City of Office of Human Resources

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CIVIL SERVICE COMMISSION
AGENDA for
FEBRUARY 27, 2013

MEMORANDUM

CITY OF PHILADELPHIA
OFFICE OF HUMAN RESOURCES

Date: February 28, 2013

To: Distribution

From: Michael McAnally

Subject: Civil Service Commission Agenda – February 27, 2013

I. CLASSIFICATION AND PAY ITEMS

NO.	CLASS CODE	CLASS TITLE	NATURE OF ACTION	PAY RANGE	CSC ACTION OF 2/27/13
1.	2A16	Deputy Finance Director (Accounting Bureau) (Operating Bureau)	Abolition of class	N31	Approved
2.	2A05 2B30 2A05	Fr: Accountant Trainee Fr: Revenue Examiner Trainee To: Accountant/Revenue Examiner Trainee	Change in class specification and consolidation of classes	EP11**	Approved

NO.	CLASS CODE	CLASS TITLE	NATURE OF ACTION	PAY RANGE	CSC ACTION OF 2/27/13
3.	2A11	Accounting Section Supervisor 1	Change in class specification	N23	Approved
4.	2A15	Accounting Information Systems Supervisor	Establishment of class	N23	Approved
5.	2A43	Audit Supervisor	Change in class specification	N23	Approved
6.	2A44	Audit Manager	Change in class specification	N25	Approved
7.	2A50	Fr: Utility Financial Services Manager To: Utility Financial Services Manager (Accounts and Budget) (Financial Planning and Analysis)	Change in class specification and pay rate and addition of specialties	Fr: N28 To: N27	Approved
8.	2F34	Fr: Utility Planning and Analysis Administrator To: Utility Financial Services Administrator	Change in class specification and title	N24	Approved
9.	3H66	Medical Technologist 2	Change in class specification	EP19	Removed at the request of DC 47
10.	4A41	Forensic Technician 1	Change in class specification	12	Approved
11.	4A42	Forensic Technician 2	Change in class specification	14	Approved
12.	4A43	Forensic Technician Supervisor	Change in class specification	15	Approved
13.	4A44	Forensic Investigator 1	Change in class specification	15	Approved
14.	4A45	Forensic Investigator 2	Change in class specification	18	Approved
15.	4A46	Forensic Investigation Supervisor	Change in class specification	21	Approved
16.	5H40	Deputy Sheriff Officer Recruit (Bilingual) (General)	Establishment of class	50A	Approved
17.	5H41	Deputy Sheriff Officer (Bilingual) (General)	Change in class specification	50	Approved

NO.	CLASS CODE	CLASS TITLE	NATURE OF ACTION	PAY RANGE	CSC ACTION OF 2/27/13
18.	6H25	From: Construction Plans Review Specialist To: <u>L&I</u> Construction Plans Review Specialist (<u>Building</u>) (<u>Electrical</u>) (<u>Plumbing</u>)	Change in class specification and title and addition of specialties	EP 20	Approved
19.	6J32	Police Communication Dispatcher (General) (Bilingual)	Change in class specification	12	Removed at the request of the Police Department
20.	7A30	Clean and Seal Operations Chief	Change in class specification	N21	Approved
21.	7J32	Water Maintenance Superintendent (Pollution Control Plant) (Treatment Plant) (Facilities Maintenance)	Change in class specification	N21	Approved
22.	2A10	Accounting Section Assistant Supervisor	Change in class specification	N22	Approved
23.	2A12	Accounting Section Supervisor 2	Change in class specification	N24	Approved
24.	2A13	Accounting Manager	Change in class specification	N26	Approved

** denotes 2 steps dropped

II. SCHEDULE OF PAY RANGES IN ANNUAL AMOUNTS

SCHEDULE	ACTION	CSC ACTION OF 2/27/13
Pay Schedule for Deputy Sheriff classes	Establishment of range 50A	Approved

III. CIVIL SERVICE REGULATIONS

REGULATION NUMBER	REGULATION	ACTION	CSC ACTION OF 2/27/13

6.1155	Cash Overtime for Employees Exempted From the Overtime Provisions of the Fair Labor Standards Act.	Revision	Approved
6.32	Hiring Bonus - Employees In Designated Classes That Require Completion Of A Specified College Degree	Revision	Approved
7.02	Public Notice	Revision	Approved

Distribution:

A. D'Attilio	C. Jones	A. Mitchell	R. Fitzmartin, Finance
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