



# CITY OF PHILADELPHIA

Commissioner James Leonard, Esq.  
Department of Records  
City Hall Room 156  
Philadelphia 19107

September 8, 2025

**RE: Amended Fee for Neighborhood Sanitation and Cleaning Services**

Dear Commissioner Leonard,

Attached please find the Amended Fee for Neighborhood Sanitation and Cleaning Services pursuant to Sections 10-700 and 11-600 of the Philadelphia Code. The regulations have been approved by the Law Department.

Please let either of us know if you have any questions.

Sincerely,

Handwritten signature of Crystal Jacobs Shipman.

Crystal Jacobs Shipman  
Commissioner of Sanitation  
Sanitation Division of the Department of Streets  
1401 John F. Kennedy Blvd.  
Philadelphia, PA 19102

Handwritten signature of Kristin Del Rossi.

Kristin Del Rossi  
Commissioner  
Department of Streets  
1401 John F. Kennedy Blvd.  
Philadelphia, PA 19102

City of Philadelphia Law Department

MEMORANDUM

**TO:** Crystal Jacobs Shipman, Commissioner of Sanitation, Sanitation Division of the Department of Streets *(CJS)*

Kristin Del Rossi, Commissioner, Department of Streets *KDR*

**FROM:** Travis M. Kniffin, Assistant City Solicitor

**DATE:** September 8, 2025

**RE:** AMENDED FEE FOR NEIGHBORHOOD SANITATION AND CLEANING SERVICES

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I have reviewed the attached Amended Fee for Neighborhood Sanitation and Cleaning Services and find it to be legal and in proper form. In accordance with Section 8-407(a) of the Philadelphia Home Rule Charter, you may now forward the proposed amendment to the Department of Records where it will be made available for public inspection, to become law 30 days thenceforth.

*Travis Kniffin*

Travis M. Kniffin  
Assistant City Solicitor

CITY OF PHILADELPHIA

DEPARTMENT OF STREETS, SANITATION DIVISION

AMENDED FEE FOR NEIGHBORHOOD SANITATION AND CLEANING SERVICES

The Department of Streets hereby adopts the following amendment to the Fee for Neighborhood Sanitation and Cleaning Services, as follows (additions in **Bold** and deletions in ~~Strikethrough~~):

\* \* \*

1.7 Fee for Neighborhood Sanitation and Cleaning Services:

\* \* \*

1.7.9 If an Invoice remains unpaid after it is due, the Department shall immediately terminate service to the property and the property owner shall be liable for interest and penalties in the following amounts:

Interest shall accrue on the amount of the unpaid fee at the rate of three-quarters of one percent (0.75%) per month or fraction thereof, resulting in an annual interest rate of nine percent (9%), for each month the fee remains unpaid; and

A penalty shall be assessed on the amount of the unpaid fee at the rate of one percent (1%) per month or fraction thereof, for each of the first seven months during which the fee remains unpaid, up to a maximum total penalty of seven percent (7%). No further penalties shall accrue after the seventh month.

When suit is brought for the recovery of the fee, the person liable therefor shall, in addition, be liable for the costs of collection together with the interest and penalties herein imposed.

~~1.7.9 If an Invoice remains unpaid 30 days after it is due, the Department shall immediately terminate service to the property and the property owner shall be liable for interest and penalties in the following amounts:~~

~~no interest for the first month after the due date, and interest at the rate of one percent (1%) of the amount of the unpaid fee each month or fraction thereof thereafter during which the fee remains unpaid; and no penalty for the first month after the due date, and penalty calculated on the amount of the unpaid fee at the following rates for each month thereafter during which the fee remains unpaid:~~

~~in the first month or fraction thereof, one percent (1%);~~

~~in the second month or fraction thereof, an additional one percent (1%) for a total of two percent (2%);~~

~~in the third month or fraction thereof, an additional one percent (1%) for a total of three percent (3%);~~

~~in the fourth month or fraction thereof, an additional two percent (2%) for a total of five percent (5%);~~

~~in the fifth month or fraction thereof, an additional two percent (2%) for a total of seven percent (7%);~~

~~in the sixth month or fraction thereof, an additional two percent (2%) for a total of nine percent (9%);~~

~~in the seventh month or fraction thereof, an additional three percent (3%) for a total of twelve percent (12%);~~

~~in the eighth month or fraction thereof, an additional three percent (3%) for a total of fifteen percent (15%);~~

~~in the ninth month or fraction thereof, an additional three percent (3%) for a total of eighteen percent (18%);~~

~~in the tenth month or fraction thereof, an additional four percent (4%) for a total of twenty-two percent (22%);~~

~~in the eleventh month or fraction thereof, an additional four percent (4%) for a total of twenty-six percent (26%);~~

~~in the twelfth month or fraction thereof, an additional four percent (4%) for a total of thirty percent (30%);~~

~~thereafter, for each additional month or fraction thereof, one and one-quarter percent (1 1/4%) shall be added to the amount charged under subsection (xii);~~

~~When suit is brought for the recovery of the fee, the person liable therefor shall, in addition, be liable for the costs of collection together with the interest and penalties herein imposed.~~

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