



**CITY OF PHILADELPHIA
BOARD OF ETHICS**

M E M O R A N D U M

TO: Department of Records, City Hall Room 156
Attn: James Leonard
Kattie Anderson
Anthony Tann, Jr.

FROM: Jordana Greenwald, General Counsel

DATE: October 20, 2023

SUBJECT: Board of Ethics Regulation No. 5 (“Conflicts of Interest”)

CC: Lewis Rosman, Chief Deputy City Solicitor
Reynelle Brown Staley, Law Department (Senior Attorney)

At a public, virtual meeting on October 18, 2023, the Board of Ethics voted to approve for public comment new Regulation 5 ("Conflicts of Interest") that is attached. In accordance with Section 8-407 of the Home Rule Charter, the proposed regulation has been submitted to the Law Department, which has given approval as reflected in the attached Law Department memorandum. Please advertise this proposed Regulation 5 and make it available for public inspection.

In accordance with past practice that our Office has previously discussed with Commissioner Leonard, the Board has already scheduled a public hearing on this proposed regulation to be held on November 15, 2023 at 1:00 p.m. In the following weeks, instructions on how members of the public may participate in the public hearing will be posted on the Board's website at: <https://www.phila.gov/ethicsboard/pages/default.aspx>.

It would be very helpful for the Department of Records' newspaper legal notice of this proposed regulation to include the date and time of the November 15, 2023 public hearing. The Board will also separately arrange for newspaper and website notice of the November 15, 2023 public hearing.

Please let me know if you have any questions. Thank you for your assistance with this matter.

Enclosures: Law Department Approval Memorandum
Proposed Board Regulation No. 5, Approved for Public Comment