BY TIME FOR NON-REPRESENTED EMPLOYEES IN CLASSES EXEMPTED FROM THE OVERTIME PAYMENT PROVISIONS OF THE FAIR LABOR STANDARDS ACT	Revision	Approved
30.01	REQUIREMENTS	Revision	Approved

Distribution:

M. Zaccagni	C. Jones	S. Pate	D.C. 33
M. Greene-Jones	J. LaBletta	M. Marchetti-Brock	D.C. 47
C. O'Leary	Q. Lofton	V. Clay	FOP Lodge 5
V. Hosendorf	M. Agelakis	J. Lomax	IAFF 22
	W. Twardzik	P. Hoffman	
	A. Starks	D. Harrar	
	V. Hayes	R. Hartz	