



CIVIL SERVICE COMMISSION
AGENDA for
JULY 27, 2011

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MEMORANDUM**CITY OF PHILADELPHIA**
OFFICE OF HUMAN RESOURCES

Date: August 4, 2011
To: Distribution
From: Michael McAnally
Subject: Civil Service Commission Agenda - July 27, 2011

I. CLASSIFICATION AND PAY ITEMS

NO.	CLASS CODE	CLASS TITLE	NATURE OF ACTION	SAL. RANGE	CSC ACTION OF 7/27/11
1.	2L08	Fr: Administrative Services Supervisor To: Administrative Services Supervisor / Assistant - Confidential	Change in class specification	EP13	Approved

NO.	CLASS CODE	CLASS TITLE	NATURE OF ACTION	SAL. RANGE	CSC ACTION OF 7/27/11
2.	2L10	Fr: Administrative Assistant To: Administrative Assistant – Non-Confidential	Change in class specification	EP13	Approved
3.	2L16	Fr: Administrative Specialist 1 – (Operations and Analysis) (Finance and Budget) To: Administrative Specialist 1 – Confidential	Change in class specification	EP13	Approved
4.	2L17	Fr: Administrative Specialist 2 – (Operations and Analysis) (Finance and Budget) To: Administrative Specialist 2 – Confidential	Change in class specification	EP19	Approved
5.	2F45 2L31	Fr: Forms And Records Management Analyst 1 To: Administrative Specialist 1 – Non-Confidential	Change in class specification	EP13	Approved
6.	2F46 2L32	Fr: Forms Management Analyst To: Administrative Specialist 2 – Non-Confidential	Change in class specification	EP19	Approved
7.	3C30	Airport Security Engineering Manager	Change in class specification	EP26	Removed at the request of the Airport
8.	3F15	Assistant Surveyor and Regulator	Change in class specification	EP19	Approved
9.	4A09	Fr: Disease Surveillance Investigator (AIDS) (Infectious Diseases) (Bilingual) To: Disease Surveillance Investigator (HIV Diseases) (Infectious Diseases) (Bilingual)	Change in class specification	EP 17**	Approved

NO.	CLASS CODE	CLASS TITLE	NATURE OF ACTION	SAL. RANGE	CSC ACTION OF 7/27/11
10.	5C30	Fr: Human Relations Technician (Bilingual) (General) To: Human Relations Intake Coordinator (Bilingual) (General)	Change in title, class specification and pay rate	Fr: EP8 To: EP10	Approved
11.	5F27	Fr: Health Program Manager (Adult Inmate Services) (AIDS) (Maternal and Infant Health) (Behavioral Health) (Mental Retardation) To: Health Program Manager (Adult Inmate Services) (<u>HIV Diseases</u>) (Maternal and Infant Health) (Behavioral Health) (<u>Intellectual Disability Services</u>)	Change in class specification	EP24	Approved
12.	6C20	Criminal Investigative Research Analyst Trainee	Change in class specification	EP 11*	Approved
13.	6C30	Fingerprint Identification Lead Expert	Establishment of class	EP 22	Approved
14.	6J31	Police Communications Dispatcher Trainee (B)	Change in class specification	7	Approved
15.	6J41	Fire Equipment Dispatcher Trainee (B)	Change in class specification	7	Approved
16.	6J55	3-1-1 Contact Center Trainee (B)	Change in class specification	7	Approved
17.	7A72	Hostler Group Leader	Re-establishment of class	11	Approved

* denotes one step dropped

** denotes two steps dropped

II. SCHEDULE OF PAY RANGES IN ANNUAL AMOUNTS – Effective July 1, 2011

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SCHEDULE	AMOUNT	CSC ACTION OF 7/27/11
Deputy Sheriff Classes	2.5% - Effective 7/1/2010	Approved
Deputy Sheriff Classes	2.5% - Effective 7/1/2011	Approved

III. CIVIL SERVICE REGULATIONS

REGULATION NUMBER	REGULATION	ACTION	CSC ACTION OF 7/27/11
9.066-7	Additional Credits For Fleet Maintenance Supervisor, Assistant Fleet Manager For Operations And Fleet Management Quality Assurance Director Examinations	Establishment	Approved

Distribution:

A. D'Attilio	T. Bryant	N. Cox	V. Hayes, Finance
C. O'Leary	I. Malone	R. DiLorenzo	D. Villela
B. Albert	G. Harper	J. Tolan	D.C. 33
P. Fitzgerald	M. Tsang	M. Neild	D.C. 47
M. Agelakis	B. Britt	K. O'Hagen, Finance	