



City of Philadelphia Personnel Department

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CIVIL SERVICE COMMISSION AGENDA for SEPTEMBER 24, 2003

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I. Classification and Pay Items

Note: [Changes to job classification and pay items are effective only upon approval of the Administrative Board.](#)

NO.	JOB CLASS	NATURE OF ACTION	SALARY RANGE	C.S.C. ACTION OF Sep-24-2003	AD. BOARD APPROVAL	NO.
1	From: (2D55) Title Registration Aide To: (2D55) Records Services Representative 1	Change in class specification	9	Removed by the Personnel Department	n/a	1
2	From: (2D56) Title Registration Aide 2 To: (2D56) Records Services Representative 2	Change in class specification	12	Removed by the Personnel Department	n/a	2

NO.	JOB CLASS	NATURE OF ACTION	SALARY RANGE	C.S.C. ACTION OF Sep-24-2003	AD. BOARD APPROVAL	NO.
3	From: (2D57) Title Registration Technician To: (2D57) Records Services Representative 3	Change in class specification	16	Removed by the Personnel Department	n/a	3
4	From: (2D58) Title Registration Supervisor To: (2D58) Records Services Supervisor	Change in class specification	EP15	Removed by the Personnel Department	N/A	4
5	From: (3D04) Architectural Projects Coordinator 1 To: (3D04) Architectural Projects Coordinator 1 <ul style="list-style-type: none"> • Building/Site Design • Landscape Design 	Change in class specification	EP16	Approved	N/A	5
6	From: (3D05) Architectural Projects Coordinator 2 To: (3D05) Architectural Projects Coordinator 2 <ul style="list-style-type: none"> • Building / Site Design • Landscape Design 	Change in Class Specification	EP20	Approved	N/A	6

NO.	JOB CLASS	NATURE OF ACTION	SALARY RANGE	C.S.C. ACTION OF Sep-24-2003	AD. BOARD APPROVAL	NO.
7	From: (6C16) Criminal Evidence Specialist To: (6C16) Crime Scene Investigator	Change in class specification and pay rate	from: 16 to: 18	Removed by the Personnel Department	N/A	7
8	(9G03) Graphic Artist	Change in class specification	16	Approved	pending	8
9	(6D21) Security Officer 1 (B)	Change in class specification and denial of pay appeal	11	Approved	pending	9
10	(6D22) Security Officer 2	Change in class specification and denial of pay appeal	14	Approved	N/A	10
11	(2B18) Revenue Collection Representative • Enforcement • Multiple Tax	Change in class specification	12	Approved	pending	11
End of September-24-2003 Job Classification and Pay Items.						

II. Civil Service Regulations

Note: Regulations are effective upon approval of the Administrative Board and [public notice requirements of the Department of Records](#).

REGULATION	NATURE OF	CSC	AD.	EFFECTIVE
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	ACTION	ACTION OF September- 24-2003	BOARD APPROVAL	DATE (RECORDS)
6.31 Credential Based Pay	Revision	Approved	pending	pending
6.31-C Credential Based Pay - Employees In Network Support Associate (1D54), Network Support Specialist (1D55), Network Administrator (1E06), Local Area Network Administrator (1E07) And Human Resources Information System Manager (1E57) Classes Who Secure And Maintain Professional Registration As A Microsoft Certified Systems Engineer (MCSE), Certified Novell Engineer (CNE) Or A Certified Novell Administrator (CNA)	Revision	Approved	pending	pending
6.31-E Credential Based Pay - Employees In The 3E - City Planning And Environmental Sciences Series Of Classes Who Secure Certification As A Professional Planner By The American Institute of Certified Planners of the American Planning Association	Establishment	Approved	pending	pending
6.31-F Credential Based Pay - Employees In The Office Of Fleet Management Who Secure And Maintain Designated Automotive Service Excellence Certifications	Revision	Approved	pending	pending
6.31-1 Employees Ineligible Because of Use of Terminal Leave	Establishment	Approved	pending	pending
6.31-2 Employees Required To Refund All Or Part Of The Bonus For Termination Of City Employment	Establishment	Removed at the request of D.C.47	N/A	N/A
32.022 Disability	Revision	Approved	pending	pending
6.149 Treatment Plant Employees Working in Relief Capacities	Abolition	Approved	pending	pending
End of September-24-2003 Regulations				

END OF SEPTEMBER-24-2003 AGENDA
last updated Sep-26-2003